ASUSF Senate Meeting
Agendas
Minutes

Fall 2014 Archive
ASUSF Senate
Regular Meeting
Tuesday, August 26, 2014
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. *Anyone who wishes to address the Senate*
   b. Presentation: Welcome to Senate
      By: ASUSF Senate Executive Board
   c. Presentation: Committee Introduction
      By: Committee Chairs

      Break
      Meet the Senate

5. Old Business

6. New Business
   a. Presentation: Overview of Senate Week
      By: Larry Figueroa, ASAUF Senate Vice President of Public Relations

7. Executive Reports
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqueline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability

8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

9. Senator Reports
   a. *Any Senator who wishes to address Senate*

10. Announcements

11. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday August 26, 2014

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday, August 26, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:01 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Madeleine Shelton, Vice President of Sustainability
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Munoz, College of Arts and Sciences Representative
Eddie Viera, School of Management Representative
Pearci Bastiany, School of Management Representative
Lorenzo Reyna, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Alex De La Torre, Junior Class Representative
Justin Lee, Sophomore Class Representative – Late Arrival, 6:07 p.m.
Christopher Vasques, Sophomore Class Representative
Henry Frishholz, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Zhihoa Cai, International Student Representative
Mimi Truong, International Student Representative
Stephanie Ortiz, Students of Color Representative
Alco Robinson, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Martin Juarez, Executive Assistant
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement
Brittany Coker, Advisor, Assistant Director for Campus Engagement

The following members were not present:
All members were present.

The following seats are not filled:
School of Nursing and Health Professions Representative (1)
Junior Class Representative (1)
Freshman Class Representative (2)
Off-Campus Representative (1)
Nontraditional Age Student Representative (1)
Students with Disabilities Representative (1)
LGBTQ Representative (1)
A total of 29 members were present. Quorum was met and business was conducted.

Approval of Agenda
A motion was made by Tyler Warner, and seconded to approve the agenda. The motion carried. The agenda was approved as printed.

Approval of Minutes
A motion was made by Eddie Viera, and seconded to approve the minutes of the May 6, 2014 meeting. The motion carried. The minutes were approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate.
Jacqeline Murillo, Vice President of Mission, ASUSF Senate, addressed the Senate regarding a moment of silence to address the global loss of a Jesuit and in consideration of the events in Ferguson, Missouri.

Moment of Silence was observed.

Caleb Banks, Student at-large, addressed the Senate regarding student representation. Banks who has attended the University of San Francisco for many years spoke to the Senate about student representation and the gap that exists between the student body and administrative actions. Banks asked Senate what could be done to eliminate this gap. Banks then said that Senate has the opportunity to represent the students at the University of San Francisco, and that Senate must use this position to speak on behalf for the student body. In response to this topic, Banks created a Facebook Page, which serves as a suggestion box. Banks outlined that the use of the suggestion box would be for USF students to submit any concerns or issues they have. Banks is interested in collaborating with Senate, so they can better represent the student body to build a system that is 24/7.

Q&A
Pearci Bastiany, School of Management Representative, asked Banks a question regarding student representation. How has the suggestion box on Facebook been working?
Banks responded by saying that the suggestion box is currently just a space, due to the large amount of time it has taken to set up the proper page.

Warner, Nontraditional Age Student Representative, asked Banks a question regarding student representation. What is the current status for people to get to the page?
Banks responded by saying that the page has just been set up and that Banks is working on increasing the amount of people who can submit.

Madeleine Shelton, Vice President of Sustainability, asked Banks a question regarding student representation. What is the page called?
Banks responded by saying that the page was named USF Suggestion Box, and that because Banks is still new to designing Facebook Pages there are still things to be worked on and that he wanted to involve Senate so they can here directly from the students.

Welcome to Senate
ASUSF Senate, Executive Board
McNamee, Vice President of Internal Affairs
McNamee outlined her role as Vice President of Internal Affairs in ASUSF Senate. McNamee said that her role entailed facilitating meetings, bringing speakers, having background knowledge on the codes and constitution of Senate. Furthermore, McNamee discussed her role to keep the Senators accountable in terms of attending their committee and Senate meetings. The goals that McNamee has set for the coming year are to make sure that Senate is one cohesive group, as well as making sure that the Senators want to be in Senate and are motivated.
Laureano Figueroa, Vice President of Public Relations
Figueroa summarized his goals for the coming year by stating that he wanted to increase the visibility of Senate in every way shape and form. Figueroa will undertake a rebranding campaign to make the student body aware of what Senate does and what Senate can do for them. Figueroa wants to ensure that Senate is more accessible.

Nick Wu, Vice President of Business Administration
Wu defined his role as chairing the Finance Committee as well as helping Senate develop an annual budget. Wu hopes to play a more supportive role for Senators so that they can carry out their initiatives. One of Wu’s many goals is to have a more diverse Finance Committee, so the decisions made on student finances can be better represented.

Eva Long, President
Long stated that she had major goals for the coming year. Long wants to work on the visibility of Senate so that the student body recognizes the work that Senate does. Long thanked Banks for his input on the topic of student representation, as he addressed the Senate about his concern. Long continued by stating the importance of being a part of Senate and participating in the committees, as the Senators are the elected representatives of the undergraduate student body at the University of San Francisco. Long ended her statement by saying that one of her goals was to support both the Senators and the Executives.

Shelton, Vice President of Sustainability
Shelton defined her role as all sustainability driven initiatives. Shelton’s Sustainability Committee oversees the GIFT (Green Initiative Fund for Tomorrow). Shelton’s goals are to build both an environmental and social sustainable projects. One project idea that Shelton wants to work on is USF’s divestment from fossil fuels.

Murillo, Vice President of Mission
Murillo stated that her position oversee all mission related events ad awareness campaigns on campus. Murillo’s goals for the coming year are to plan a couple of events that will emphasis the university’s mission. A possible project idea is at doing a Mission Awareness Week to show the student body how integral the mission is to USF, and how everyone can find a relation to USF’s mission.

Committee Introductions
Committee Chairs introduced the different committees to the Senators and outlined what was expected of them. Each of the Senators is expected to either be a part of two committees or one committee and either chair or co-chair another committee in order to fulfill their commitment to Senate.

Committee Chairs read off the different committees.

McNamee states that there will be a break, and advises Senators who do not know the committee they have been assigned too, to come to the front and speak with her to find out committee assignments.

Committee Chairs read off committee meeting times:
- McNamee, Internal Affairs Committee – Fridays, 12-1 PM
- Figueroa, Public Relations Committee – Tuesdays, 4:30-5:30 PM
- Wu, Finance Committee – Fridays, 1:30-3 PM
- Murillo, Mission Committee – Mondays, 2-3 PM
- Shelton, Sustainability Committee – Mondays, 1-2 PM
- Viera, Food Committee – Wednesdays, 4-5 PM
- Nicholas Muller, Athletic Relations Committee – Tuesdays or Thursdays, Time unknown

Break
A motion was made by Alco Robinson, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 6:21 p.m.

Meet the Senate
Executive Board & Senators
Senators gave a brief overview and introduction about themselves to the student body.
Video summarizing Senate Retreat was played.
Introduction of the Senators began by pairs.
College of Arts and Sciences Representatives - Nicholas Fragoso & Jonathan Muñoz
Senators Fragoso and Muñoz have set a goal to bring the College of Arts and Sciences a more cohesive unit because the College is so large filled with different majors and departments. The Senators said that because they represent one of the largest student groups at the University of San Francisco, they will do the best they can to fully represent their constituents.

School of Management Representatives - Eddie Viera & Pearci Bastiany
Senators Viera and Bastiany are working on setting up a Google tour that will be taking place sometime in October. The purpose of this tour will be for students of the School of Management to learn about job opportunities as well as network while at Google. Furthermore the Senators Viera and Bastiany want to collaborate with Career Services to host more Job Fairs. The Senators also want to connect with USF Alumni so they can form a relationship with companies they work with and create a USF cycle of participation.

School of Nursing and Health Professions Representative - Lorenzo Reyna
Senator Reyna wants to open dialogue between the School of Nursing and Senate so there can be more visibility between these two groups.

Senior Class Representatives - Ronald De Guzman & Alexandria Kiwan
Senators Guzman and Kiwan have set goals to bring back USF traditions, because there is a feeling that USF has lost that sense of tradition and seniors would love to create a legacy. The Senators want to also work out a deal with BART so that it provides another mode of transportation for students commute. Furthermore the Senators want to continue to promote senior involvement as they also want to hold a Happy Hour at the end of the semester to celebrate them graduating from USF.

Junior Class Representative - Alexa De La Torre
Senator De La Torre outlined her goals as helping fill her Senate pair seat, host and even so that the Junior class feels more connected as well as provide resources for job seekers as most Juniors live off-campus.

Sophomore Class Representatives - Justin Lee & Christopher Vasques
Senators Lee and Vasques hope to bring the sophomore class together through activism. The purpose of doing this is because a majority of sophomores will be living off campus and they want to give them a reason to return to campus.

Off-Campus Representative - Henry Frishholz
Senator Frishholz wants to increase the transparency of ASUSF Senate so that student organizations know who and what Senate is. Senator Frishholz also wants to work with upperclassmen representatives to engage the student body that lives off-campus; to make sure Senate is retaining their interest in and at the university.

On-Campus Representatives - Krystal Sandoval & Joyce Tsui
Senators Sandoval and Tsui want to bridge the existing gap between ASUSF Senate and RHA. The Senators want to create dorm unity and pride through competition, because in the end we the student body that lives in campus all live together.

