

University Budget Advisory Council

July 9, 2020

Action Minutes

Zoom recording shared on Canvas

Members present: Jessie Antilla-Hughes, Maggie Baker, Bob Bathrick, Opinder Bawa, Michael Beseda, Shannon Burchard, Ria DasGupta, Jeff Hamrick, Michael Harrington, Monika Hudson, Dennis Miller, Brad Morrison, Gladys Perez, Theo Retos, Julia Schulte, Julia Terhaar, KT Waxman, Peter Wilch, Angie Vuong, John Zarobell

Members not present: Tyrone Cannon, Charlie Cross, Father Paul Fitzgerald, Lauren Giddings, Julie Orio, Spencer Rangritsch

Recorder: Linda Wong

Call to order: 1:05 pm

Welcome/thanks: Hudson thanked Bathrick (PTFA) and Poole (USFFA) for their 2019/20 service. Replacement members Schulte (PTFA) and Zarobell (USFFA) were welcomed to the group.

Future focus subcommittee report (taken out of order until Hamrick arrived): Morrison posed the question on meeting frequency and having a regular schedule. Co-chair Hamrick asked the council to consider building meetings around the budget calendar, possibly having more meetings in a month or consider how UBAC engages in certain topics. Additional meetings would most likely take place November, December, March, and April. Members agreed that the UBAC should have regular monthly meetings with additional meeting scheduled as needed. Zarobell indicated he would join the Future Focus subcommittee.

Action: None. Doodle poll to be sent to solicit good dates and times for the regular UBAC meeting.

Enrollment update: Beseda summarized fall census projections and potential enrollment melt. There is a lot of volatility, so Beseda asked the members take projections with grain of salt at this point.

Hamrick shared information about Fall instruction modes including remote/hybrid/face-to-face. He noted that clear orders from SF Department of Health will probably not occur until closer to Aug 15th. He then responded to questions about how the residence hall might operate in the fall. Hamrick also summarized the anticipated budget scenario planning (the gap is currently being estimated at \$40 million) and next steps.

Action: None. Update will come at the next UBAC meeting.

Budget adjust subcommittee report: Tehaar presented the subcommittee's draft budget development processes (budget assist, budget savings). She indicated that a public town hall would provide a good route for budget assist presentations, enhancing transparency. Wilch and Bawa indicated they would join this subcommittee.

Action: None. Update will come at the next UBAC meeting.

Retrospective subcommittee report: DasGupta reported on her documentation of UBAC processes during its first year. Baker indicated she will join this subcommittee.

Action: None. Update will come at the next UBAC meeting.

Next steps: Wong will send out Doodle for a UBAC meeting during the week of August 23.

Meeting adjourned: 2:30 pm