ECHO360 Assignments

Setting up the Assignment
You can set up a Canvas assignment to allow students to record in Echo360 Universal Capture or upload their own video

Downloading the software
First, you will need to access the online request form located at: http://itsreservations.usfca.edu/ and fill out the information for requesting an Echo Capture account. You will receive an email invitation to join the account. Click on the link to complete the registration and sign into the account page.

Once the account process has been completed, you can then access the Echo Active Learning Platform site at: https://echo360.org
Enter your USF email address in the Email field and click Submit.

![Echo login page]
You will be redirected to the myUSF login page; enter your USF username and password and click Login to Access your Echo account page.
Once logged in, you will see your video library and Echo360 courses page.

Now that the Echo360 account is set up, you are ready to create the assignment in Canvas. First, access your Canvas course and click on the link to access Assignments.

Next, click on the button +Assignment to create a new assignment.
Fill out the information for the assignment including the title, description, and points.

Scroll down and select Online for the Submission Type and check the box Website URL as the online Entry Options; setup the rest of the assignment and click Save.
Student submissions for the Echo360 Assignment

Students would click on the assignment and click on the button **Submit Assignment**.

At the bottom of the submission window are the submission choices; click on **Echo360 Homework Embed**.

The student can either record their presentation in the **Create New Media** tab using the Echo360 Universal Capture software or upload their own existing media to their Echo360 account in the **Upload Existing Media** tab.
Once the student has recorded or uploaded their video, it will show in the **Choose From My Home** tab. The student selects the video and clicks the button **Insert**.

The link to the Echo360 video is then confirmed; the student clicks **Submit Assignment** to complete the process.

**Grading the assignment**

Once the students submit their assignment, you can review the video and provide the same feedback and grading that you would do for any other submission. On the page for the assignment, click on Speedgrader on the right side of the page.
You will see the video to play within the Speedgrader window as well as the grading and feedback tools.