International Student Representatives - Zhihoa Cai & Mimi Truong
Senators Cai and Truong want to engage with the large international student population as well as work to desegregate the international and domestic students. Furthermore the Senators want to increase involvement of international students so their voices can be heard.

Students of Color Representatives - Stephanie Ortiz & Alco Robinson
Senators Ortiz and Robinson want the Students of Color Series and expand it. The Senators want to include Minority Men’s Forum, Students of Color Forum, and introduce the Women’s of Color Forum. The Senators want to also clarify what it means to be a student of color and engage the diversity at the USF.

Nontraditional Age Student Representative - Tyler Warner
Senator Warner inspired by the stories that he was able to tell in Alpha Phi Omega, the Senator wants to create a Story Forum so that older students can show and guide students through the experiences they had.

Students with Disabilities Representative - Paige Rasmuson
Senator Rasmuson stated that her first goal would be to fill her Senate pair seat as well as begin working on initiatives the concern her constituency. One of these initiatives will be to get people into counseling to better help with emotional matters, while helping build a bridge with CAPS to help destigmatize Students with Disabilities Representative. Furthermore Senator Rasmuson wants to move CAPS from the bottom flood of Gilson to fourth floor of Gleeson Library.

LGBTQ Representative - Nicholas Muller
Senator Muller wants to help fill his Senate pair seat, and then inspired by the Students of Color Representatives to create an LGBTQ Forum and this would be in collaboration with the Gender and Sexuality Center. Q&A Time was made so that Students at-large could meet with the Senators.

Old Business
There was no old business.

New Business
Overview of Senate Week
Larry Figueroa, ASUSF Senate Vice President of Public Relations
Figueroa started off his presentation by summarizing the events that have been happening so far in Senate Week. Today's event is titled Meet the Senate; the primary purpose of this event was to raise awareness of Senate. The theme and the campaign that is carrying on this week is YOU-SF to celebrate the diversity that our school has.

Video on YOU-SF Photo Campaign was shown
Figueroa concluded by talking to the Senate about tabling for photo booth as well as Senator help for Involvement Fair.

Q&A
Warner, Nontraditional Age Student Representative, asked Figueroa a question regarding Senate Week. Will the photo booth campaign continue this week?
Figueroa responded by saying that it goes along with the theme of identity at USF.

Fragoso, College of Arts and Sciences Representatives, asked Figueroa a question regarding Senate Week. Will the tabling times for Senate be the same for the rest of the week?
Figueroa responded by reading off the times and the name of the Senators that have signed up.

Executive Reports
The President reported that she is very excited and feels weird to be in this new position. Long attended the Ferguson Student Panel, where students shared their stories on how this event has affected them and is looking forward to continued dialogue. As member of TAC, Long has meetings on how to transition the new President of USF into the school. Long stated that Senate was well represented at NSO, and that the Executive Board attended the University Convocation. Long also commented on Presidents roundtable, as it had to be rescheduled due to the Ferguson panel. Long along with the other Executives has made expectations on how Executives should present themselves at student events. We all as a Senate want to go attend student events to build bonds with other organizations. Long said that NJSLC at Boston College that was fun and is excited to write resolution and work with the Intercultural Center and the Culturally Focused Club Council.

The Vice President of Internal Affairs reported that she is currently working on finalizing committees, and ensuring that all is being done to do so. McNamee is also contacting students at-large, so that they can be a part of a committee; students at-large must fill interest form that they can find on the SLE website. McNamee will be ensuring that Senator’s office hours are set, and that the Senate Desk is a quiet space and must be kept clean. She also attended the Ferguson Student Panel.

The Vice President of Business Administration reported that he created a Senate Initiative Fund proposal form, and outlined the steps needed to get access: Log onto OrgSync, type in ASUSF Senate. Use OrgSync so that you as Senators can make events and get other information. Click on forms, and find all different types of forms. Deadline set for Sept 16, 3 weeks from today. Your form must include name, position, and details on initiative that you want to plan, how it will benefit the students and community, along with estimated cost, and resources, timeline on funding and collaborative dates. Once this is filled out, speak with Senate Executives. Then a Senator will fill out request form, if above $300 present in front of senate to get approval, less than that amount Executives
will discuss and decided whether to fund or not. Finance committee had first meeting on last Friday, they went over budget training and expectations for coming year.

The Vice President of Public Relations reported that he attended the Ferguson Student Panel and thought that it was really important because it touched upon many ideas and issues. The Ferguson discussion was moved towards next steps, and Figueroa is hoping to connect with the Intercultural Center and the Culturally Focused Club Council. Public Relations committee had it's meeting today, and they went over goals for the year: election process improvement, fall summit: break out-group discussion topics, senate week, Father Fitz will speak at summit, updating the social media. Figueroa concluded by asking everyone to follow and share ASUSF Senate social media outlets so they can further get out the message of Senate.

The Vice President of Mission reported that she was working on the agenda for her committee as well as times for the meeting. An email will be sent out for the next committee time. She will be in contact with the McCarthy Center and University Ministry and will be setting up meeting with their heads to create liaison work with them. Murillo has also set up an appointment with Vice Provost Diversity Engagement and Community Outreach Marry Wardell, to help with getting mission work done. Goals for this coming year are: form relationships and work out ideas specifically with Senate and within committees. Begin the process of looking at how we can start branching out and developing our ideas more formally under the topic of mission. Attended the Ferguson Student Panel, and Murillo will work with university centers so that Senate can put more events like the Ferguson Student Panel for the well being of USF. Murillo will also like to start on working on the different resolutions that she wants to collaborate on: Ferguson, Sexual Assault, F. Fitz, Conservation of Water, and Undocumented Students.

The Vice President of Sustainability reported that she attended the Ferguson Student Panel, and found it to be a very moving and engaging conversation. Spoke with Ale of Intercultural Center for potential events – for example creating friendships of meaning, which is a topic that our generation can use. In terms of committee, Shelton asks that Senators who are a part of the sustainability Committee to check their email, it will be time sensitive. There continues to be a problem with the estimated time of arrival for the water bottles, still not information on when they will be arriving.

No Executive Reports.

Advisors' Report
The Advisors reported:
Gregory Wolcott, Assistant Vice Provost for Student Engagement
Brittany Sanguma, Assistant Director for Campus Engagement
Both Advisors introduced themselves in front of the Senate. The Advisors told the Senate that they serve as resources, as well as the staff from SLE, whom will be visiting next week. Two areas that Senators should be aware of are the events calendar and the elections flyer. The calendar serves as a great way to know what is occurring with other organizations on campus and aids as a great way to increase Senate visibility on campus. This can also provide Senators with collaborative ideas. The Advisors then moved on to talk about elections information; the application is now open, and elections are a combined effort with RHA, ASUSF Senate, and GSS. The Advisors support logistics and Senate is the organization that get gets the word out. There are eight seats to be filled. The Advisors also recommended Senate to promote elections in other organizations that the Senators are involved in as well as in class with the permission of the professor. The topic of polling time will be discussed as time approaches.

No Advisors’ Report.

Senator Reports
The School of Management Representative, Pearci Bastiany, reported on possible initiatives and resolutions ideas that he has developed. The first of the ideas that Bastiany presented was working with OneCard so that they can offer a student discount on Amtrak, and by talking to the Board of Trustees this could be done. Furthermore, Bastiany expanded on the idea so that it could include other forms of transportation such as CalTrain and BART;
Senate could also work on getting the students of the USF Branch Campus in San Jose VTA pass. The second idea that Bastiany presented was to encourage graduate students to become Uber drivers so that spread the word of USF and this could serve as a great marketing tool. The third idea that Bastiany presented was to encourage SII and University Ministry to collaborate together because they both aim for the same goal. The fourth idea that Bastiany presented was to work with Papalote and Starbucks to get a Dons Dollars reader so that students could use this type of money at their stores. The fifth idea that Bastiany presented was that the School of Management could work with small businesses in the Haight to help promote sales while students are gaining experience. Bastiany also wanted for the Food Relations Committee to collaborate with Bon App to work towards allowing Girl Scouts on campus so they could sell their cookies. Bastiany also wants to work with MUNI and USF to get them MUNI to offer an optional summer pass so that the students that stay during the summer could and would benefit from this. Lastly Bastiany wants for more Athletes to be involved in the Athletic Relations Committee so that their voices could be heard more directly.

Announcements
Eddie Viera, announced that the School of Management will be having an event called Meet the Firms on September 11, 2014 from 5:00 to 8:00 p.m. A mandatory meeting is required before attending and that will be on September 2, 2014 from 11:40 – 12:45 p.m.

Madeleine Shelton, announced that Panhellenic Recruit is starting soon and that date for when the application is due is on September 5, 2014, and recruitment starts September 19-21, 2014. Shelton ended by saying that people should come so they could learn about their values.

