

University Budget Advisory Council
March 11, 2021
Action Minutes

Members present: Maggie Baker, Opinder Bawa, Michael Beseda, Sarah Blackburn, Shannon Burchard, Tyrone Cannon, Jeff Hamrick, Michael Harrington, Monika Hudson, Berkelee Jimenez, Dennis Miller, Brad Morrison, Julie Orio, Gladys Perez, Spencer Rangitsch, Theo Retos, Julia Schulte, Angie Vuong, KT Waxman, Janet Yang, John Zarobell

Members not present: Charlie Cross, Rochelle Fernandes

Recorder: Linda Wong

Call to order: 12:00 pm

Approval of February Minutes: Hudson asked to that approval of the February minutes be continued to the April meeting.

Affirmation of Budget Assist and Reduction Guiding Principles: Hudson asked for questions or concerns about the UBAC affirming the application of the six Budget Assist guiding principles used in 2019. Hamrick indicated that it was important to have similar guiding principles that could be used to consider budget cuts in these COVID times. After some discussion, Hudson noted that the UBAC needed more time to develop a collective response and suggested that a UBAC Working Group be used to develop options in light of new realities. Hudson asked for volunteers to draft a new set of guidelines; Waxman, Morrison, Burchard, Baker, Bawa, and Hudson volunteered.

Action: By consensus, it was agreed that the working group would bring a set of budget assist or reduction guidelines to the April meeting.

President's FY22 Budget Assist Decisions Update: Hamrick provided a summary of the budget assist status.

Action: Received for file

Board of Trustee Update: Hamrick summarized the current draft budget gap and three major ways management anticipates handling the gap.

Action: Received for file

Good of the order and next steps

Request to increase undergrad student representation on UBAC: Jimenez reported that there are two student representatives on the Board of Trustees Finance Committee. She indicated that the Student Senate would like to have two representatives on UBAC for support and appropriate transition.

Action: Approve modifying the undergraduate student representation on UBAC to two members. **Motion/second:** Hamrick/Retos. **Vote:** Unanimous

Request for staff and PTFA BOT representation: Morrison indicated that it is important to have the voice of all employees represented as members of the Board of Trustees. Hamrick stated that the membership of BOT committees is determined by Fitzgerald and Chairman Nikolai. Hamrick suggested that, if the UBAC wanted to advocate for additional representation on various BOT committees, a letter requesting the same should be sent to both Father Fitzgerald and Chair Nikolai. He reminded members that UBAC does not have the power to determine its composition. Hamrick suggested that this issue be revisited once the staff council is formed.

Action: None.

Review of election process for replacing UBAC members: It was noted that the USFFA has its own internal election process for UBAC replacements. Perez indicated the group working on the staff council hopes to run elections by the end of spring or early summer. Hamrick stated his preference was to let the staff council appoint its own replacements.

Action: Defer the replacement of UBAC staff members until the Staff Council is formed.
Motion/second: Blackburn/Baker **Vote:** Unanimous

Meeting adjourned 1:31 pm