Adjournment
A motion was made by Robinson, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 7:56 p.m.
1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. *Anyone who wishes to address the Senate*
   b. Presentation: SLE Introductions
      By: SLE Staff [6:05-6:15]
   c. Presentation: Navigating USF
      By: Greg Wolcott [6:15-6:35]
   d. Presentation: NJSLC
      By: Los Locos, Peer Advising Team, ASUSF Senate Executive Board
      [6:35-6:55]
   e. Presentation: State Assembly Campaign Internship
      By: Eva Goodwin [6:55-7:20]
   f. Presentation: USF Elections
      By: Brittany Sanguma [7:20-7:35]

Break [7:35-7:40]

5. Old Business

6. New Business

7. Executive Reports [7:40-7:45]
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqueline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability

8. Advisor Reports [7:45-7:50]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

   a. *Any Senator who wishes to address Senate*
   b. Lorenzo Reyna, School of Nursing and Health Professions Representative
   c. Henry Frishholz, Off-Campus Representative

10. Announcements [7:55-8:00]

11. Adjournment
Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday, August 26, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:01 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Madeleine Shelton, Vice President of Sustainability
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Muñoz, College of Arts and Sciences Representative
Eddie Viera, School of Management Representative
Pearci Bastiany, School of Management Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Alexa De La Torre, Junior Class Representative
Justin Lee, Sophomore Class Representative – Late Arrival, 6:03 p.m.
Christopher Vasques, Sophomore Class Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Zhihoa Cai, International Student Representative
Mimi Truong, International Student Representative
Stephanie Ortiz, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Martin Juarez, Executive Assistant
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement
Brittany Coker, Advisor, Assistant Director for Campus Engagement

The following members were not present:
Lorenzo Reyna, School of Nursing and Health Professions
Henry Frishholz, Off-Campus Representative
Alco Robinson, Students of Color Representative

The following seats are not filled:
Sophomore Class Representative (2)
Off-Campus Representative (1)
School of Nursing and Health Professions (1)
Nontraditional Age Student Representative (2)
Students with Disabilities Representative (1)

A total of 26 members were present. Quorum was met and business was conducted.
Approval of Agenda
A motion was made by Pearci Bastiany, and seconded to approve the agenda. The motion carried. The agenda was approved as printed.

Approval of Minutes
A motion was made by Tyler Warner to table to minutes from the last meeting on August 26, 2014 for the next week. This was due to a miscommunication.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to the Senate.

McNamee introduced the guest speakers the Staff of Student Leadership and Engagement, whose subject was Student Leadership and Engagement Introductions. The presentation to the Senators began with brief introductions of each of the staff members: Gregory Wolcott, Assistant Vice Provost for Student Engagement, Division of Student Life; Marci Nuñez, Director for Student Involvement; Rich Dillon, Associate Director for Campus Programs; Brittany Sanguma, Assistant Director for Campus Engagement; and Charlotte Salinas, Assistant Director for Orientation Programs. The Staff of Student Leadership and Engagement to present the Senators with an organizational layout of SLE as well as the programs it conducts.

Q&A
Eva Long, President, asked the Staff of Student Leadership and Engagement a question regarding SLE programs. Why is Magis only offered to underclassmen?
Rich Dillon responded by saying that it is because new students come in with an opportunity to learn skills that will help them through their development as they go through college. Upperclassmen has witnessed and discussed many of the topics are touched upon during the Magis program, and may not serve as beneficial to them as it might to the new students.
Tyler Warner, Nontraditional Age Student Representative, asked the Staff of Student Leadership and Engagement a question regarding SLE programs. How many applicants are there for the Magis program?
Marci Nuñez responded by saying that there are about a total of forty (40) to fifty (50) students who apply to participate in the program, but these students must show commitment to participating in the project.
Ronald De Guzman and Alexandria Kiwan, Senior Class Representatives, asked the Staff of Student Leadership and Engagement a question regarding SLE programs. When they mention first year students as a requirement for the Magis program, do they mean first year in terms of college or transfer? And is there a program for transfer students?
Gregory Wolcott , Rich Dillon, and Charlotte Salinas responded by saying that there have been mixed feelings as well as many discussions over whether there should be a program for transfer students because some transfer students totally want to participate while others do not want to. But if the transfer student fits the model student that will benefit from the Magis program then recommend them to it.

McNamee introduced the guest speaker Gregory Wolcott, whose subject was Navigating the University of San Francisco. Gregory started off by saying that the presentation has evolved over time, and that it will help prepare students and student leaders on how the university is structured, so they can attain resources through different avenues.

Activity: Speak with people around you on an issue that you want to change at USF
Ronald De Guzman and Alexandria Kiwan, Senior Class Representatives, want the school to have a certain amount of money for students so they can print, because the professors ask for a lot of material that needs to be printed.
Madeleine Shelton, Vice President of Sustainability, wants to redraw the Public Safety Shuttle lines to better serve the students that live in the Outer Richmond District.
Tyler Warner, Nontraditional Age Student Representative, wants a better quality Learning & Writing Center with better tutoring services as well.
Mimi Truong, International Student Representative, wants International Students to be given priority to housing because none of them have permanent addresses here in the US.
Pearci Viera, School of Management Representative, wants to bring a hospitality or culinary program to school, and after speaking with Holly, she was in the actual process of doing that. This program would allow for better quality food, open food options, and it will give students the chance to cook for students.
Christopher Vasques, Sophomore Class Representative, wants to create a governing council for non-social Greeks to better include all organizations.

Gregory finished by presenting on: Organizational Chart of USF, In-depth Chart to the Provost and Academic Affairs – Jennifer Turpin, Division of Student Life, Organizational Chart Student Life Senior Leadership, Notable Departments Outside Student Life, Directory, and the Calendar.

McNamee introduced the guest speakers Los Locos, Peer Advising Team, ASUSF Senate Executive Board, whose subject was NJSLC. The speakers went one-by-one to speak about their experience at NJSLC. Long stated that every year Senate Executives attend NJSLC, this year it was held at Boston College, and the theme was First To Love.

A video was shown of NJSLC 2014 at Boston College.

Long ended by saying that the conference is a unique space for all 28 Jesuit universities to come together, and it allows for student leaders to share skills they have, along with staff.
Brittany, Events Coordinator of Los Locos, said that there was a difference in how our spirit organization was compared to others. All Los Locos events are free; they are now working on a new campaign named Humans of USF in partnership with PAWS. They will also be extended Green and Gold Days, and a new activity named Be a Don be a Buddy in collaboration with Best Buddies and Special Olympics
Aaron, Peer Advising Team, said that no other university has a Peer Advising Team that advises organization, this showed him how important it is to have advisor give organizations resources. Aaron said that everyone took something personal back, and that he had a good time and learned ways to improve our school. Collaboration was the main topic that Aaron brought back.

McNamee, Vice President of Internal Affairs, said that it was awesome to get to talk to all the other universities and see the similarities between the schools. McNamee got to talk about the issues that all the universities faced. McNamee also found collaborative opportunities with schools that can serve as models. McNamee was more observant throughout the conference but gained ideas for my position.

Figueroa, Vice President of Public Relations, said that they were given a lot of time to reflect and share their thoughts on the experiences they have had and bring them back to the purpose to why we are involved, which inspired them to come into the new year as a united front.

Long, President, said that she attended a meeting with all the other presidents, and gave an update on what was going on at our university, from those meetings NJSA was formed. NJSA is a larger senate for all the Jesuit universities. Some of the topics that were touched up were the increase in enrollment, housing problem, tobacco ban, and a transition of a new president.

Wu, Vice President of Business Administration, was able to find out issues that that the school had in common, some of those problems were of international student involvement on campus. Wu said that it is important for student development, and that at St. Josephys, international student live in separate dorms than domestic students. So in order to improve involvement of international students, Wu want to switch the order for NSO so that International Students can have the opportunity to work and make new friends. Wu also lead an educational workshop, Collaboration and Act of Love, due to experience of last semester where he planned basketball game to get organizations to come.

Murillo, Vice President of Mission, said there was a broad spectrum of people that they interacted with, and this created platform for open productive dialogue. Some of the issues that Murillo talked about were Mission orientated tasks and events due to the abstract role that the Vice President of Mission plays. Murillo spoke with others to see the similarities, so they could brainstorm together.
Shelton, Vice President of sustainability, said that they were able to work on personal development, and become more approachable as a leader. Shelton said it was a great way to get group of people together away from campus, so that we can bond and work on our strengths to form cohesiveness.

McNamee introduced the guest speaker Santiago Lerma, whose subject was State Assembly Campaign Internship. Lerma began his presentation by introducing himself and the reason why he joined politics. First coming to San Francisco was right after his undergraduate years. Lerma began to see the importance of the city, and he enrolled in law school so that he can contribute to the city. Lerma worked for the public defenders office, and realized that to make a real change you need to change the laws not just advocate for them, got into politics. San Francisco is going through an affordability crisis. David Campos has worked to get: free MUNI for youth; help prevent evictions, and San Francisco problems are caused by state laws. Student should join so that the laws that affect us from the state can be changed under David Campos. Offer hands on experience and you will learn a lot about the city of San Francisco. Volunteer, intern, or endorse David Campos.

Go onto - Davidcamppossf.com – for legislative and contact information.

Break
A motion was made by Warner, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 7:41 p.m.

McNamee introduced the guest speaker Brittany Sanguma, whose subject was USF Elections. Sanguma started off by saying that ASUSF Senate, RHA, GSS hold joint elections, because of the voting responsibility they have as well as they hold positions where they represent a group of people. Senators must know election information because it will help in maintain and recruit the best Senators.
Sanguma stated that Senate is the organization of the Senators, which best represents, the student body, and maximize the initiatives they need a complete and filled Senate. Student Leadership and Engagement plans the election process, ASUSF Senate, RHA, GSS are the ones that execute it.
Sanguma showed slides on: ASUSF Senate and organizational chart, commitment, eligibility; GSS, organizational chart, commitment; RHA, every residence hall has a RHC in charge of programs in their hall, RHA pulls together efforts for the collective RHCs, and their commitment; RHC, provide programming within their own halls (advocacy, community service, educational, social).
Elections timeline
- Nominations due 9/5 – 5pm
- Applications due 9/9 - 5pm
- Candidate Orientation 9/11 - UC 4
- Meet the Candidates 9/16 - UC 1
- Elections 9/22-25
- Candidate Results 9/25 – 5pm UC 4
The Elections Website is: usfca.edu/sle/elections, all the information about elections can be found on this page.
An OrgSync Application is required and the information needed is: personal information, 1 position per organization, candidate statement and this can include: goals, experience, reason for running, and selling statement. Polling is necessary for all Senators a spreadsheets will be sent along for sign ups, all materials and location will be provided, there are many time slots open, commit with your availability by next Tuesday.

Old Business
There was no old business.

New Business
There was no new business.

Executive Reports
The President reported Presidents Roundtable was today, and that it went well. Long said that it was an exciting time for USF due to the transition of President Fitz. Long has scheduled a meeting with Peter Novak and another meeting with Caleb Banks to find alternative ways for students who are not a part of organizations to better hear
their voices. Long has also spoken with Gisele the Vice President of Finance at St. Louis University, asking about executive position stipends, and is looking for support from USF. Long also wants to promote information sessions for Senate, and Senators should be spreading the word about elections. Long has attended the Student Philanthropy Committee meeting. The Culturally Focused Club Council will be having a welcome back get together, Friday 9/5, 1-3 p.m. Long will begin spearheading the Ferguson resolution. Long wants to work on a new initiative to work with Graphic Center, and a funding proposal will be submitted soon. Long will have a conversation with Greg, and lastly Senators should work on resolutions that you are passionate about.

The Vice President of Internal Affairs reported that she has submitted a proposal for the leadership conference. She has been working on making all committees have at least four members. First Internal Affairs Committee meeting last week, a lot was done, discussed retreat overview, and point system. Internal Affairs Committee will begin interviewing students at-large who want to be a part of a committee. Office hours have all been set, and Executive office hours will be sent out. McNamee encourages that all Senate pairs are having their meetings and lastly McNamee is working on getting speakers, and if any Senators have an idea they should contact her.

The Vice President of Business Administration reported that Finance Committee had practice looking over funding request. Finance Committee will be reviewing first funded request from CAB. Wu also attended the CSA and ISA welcome receptions. There are three large events coming up and they are: Tri Gamma Nursing Society - Lung Health Day; Delta Sigma Pi - Money Game, Adam Carrel speaker; and International Student Association - Culture Scape.

The Vice President of Public Relations reported that Senate week last week, thanks for the help from all the Senators. The outcomes were 180+ students who participated in the YOU-SF photo campaign, as well as a huge increase in followers in both the ASUSF Senate Instagram and Facebook page. This will help in getting bigger turn out for elections. They will begin the advertising campaign for Don Stop Believin, as well as for the water bottles.

The Vice President of Mission reported she finally has a full committee, and that they will be meeting next week, if you are interested in joining its from 2-3 p.m. on Mondays. Murillo will be meeting with Vice Provost Diversity Engagement and Community Outreach Marry Wardell and Gary Cook to begin to set new contacts. On Murillo’s to-do list is: scheduling a meeting with Julia Down, Nick for mission week proposal, and Senators who are spearheading resolutions. Lastly Murillo will meet with her Senate pairs and committee members after Senate meeting

The Vice President of Sustainability reported that she was thankful for those who helped out during involvement fair, and that there was much interest. A special thanks was given to Nick Fragoso and Joyce Tsui for their help at the Senate table. Shelton is restructuring Bike Repair Day, which will be held Sept 23. Shelton also met with Ale of the Intercultural Center in to help with the hosting of a Friendship Forum dialogue, so that student can continue to build and maintain friendships, which will also help the upperclassmen make friends as well.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
No Advisors’ Reports were reported.

Senator Reports
No Senator Reports were reported.

Announcements
Figueroa, announced that the they will continue to advertise Don Stop Believin shirts to promote Senate.
Wu, announced that Pi Kappa Phi will be having their social on Thursday September 4, 2014.
Sandoval, announced that Alpha Phi Omega is having their Rush Week on Thursday September 4, 2014.
Viera and Bastiany, announced that the School of Management had a solid turn out for the Meet the Firms orientation and that Meet the Firms will happen on Thursday September 11, 2014.

Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:01 p.m.
Appendix A
Executive Reports
Tuesday September 2, 2014

President
Eva Long

Vice President of Internal Affairs
Stefani McNamee

Vice President of Business Administration
Nick Wu

Vice President of Public Relations
Laureano Figueroa

Vice President of Mission
Jacqline Murillo

Vice President of Sustainability
Madeleine Shelton
  •  Contacted Presidents of Georgetown and Boston College about divestment campaign preparation steps to better outline USF’s plan.
  •  Meeting with Eva and Casey Elder regarding leadership retreat opportunities for upperclassmen.
  •  Meeting with Ale and Casey to follow-up on the progress of the You've Got A Friend dialogue on September 23rd.
1. Roll Call
2. Approval of Agenda
3. Approval of Minutes
4. Open Forum
   a. *Anyone who wishes to address the Senate*
   b. **Presentation:** Support Services for Internships at the Career Services Center
      By: Alexander Hochman, Senior Director, Priscilla A. Scotlan Career Services Center
      [6:05-6:35]
   c. **Presentation:** Public Student Posting Board
      By: Elizabeth Anderson, Marketing Assistant, Student Leadership and Engagement
      [6:35-6:50]
   d. **Presentation:** The Role of Diversity and the Intercultural Center
      By: Alejandro Covarrubias, Assistant Director, Intercultural Center
      [6:50-7:20]
   e. **Presentation:** Amending Attendance Requirements of Committee Codes
      By: Chris Vasques, Internal Affairs Committee
      [7:20-7:30]

5. Old Business
6. New Business
7. Executive Reports
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability
   [7:35-7:40]
8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement
   [7:40-7:45]
9. Senator Reports
   a. *Any Senator who wishes to address Senate*
   b. Eddie Viera and Pearci Bastiany, School of Management Representatives
   [7:45-7:50]
10. Committee Reports
    a. *Any Committee who wishes to address Senate*
    b. Chris Vasques, Internal Affairs Committee
    [7:50-7:55]
11. Announcements
    [7:55-8:00]
12. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday September 9, 2014

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday, September 9, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
- Eva Long, President
- Stefani McNamee, Vice President of Internal Affairs
- Nick Wu, Vice President of Business Administration
- Laureano Figueroa, Vice President of Public Relations
- Jacqline Murillo, Vice President of Mission
- Madeleine Shelton, Vice President of Sustainability
- Nicholas Fragoso, College of Arts and Sciences Representative
- Jonathan Muñoz, College of Arts and Sciences Representative
- Eddie Viera, School of Management Representative
- Pearci Bastiany, School of Management Representative
- Ronald De Guzman, Senior Class Representative
- Alexandria Kiwan, Senior Class Representative
- Alexa De La Torre, Junior Class Representative
- Justin Lee, Sophomore Class Representative – Late Arrival, 6:16 PM
- Christopher Vasques, Sophomore Class Representative
- Krystal Sandoval, On-Campus Representative
- Joyce Tsui, On-Campus Representative
- Tyler Warner, Nontraditional Age Student Representative
- Zhihoa Cai, International Student Representative – Late Arrival, 6:02 PM – Left after break
- Mimi Truong, International Student Representative
- Stephanie Ortiz, Students of Color Representative
- Alco Robinson, Students of Color Representative
- Paige Rasmuson, Students with Disabilities Representative
- Martin Juarez, Executive Assistant
- Brittany Coker, Advisor, Assistant Director for Campus Engagement

The following members were not present:
- Lorenzo Reyna, School of Nursing and Health Professions Representative
- Nicholas Muller, LGBTQ Representative
- Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

The following seats are not filled:
- School of Nursing and Health Professions (1)
- Junior Class Representative (1)
- Freshman Class Representative (2)
- Off-Campus Representatives (2)
- Nontraditional Age Student Representative (2)
- Students with Disabilities Representative (1)
- LGBTQ Representative (1)

A total of 25 members were present. Quorum was met and business was conducted.
Approval of Agenda
A motion was made by Alexandria Kiwan, to amend the agenda. The motion carried. The following amendment was made; item 4.e changed the presenter’s name from Christopher Vasques to Alexandria Kiwan.

A motion was made by Alexa De La Torre, to amend the agenda. The motion carried. The following amendment was made; item 4.c tabled the presentation until next week’s meeting.

A motion was made by Nicholas Fragoso, and seconded to approve the agenda. The motion carried. The agenda was approved as printed.

Approval of Minutes
A motion was made by Christopher Vasques, and seconded to approve the minutes of the August 26, 2014 meeting. The motion carried. The minutes were approved as written.

A motion was made by Pearci Bastiany, and seconded to approve the minutes of the September 2, 2014 meeting. The motion carried. The minutes were approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate.
Casey Elder, Assistant Director for Leadership Programs, addressed the Senate regarding last week’s SLE Introductions presentation. Elder apologized for his absences due to illness. Elder told the Senate that they can use him as a resource for whatever they need. And that he is in charge of leadership programs: Student Leadership Conference, Magis Emerging Leadership Program, Student Leadership Awards, and serves as an advisor to Los Locos the spirit organization.

Q&A
Tyler Warner, Nontraditional Age Student Representative, asked Casey Elder a question regarding Student Leadership Awards. What are the different types of awards given?
Casey Elder responded by saying that there are awards for Emerging Leaders, Social Justice Work, Volunteering, Academic, and for Graduate Students. A public announcement is made in the Spring, so that awards can receive visibility, Elder also takes nominations so students can be nominated for the award. In order to be awarded the award the student just needs to hit the requirements within the award. All the awards have a specific focus. Elder wants this to be more of an event, because many students are intimidated because they were not nominated. Casey’s goal is to increase the visibility of the awards.

McNamee introduced the guest speaker Alexander Hochman, Senior Director of the Career Services Center, whose subject was Support Services for Internships at the Career Services Center. Last time Hochman was here was about 2 years ago, to talk about Dons helping Dons, and alumni mentoring service. Now the program is on its 2nd year anniversary, and they are about to hit the 3,000 members. At least 3 internships before you graduate, no more GPA but more relevant experience. In the recession entities cut the training program students need to be ready to hire without being taught what to do. Employers want to see relevant experience. Competing with other schools that are coming to the Bay Area. Student leaders must get experience outside the campus. Internships allows for you to get to know if you like the field. Figure out what you don’t like to do. Networking, it’s not whom you know but who knows you. Get alumni and local employers to know you. UCAN, is an internship consortium of 20 schools, who share their internships together both domestically and internationally. Dons Careers allows for local internships. Linkedin.com/studentjobs, gives a list of internships and entry level jobs. Twitter serves as a great resource; so follow the organizations you want to work with because some will post on twitter. Government internship, studentjobs.gov – apply early due to slow turnover time. Look at the beginning of August, for fall internships; search after thanksgiving and around January 5 for the spring internships. Start looking at Valentines Day for summer. They will be starting a new campaign to show how close USF is to downtown when compared to other schools. A large percentage of intern get asked to stay for there jobs, along with a job offer. Median starting salary is $1,930 without one internship its $37,087. At least three internships before you graduate.

Drop In Hours are 11 AM to 2 PM M/T/W/F and on Thursday in Lone Mountain.
Q&A
Alco Robinson, Students of Color Representative, asked Alexander Hochman a question regarding Support Services for Internships at the Career Services Center. *Is it good for students to intern at different places to get a feel for what field they want to get into?*
Alexander Hochman responded by saying that it does not matter, so long as it is some how tied into what you want to go into.

Eddie Viera, School of Management Representative, asked Alexander Hochman a question regarding Support Services for Internships at the Career Services Center. *Is it better to stay and intern with the same company if they offer a returning offer or go into different companies?*
Alexander Hochman responded by saying that he should return, but also show the different tasks that you have done so that you can show professional growth.

Nick Wu, Vice President of Business Administration, asked Alexander Hochman a question regarding Support Services for Internships at the Career Services Center. *Is there any way for international students on the Student VISA to get an internship?*
Alexander Hochman responded by saying that it is a very difficult process to find an internship that will be for international students. Suggestion is that you get relevant experience abroad. OPT is a broken system, and sadly international students are not able to benefit from work experience here in the US.

Tyler Warner, Nontraditional Age Student Representative, asked Alexander Hochman a question regarding Support Services for Internships at the Career Services Center. *Is experience through paid positions better or should I get an internship?*
Alexander Hochman responded by saying that as long that either or contribute to relevant experience.

McNamee introduced the guest speaker Alejandro Covarrubias, the Assistant Director of the Cultural Center, whose subject was Diversity, Inclusion, and Social Justice. These are all buzzwords at USF. The first word being diversity. Covarrubias does not like lectures, because we all have knowledge, and passive learning is not productive. Circles put us as an equal system.

**What is diversity?**
- Diversity means differences in all forms of identity and beliefs – Alexa De La Torre
- Characteristics that make you unique – Alco Robinson
- Diversity is: The presence of difference

Elder says that it’s hard to be in San Francisco and not be diverse. We are one of the most diverse Jesuit schools in the nation. We don’t track sexual orientation, but we know that there is difference in the spectrum. We have class difference and this can be seen the amount of students who receive Pell Grants from the government.

**What is inclusion?**
- Acceptance of all, a space made for all without fear, welcoming to members in general.
- Inclusion is: the act or practice of including all students regardless of identity, in the leaning environment

If you walk into my space, treat them with the very best that we have and honoring that person for who they are.

- Hard to be inclusive. We do not have the money, endowment, or properties, to give all the students who want to be at this school. Cannot be all-inclusive.
- Other ways that we can create inclusion, by including other opportunities for students that are here at the university.

**What is social justice?**
- Speaking up for others who are unable to speak, working to create an equal standard of living
- Social Justice is: both the process and a goal. The goal of social justice education is full and equal participation of all groups in a society that is mutually shaped to meet their needs. Social justice includes a vision of society that is equitable and all members are physically and psychologically safe and secure
- Senate represents the largest student body, but who are the people that are not at the table to mutually shape this university. *Diversity is, Inclusion needs work, and Social Justice is how we get there.*

**Activity**
- What are the benefits of a diverse campus? Why are we pushing to make sure that we are ensuring that we are diverse?
Provide people an outlook on life that is more realistic, some schools provide a skew look. More representative of the real world.

Personal growth and development, difference experiences make you a well-rounded person.

Shakes up lateral thinking, be exposed to other and new perspectives, changes how you think

Deters people from ignorance, exposure is powerful

Get to see a different cultural perspective, get a perspective on how culture shapes us all.

College is about what you learn as well as how you learn. Process of learning is to be critical. By engaging in difference we learn differently.

What are the challenges that come from a diverse campus?
Create a feeling of comfortableness – segregation between groups
To much diversity leads to no consensus on an idea – conflict

Diversity causes for people to dance around issues – we don’t address the issues
Easy to talk about diversity – we get uncomfortable when issues that trigger feelings arise
Sometimes diversity becomes a weakness because we ignore issues

Communication style, personal space, regional differences

In-group dynamics, change the way we express, it is easier to laugh than it is to cry.

Existing in different contexts

What can be done to solve these challenges?
Continue to communicate with people

Listening, open with people, and coming from a place of understanding. Powerful, people talk but not always heard – listening is a skill

Not being afraid to face issues head on – we cannot hold back, we talk about the real world. We cannot be afraid to talk about what is happening.

Foundational Theory
Awareness – Knowledge – Skills – Action

We must be careful; if we just jump into action we can cause the most harm. Framework to create change, not only for diversity inclusion, but also for the entire campus.

Invite you all to the IC and GSC, invite you to learn these skills; you can create the action to change the world, So we can continue to have these conversations.

Q&A

Tyler Warner, Nontraditional Age Student Representative, asked Alejandro Covarrubias a question regarding Diversity, Inclusion, and Social Justice. What are the office hours for you and the centers?

Alejandro Covarrubias responded by saying that he worked 9:30 AM to 5:30 PM everyday but the centers were open 10 AM to 6 PM Monday through Thursday and on Fridays from 10 AM to 5 PM.

Reflection
Stephanie Ortiz - do a student of color, women of color, and men of minority forum work with IC, GSC
Jonathan Muñoz - help undocumented students through a written resolution so that the school better supports these students

Tyler Warner - taking a stance against sexual assaults in order to build healthy relationships

Break
A motion was made by Warner, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 7:21 p.m.

McNamee introduced the guest speaker Alexandria Kiwan, Internal Affairs Committee, whose subject was Amending Attendance Requirements of Committee Codes. Kiwan wants to make a motion to amend the Committee Codes regarding Attendance Requirements. Change the requirement of only being allowed 3 absences a year from committee meetings to 3 absences per semester for committee meetings. Kiwan says that this will allow for Senators to have more space to miss meetings if they are unable to attend.

Q&A

Eddie Viera, School of Management Representative, asked Alexandria Kiwan a question regarding Amending Attendance Requirements of Committee Codes. In the codes it says resign, does that mean from the committee or the position?
Alexandria Kiwan responded by saying that the definition is valuable because it is also meant to apply for students at-large that participate in committee meetings.

Tyler Warner, Nontraditional Age Student Representative, asked Alexandria Kiwan a question regarding Amending Attendance Requirements of Committee Codes. Is there a difference between excused and non-excused absences?

Alexandria Kiwan responded by saying that these are absences in general, the codes do not distinguish between the difference in the definition.

Nick Wu, Vice President of Business Administration, asked Alexandria Kiwan a question regarding Amending Attendance Requirements of Committee Codes. How many committee meetings are there in a year?

Alexandria Kiwan responded by saying that there is an estimated 30 committee meetings in any given year.

Old Business
There was no old business.

New Business
There was no new business.

Executive Reports
The President reported that she has been helping Nick Fragoso with the F. Fitz resolution. Any resolutions that you want to put forth, ask for support or advice. Had a meeting with Caleb Banks, spoke about where the concerns stem from, and how Senate can increase accessibility and visibility, and how we can provide an avenue for students not part of orgs to be heard. Another student has started a petition dealing with the wifi service in LV and is planning on coming to senate to speak, this can possibly be passed to on campus reps. Working with Vice President of Public Relations and Brittany to increase visibility for elections, marketing and voter turnout. She has a meeting with the Transition Advisory Council on Thursday, September 11, as well as Peter Novak to following up on the tobacco ban. She will also be attending candidate orientation to show support for individuals running.

The Vice President of Internal Affairs reported that Elizabeth Anderson was unable to present today but want to work on getting a posting board for USF. The posting policy very strict, we can create a poster board similar to those that are in state schools. The initiative would go through Senate for budgeting and facilities and can be worked on with the On-campus Reps. Over the weekend, computer was stolen, and all she will need to get all the new information. In the process of looking for guest speakers. Student at-large interviews are being conducted and the IA Committee has come up with questions to ask these students. Email your birthdays, Martin and McNamee are having everyone and everything planned and registers on OrgSync, which will make checking into committees and senate meetings much easier. Point system, for those who come in late and not attending their meetings they will be docked points. Henry F. has resigned from Senate. Election apps closed today at 5pm. Start the meetings at 6, please be in your seats at 6. Don't be on your phone, iPad, use notepad instead. If you're going to fall asleep please be respectful.

The Vice President of Business Administration reported that Finance Committee examined CAB change, and move of $100 from publicity to $109 for sweatshirts, requested was denied. Did not outline distribution, don't know how will this encourage involvement in campus movie festival. Met with ISO talked about event called Diwali and presenting to FC. Senate Initiative Fund has head from Nicki, Tyler, Pearci who asked who this fund works. Proposal should be due the 16 of Sept.

The Vice President of Public Relations reported met with Public Relations Committee, and went over job assignments for summit, with more information to come next week. Work on election video and to increase turnout. Working with pairs, and presented to RHA about an event that can be collaborated on. Met with Tyler on forum that he is working on. Started doing super senator – weekly basis thing, recognizing their hard work. Not all get recognized through senator of the month. Alco Robinson and Chris Vasques present: The Public Relations Committee voted – and saw that this Senator is very active and has brought new ideas throughout their term, and is very energetic – Senator Stephanie Ortiz. He also created a Birthday board for September birthdays.
The Vice President of Mission reported began thanking Mission Committee members, after discussion mission week will be moved to the spring semester. Had a meeting with leaders mission on campus, Mary Wadell Provost, Corry McCarthy, need Julia UM and Ale from IC. Steering committee meeting with faculty and community partners talk about the mission and how that is carried out. Execs pairs to meet after adjournment.

The Vice President of Sustainability reported Eva and Shelton have talked about opportunities for upperclassmen meeting with Casey for leadership development. Spoke with Georgetown and Boston University Presidents for divestment campaigns ideas and support. Spoke with Casey to discuss friendship seminar, and if you have any ideas for Sustainability Committee let her know.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
The Advisors reported that elections are the primary that we want to update on. Apps closed today. Pending our review – all candidates will be at candidate at orientation, official list on will be sent out this Friday. High hopes of having a complete senate. There has yet to be a full senate – 35 member strong group. Polling sign ups are required. At least 1 hour is needed. Candidate orientation – will describe the strategy and how to better campaign for their position, asking for folks to share their posters as examples. 2-3 people who are willing to share their strategy of campaigning please attend the Candidate Orientation. This Tuesday during activity hour, will be meet the candidates, UC 1st next week. Students at large get their voice of heard and what they expect of senate. Much support is needed.

The Advisors’ Report was received and attached to the minutes as Appendix B.

Senator Reports
The School of Management Representatives, Eddie Viera and Pearci Bastiany, reported that they are working on their Google tour. They have asked for funding support from School of Management and they are working on setting a date. They are ready for Meet the Firms this Thursday.

Committee Reports
Chris Vasques, Internal Affairs Committee, reported that they decided to become more strict with points starting this week as all committee meetings started this week. Being on time and attendance is important. IA committee will dock your points. Initiative to come from the IA committee, where Senators will have to present for tardiness and or failure to attend to redeem points back– will be examined case by case for extreme situations.

Announcements
Nick Wu, announced that there is an open seat in Finance Committee.

Stefani McNamee, announced that Senate will be taking a picture after the meeting.

Adjournment
A motion was made by Alco Robinson, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:02 p.m

Appendix A
Executive Reports
Tuesday September 9, 2014

President
Eva Long
Vice President of Internal Affairs
Stefani McNamee

Vice President of Business Administration
Nick Wu

Vice President of Public Relations
Laureano Figueroa

Vice President of Mission
Jacqline Murillo

Vice President of Sustainability
Madeleine Shelton

- Met with Casey Elder on Wednesday to discuss You've Got A Friend.
- Planned two different events for first semester. Collaborating with Los Locos for our waste-sorting event on September 23.
- We've had several member-at-large interviewees in the past week.
ASUSF Senate
Regular Meeting
Tuesday, September 16, 2014
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Presentation: Affordable Care Act Implications on ASUSF
      [6:05-6:30]
      Diane Sweeney, Director of Employment and Employee Relations, Human Resources
      Marci Nunez, Director for Student Involvement, Student Leadership and Engagement

5. Old Business

6. New Business
   a. Presentation: Response and Recommendations to the Affordable Care Act
      By: Nick Wu, Vice President of Business Administration and Eva Long, President
      [6:30-6:45]
   b. Action Item:
      Approval of Response and Recommendations to the Affordable Care Act
      By: Nick Wu, Vice President of Business Administration and Eva Long, President
      [6:50-7:15]
   c. Presentation: Resolution 14.15.01: Welcome to Father Fitzgerald
      By: Nick Fragoso, College of Arts and Sciences Representative
      [7:15-7:25]
   d. Presentation: Fall Summit
      By: Larry Figueroa, Vice President of Public Relations
      [7:25-7:35]

7. Executive Reports
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacoline Munillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability
     [7:35-7:40]

8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement
     [7:40-7:45]

9. Senator Reports
   a. Any Senator who wishes to address Senate
   b. Joyce Tsui and Krystal Sandoval, On Campus Representatives
     [7:45-7:50]

10. Committee Reports
    [7:50-7:55]
a. Any Committee who wishes to address Senate
b. Jonathan Munoz, College of Arts and Sciences Representative

11. Announcements [7:55-8:00]

12. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday September 16, 2014

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday, September 16, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Madeleine Shelton, Vice President of Sustainability
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Muñoz, College of Arts and Sciences Representative
Eddie Viera, School of Management Representative – Early Departure, 7:02 PM
Pearci Bastiany, School of Management Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Alexa De La Torre, Junior Class Representative
Justin Lee, Sophomore Class Representative
Christopher Vasques, Sophomore Class Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Zhihoa Cai, International Student Representative
Mimi Truong, International Student Representative
Alco Robinson, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative
Martin Juarez, Executive Assistant
Brittany Coker, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

The following seats are not filled:
School of Nursing and Health Professions (2)
Junior Class Representative (1)
Freshman Class Representative (2)
Off-Campus Representatives (2)
Nontraditional Age Student Representative (2)
Students of Color Representative (1)
Students with Disabilities Representative (1)
LGBTQ Representative (1)

A total of 25 members were present. Quorum was met and business was conducted.
A total of 5 speakers were present.

Approval of Agenda
A motion was made by Nicholas Muller, and seconded to approve the agenda. The motion carried. The agenda was approved as printed.

Approval of Minutes
A motion was made by Tyler Warner, and seconded to approve the minutes of the September 9, 2014 meeting. The motion carried. The minutes were approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to the Senate.

McNamee introduced the guest speaker Diane Sweeny, Director of Employment and Employee Relations, Human Resources, whose subject was Affordable Care Act Implications on ASUSF.

Sweeny began by asking the question, What ACA is? & Employer Obligations? Sweeny then stated that ACA was signed by President Obama in 2010, and there have been many provisions added and the purpose was to reform the healthcare system, due to cost of the system, and access to affordable quality healthcare. Sweeny says that there have been many accomplishments through ACA. ACA has expanded Medicaid services, established healthcare exchanges, prohibited insurance companies from rejecting people with preexisting conditions, limits on out of pocket charges, limits on waiting periods for insurance, and parents get to keep their children on their insurance until age 26. In January 2014, individual mandate was put into effect, which made it a requirement that all Americans have to have health insurance. What will ACA mean for Employers? Employers will have to identify their employees that work on average 30 hours a week, variable hour employees are due to hourly position, and they have to be assessed. If these employees reach 30 hours, the company must offer health insurance, the employee does not have to take it. Large penalty for employers who follow this process of assessment or offering their employees insurance. A requirement for the insurance plan is that it must cover specific services, must be affordable. Impact on employers is who are the employees are who work 30 hours or more a week. The University of San Francisco has an estimated work force of 1,300 full time faculty and staff. Penalization fines are large. If coverage is offered and does not meet these requirements this can constitute a fine. IRS has different reporting forms that employers will have to provide. Employer obligations starts in 2015

Q&A
Tyler Warner, Nontraditional Age Student Representative, asked Casey Elder a question regarding Affordable Care Act Implications on ASUSF. Are all employers regarding size or monetary values must require healthcare?

Diane Sweeny responded by saying that there is an option for smaller companies and business for delayed implementation, this helps them adjust with extra time granted.

McNamee introduced the guest speaker Marci Nunez, Director for Student Involvement, Student Leadership and Engagement, whose subject was Affordable Care Act Implications on ASUSF.

Gregory Wolcott gave the presentation because Marci Nunez was ill and was unable to attend the meeting. We the University of San Francisco are an employer and an employer of students, which includes ASUSF Funded Accounts. The ACA will impact how the Student Activity fee is divided up. Currently executive positions are paid on stipends, and this includes all executives from FA’s as well. Those positions can no longer be paid on a stipend but at an hourly basis due to ACA. A stipend was attached to these positions in order to promote involvement in FA’s – taking on leadership role can be a burden for students. All officers are required to attended conferences, and these people are held accountable, these positions must fulfill this and be held at a higher standard. Paid positions to FA’s contribute to student life of the university, and by having them be paid positions it makes is accessible to the students. Senate is responsible for the budget that pays for the student leaders.

The staff from the Human Resources and Student Employment Offices was in attendance to clarify any questions made by the Senators.

Q&A
Why are the ASUSF Senate execs paid much more than other execs from other FA executives? – Nicholas Muller.

Question was deferred because it was going to be answered at a late time.
Any future plans to expand paid positions from the executive board to for example senator payments? – Ronald de Guzman.
The difference is what the executive board is required to do in relation to what the general membership (the senators) does in terms of work and time commitment.

If we receive payment from multiple jobs are we only restricted to 25 hours of work? – Audience
If the student has multiple jobs then he or she must make sure that they do not go over the 25 hour a week restriction.

How would this position affect you if you were a RA? – Alco Robinson
Same concept as the last question, just ensure that you do not go over the allotted 25 hours a week limit. In addition to that, RA’s are asked to commit solely to the RA position and not take any other position.

How does this concept work for people who work overtime or .5? – Nicholas Fragoso
There is a standard rate for all the hours worked, if you work over 8 hours a day or 40 hours a week, we will pay all the hours you work regardless.

Can the federal work-study funds be exhausted? – Pearci Bastiany
For work-study positions, the employer pays 30% while your aid pays for the other 70% of the cost. The Financial Aid office has a verification process to ensure that work-study funds are either being used or not. This process occurs in the Fall and if not used in the Spring then the funds awarded are canceled. The student can appeal to get the award reinstated.

For Funded Accounts, mandatory events such as trainings are all compensated for, if the executive fails to attend mandatory events the penalty will be shown through the deduction in payment. Everything will be based on biweekly timesheet and all officers will receive the same amount of payment in relation to their stipend.

Old Business
There was no old business.

New Business
McNamee introduced Vice President of Business Administration Nick Wu and President Eva Long to begin discussion on the Response and Recommendations to the Affordable Care Act.
Wu began by talking about what the Finance committee has work the difficult task to come up with recommendations under the three rationales the committee agreed upon. The Finance Committee has created a tier system for organizational positions as well as the three rationales:
1. Time commitment required by each position
2. Job responsibility
3. Amount of students served by the organization
Tier System was created to distinguish pay.
Tier 1: Top Execs $11.74
Tier 2: Net Level $11.24
Tier 3: The rest $10.74
Look through the recommended ASUSF Officer Pay rates.
This is the recommendation provided in response to the ACA by the Finance Committee.

Break
A motion was made by Warner, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 6:48 p.m.

Action Item
McNamee introduced Vice President of Business Administration Nick Wu and President Eva Long to begin discussion on the Response and Recommendations to the Affordable Care Act.
A motion was made by Warner, and seconded to suspend the bylaws. The motion carried unanimously. McNamee opened discussion.
Payment for the Funded Account Officers comes from the student activity fee, and the tiers for Greek Council work in a different way due to how the rational works.

2nd tier is second in command, for VP IA GL in the case of Greek Council
Most student organizations serve the wider USF community but GC is different because of the students they serve are Greeks only. Long – We encourage student leaders to look at their hourly salary and base whether or not it is right or wrong, the recommendations on hourly pay rates reflect the stipend amount so that they will not receive less. GC overarching organization for Greek organizations – support is much support from the Greek organizations, a lot of the programing is put by the smaller organizations they serve – amount of programs usually. Chris Vasques – Does GC get paid by student activity fee? Students are paying money for something that they are not being represented in, stipends will be relooking at how much should stipends be rewarded. If members of these Greek organizations pay large amounts in their dues, the why isn't Greek Council supported by their own respective organizations. A vote by hand was taken with 16 in favor, 0 opposed, and 0 abstained. This measure was approved by a vote of 16-0.

McNamee introduced College of Arts and Sciences Representative Nick Fragoso to begin discussion on Resolution 14.15.01: Welcome to Father Fitzgerald. A motion was made by Robinson, and seconded to suspend the bylaws. The motion carried unanimously. The purpose of this resolution is to make Father Fitzgerald feel home with the university and that he has the support of the students as well. Reading of the resolution took place. A motion was made by Muller and seconded to amend the statement from “Whereas: When asked about Father Fitzgerald, Board of Trustee Member Chuck Smith said, “He brings impressive experience in connecting with the business community, in fundraising, and in strategic planning”; and” to “Whereas: When asked about Father Fitzgerald, Board of Trustee Member and Leader of the Presidential Search Committee Chuck Smith said, “He brings impressive experience in connecting with the business community, in fundraising, and in strategic planning”; and.” The motion carried unanimously. A motion was made by Warner and seconded to amend the statement from “Whereas: Believing there is no place more joyful than being in the classroom, Father Fitzgerald plans to teach a course a year here at the USF to allow him to keep in touch with students; therefore, be it.” The motion carried unanimously. Resolution 14.15.01: Welcome to Father Fitzgerald
Nicholas Fragoso, Welcome to Father Fitzgerald, and Approved A motion was made by Nicholas Fragoso, and seconded to approve Resolution 14.15.01: Welcome to Father Fitzgerald. A vote by hand was taken with 16 in favor, 0 opposed, and 0 abstained. This measure was approved by a vote of 16-0.

McNamee introduced Vice President of Public Relations Larry Figueroa to begin discussion on Fall Summit. Fall Summit will be held next Tuesday from 6-8, the location will be at Fromm Hall, the dress code is business casual, and all people who have RSVP must get there by 5:30-5:45 PM This is the draft of the itinerary for Fall Summit.

Check in – 5:45-6:10 PM
Welcoming – 6:06 PM
Invocation – 6:07 PM
Resolution – 6:09 PM
F. Fitz Speaking – 6:10-6:30 PM
Execs intro / elections announcements— 6:30-6:35 PM
Dinner – 6:40-7:00 PM

Our goal is to provide the participants with support Break out-group discussions topics will be:
Diversity with Intercultural Center
Safety, campus
Executive Reports
The President reported having a meeting with Peter Novak on update for bike structure and tobacco ban. Working towards implementing the ban, communicating with SFSU senate who have implanted tobacco ban, Jesuit Universities who have done the same, meetings with public safety on how the implementation process will look like, how reporting will work, working on creating structured timeline when this will be fully implemented, working with administration. Attended the quarterly Board of Trustees meeting, attending university life meeting, and working with finance committee. Met with Caleb, and now Long is working with GC to make poster on all the pictures, positions, and office hours of the Senators and spoke with SLE so that these posters can be kept up on posting boards. Starting a concern campaign to create a public form where students can type in a concern or suggestion that can be anonymous. Dominican College is attempting to create an association with schools in the bay area. Elections are finally here, meet the candidates, it was lively, and many were excited to become a part of senate. Only ask for encourage students to vote.

The Vice President of Internal Affairs reported that she attended meet the candidates, many students are running for a position on Senate, IA Committee interviewed 4 members at large and placed them on committee, IA codes will be presented on after summit, there may be write in candidate for nursing, she is continuing to work on the agendas.

The Vice President of Business Administration reported that he attended meet the candidates, every candidate was very qualified, the Finance Committee has been going well, Sunday emergency meeting was held due to ACA impact, approved budget for Voices for $23,41 for additional charge on shipping, meeting with San Quentin Alliance for Change on event for justice 9/17, scheduled meeting with organizations that are looking for funding, SIFP due today, ideas on changing the campus come over and speak with him.

The Vice President of Public Relations reported back that Fall Summit is in the works. Public Relations Committee was held today with 2 new members and the topics that were sopeken about as all about Summit, confirmed order on food, speaker confirmed, RSVP list compiled.

The Vice President of Mission had nothing to report.

The Vice President of Sustainability reported on the updates from Sustainability Committee. This Tuesday is Green and Gold Day 2.0 and Dons on the Lawn. Sustainability Committee, Senate, and Los Locos will be in attendance. Waste sorting activity will be done to show how to get rid of tie dye materials. Georgetown divestment campaign meeting over the phone. Alexa and Tyler on presentation on over water bottle reduction for global tap feature.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
The Advisors reported:
Gregory Wolcott, Assistant Vice Provost for Student Engagement
Writing activity, reflect to first semester on campus and what the school provided. Continuing the activity please reflect on a challenge that you had and or something you wish the university could have provided. This activity was conducted because the University is looking at adding a required 1 unit course for students to provide them resources, ideas helpful.
Brittany Sanguma, Assistant Director for Campus Engagement
Congratulations on getting the first resolution passed please refer and use your team as a resource, and here is the election update:
Campaigning is in full swing – official list has been set, write in candidates can still apply, I through emailing the elections email, interested they will follow up through the next steps, needed by Friday at noon to finalize ballot. Monday at 10 am – Friday for polling, senators are required to do an hour if not, points will be docked.

The Advisors’ Report was received and attached to the minutes as Appendix B.

Senator Reports
The On Campus Representatives, Joyce Tsui and Krystal Sandoval, reported that they will be having a dorm wide competition, on Welsch Field, 10 reps from each hall, considering off campus team to ensure we involve everyone, create fun activity, Oct 16, any feedback. And they will also work on bettering the wireless connection in LV, drafting email to ITS to address the issue.

Announcements
Jonathan Munoz from the Internal Affairs Committee announced that the committee is working on addressing the changes to the point system.

Finance Committee announced they will continue their long and extensive look into the budget as the impact of ACA is assessed.

Kevin from Greek Council announced that Senate brought forth the anti hazing resolution, and that next week Sept 22-26 is national prevention hazing. Please attend and sign there anti hazing pledge.

Adjournment
A motion was made by Robinson, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:00 p.m.
Appendix A
Executive Reports
Tuesday September 16, 2014

President
Eva Long

Vice President of Internal Affairs
Stefani McNamee
- Working on getting speakers booked for October
- Reviewing internal documents
- Jonathan has been in contact with Professor Gonzalez for Undocumented Students
- Nick Fragoso finished resolution for Father Fitzgerald
- Pearci has been in contact with Branch USF Campuses to talk about Muni Passes
- Eddie is still working on finding funding for Google tour

Vice President of Business Administration
Nick Wu

Vice President of Public Relations
Laureano Figueroa

Vice President of Mission
Jacqueline Murillo

Vice President of Sustainability
- Madeleine Shelton
- Updated You've Got A Friend: Friendship Dialogue event date for October 9, 2014 - 11:45a-1:00p in Lo Schiavo Science in the Getty Study.
1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. *Anyone who wishes to address the Senate*
   b. **Presentation:** CAPS: A Student Resource
      By: Grace Wakim, Staff Therapist
      [6:05-6:25]
   c. **Presentation:** Welcoming Students to CASA
      By: Laleh Shahideh + Staff
      [6:25-6:50]
   c. **Presentation:** Proposal for a Mandatory One-Unit Transition Course: “USF 101”
      By: Greg Wolcott, Assistant Vice Provost for Student Engagement, Division of Student Life, and Charlotte Salinas, Assistant Director for Orientation Programs, Student Leadership and Engagement
      [6:50-7:10]
   d. **Presentation:** New Senator Induction
      [7:10-7:15]

5. Old Business

6. New Business
   a. **Presentation:** Divestment Campaign
      By: Madeleine Shelton, VP of Sustainability
      [7:30-7:40]

7. Executive Reports
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability
   [7:40-7:45]

8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement
   [7:45-7:50]

9. Senator Reports
   a. *Any Senator who wishes to address Senate*
   b. Joyce Tsui and Krystal Sandoval, On Campus Representatives
   [7:50-7:55]

10. Committee Reports
    a. *Any Committee who wishes to address Senate*

11. Announcements
    [7:55-8:00]
12. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday September 30, 2014

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday September 30, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Madeleine Shelton, Vice President of Sustainability
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Muñoz, College of Arts and Sciences Representative
Eddie Viera, School of Management Representative
Pearc Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Brenda Lu, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Alexa De La Torre, Junior Class Representative
Joseph Finberg, Junior Class Representative – Left Senate Meeting from 7:25 – 7:47 PM (22 mins)
Justin Lee, Sophomore Class Representative
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Sabrina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative
Alco Robinson, Students of Color Representative
Neha Singh, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Coker, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

The following seats are not filled:
International Student Representative (1)

A total of 37 members were present. Quorum was met and business was conducted.
A total of 14 speakers were present.

Approval of Agenda
A motion was made by Nicholas Muller, and seconded to approve the agenda. The motion carried. The agenda was approved as printed.

Approval of Minutes
A motion was made by Alco Robinson, and seconded to approve the minutes of the September 16, 2014 meeting. The motion carried. The minutes were approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to the Senate during open forum.

McNamee introduced the guest speaker Staff from CAPS, whose subject was CAPS: A Student Resource. The two staff members began their presentation by introducing themselves. Catherine is a CAPS Psychologist and Michael is a Doctoral Intern at CAPS. They began their presentation by asking the Senators, Who knows what CAPS is? They stated that CAPS stands for Counseling and Psychological Services and they were located on the lower level of Gilson. The staffers then presented on their 2014-15 Clinical Staff. When contacting CAPS a client will go through a phone triage. Then this will follow with a brief individual counseling/therapy session. CAPS also offers group counseling (women of color, gender and sexuality, grief and lost), couples counseling (you and the partner must be USF students), consultation, outreach, and CAPS after-hours counseling service. If you need to come to us privately, the staffers can meet with you to schedule an appointment. CAPS is currently doing outreach with several different groups like ASUSF Senate, and when you are calling CAPS after 5 PM during the week, you can reach our after-hours service.

- Joseph Finberg, Junior Class Representative asked a question regarding whether the CAPS staff were Doctors or Therapists? The CAPS staff answered by saying that there is a range of people with different degrees, such as doctors, and doctoral candidates. The thing is that CAPS staff cannot prescribe any form of medication; they can recommend psychiatrists when needed.
- Tyler Warner, Nontraditional Age Student Representative asked a question regarding whether the CAPS after-hours service was 24 hours a day? The CAPS staff answered by saying that it was 24 hours a day.

The CAPS staffers continued with their presentation by going over the different counseling groups offered such as grief support, gender and sexuality, time for international students, women of color, adult children of alcoholics, and managing test anxiety. The CAPS staffers then began to talk about the clients that they have helped. A majority comes from the 18-22 y/o age group, with 22-25 y/o coming at a close second. CAPS has seen an estimated 750 students from all diverse backgrounds. CAPS also saw that the utilization of CAPS has been proportional to the student population. A majority of treatment focuses on: anxiety, relationship concern, substance abuse, and interpersonal functioning. CAPS also receives referrals for alcohol and or marijuana mandate, most people come to CAPS for the initial assessment, there are about 3 different meetings when referred for those violations, and 100% who go through the program complete it. CPAS also focuses on other primary treatment concerns such as self-abuse, suicidal behavior, and career related issues. CAPS has an online assessment to see if the client meets the initial criteria for a formal meeting to be set up with the staff.

Q&A
- Ronald de Guzman, Senior Class Representative asked a question regarding CAPS operating hours during holidays? CAPS staffers answered by saying that they were open all the time except holidays, and that they do see clients during the summer and winter intersession.

McNamee introduced the guest speaker Laleh Shahideh Associate Vice Provost, Dean of Student Academic Services College of Arts and Sciences along with CASA Staff, whose subject was Welcoming Students to CASA. Shahideh began the presentation by talking about the CASA Mission, which is that CASA is the home that connects students, faculty, and staff with resources for student success. The CASA Vision is to empower students to reach their full potential by guiding student through a journey of self-discovery and personal growth. Shahideh
said that they have 22 staffers serving 6,745 undergraduate students. Shahideh said that students are assigned an academic success coach their first year at USF. Shahideh says that not all have been assigned but anyone can come into the CASA office to get assigned an academic success coach.

CASA Video shown.

Shahideh says that there is a misconception that students didn't know they could go to CASA. Students who have been coached or mentored have are more successful in the long run. USF students have this great privilege of CASA that can help with their personal advancement. Shahideh says that all staff members have masters and doctorates and that they will be able to help you in different platforms. Shahideh shared thing something with students that her job is about helping students to really get to know themselves while tapping into their own potential. Shahideh then asked the question of, how many of you think about the connection between your thought and actions? Have you ever thought about it in terms of a formula? Shahideh said that human beings are all made up of history and experiences; they are memories that shape whom we are. We then interpret and reinterpret these experiences in order to come to a new understanding. This new experience is not about understanding but it is about who we are. We then get into this new reality, and take an action on this decision that we have made. If you are able to act on it then you are able to make a new experience and the cycle begins again. What happens when we skip a part, we end up in an unbreakable cycle. Shahideh said that we should embrace this journey of self-discovery. Shahideh said that CASA is constantly working on tools so that we can make sure we are serving the students. This past year we have 1,016 students complete the surveys. Achieved 84% response rate. We had 127 or 9.5% students identified as Red or Double Red status, which is a flag that CASA uses to indicate and locate which students are in the need of most help. CASA holds student success workshops and they offer over 30+ programs.

Q&A

- Nicholas Muller, LGBTQ Representative, asked a question regarding student complaints about professors. CASA staffer answered by saying that they do take feedback and it is confidential. Depending on the feedback, the professor can be confronted openly about it or very discretely. Furthermore if a faculty member has multiple incidents, that affects them as well.
- Eva Long, President, as a question regarding CASA's mission to serve all students when many are turned away towards their faculty advisors. The CASA staffers answered by saying that it is important to us that when you need coaching come to us, but for more advising questions that goes to your faculty advisor for your major. The best time of year to come to CASA is when it is not busy so that the most can be done, when it's the beginning of the year or registration time our offices are full.
- Warner, Nontraditional Age Student Representative, asked a question regarding other services that are provided by CASA that promote student involvement? CASA staffers answered by saying that they start these conversations with students so that they can see what they need.
- De Guzman, Senior Class Representative asked a question regarding CASA's role in looking at transfer student transcripts. CASA staffers answered by saying that they do take a look but all goes through eh Graduation Center for official evaluation. CASA can do banner reviews on the transcript, but any further work has to be done in collaboration with the respective faculty advisor.

McNamee introduced the guest speaker Greg Wolcott, Assistant Vice Provost for Student Engagement, Division of Student Life, and Charlotte Salinas, Assistant Director for Orientation Programs, Student Leadership and Engagement, whose subject was Proposal for a Mandatory One-Unit Transition Course: “USF 101.” In the topic new student orientation, there is still much improvement for an experience that gives students a quick introduction into the University of San Francisco. There is a great need for a USF 101 Course, USF’s retention and persistent rate committee, has found that USF hovers around 89% retention rate and with a graduation rate is 58 - 60%, our school wants to raise these numbers. Our school is looking at national trends concerning mandatory introductory classes: transition is key both academic and social – if the students are missing one of these components then the students are more likely to leave. UNC has spearheaded a program like this at their university. If it were to be applied to USF it would have 50 sections of “USF 101” class with 28 students in each class. Classes must be diverse in majors – mixed enrolment to further promote the goal of orientation for students to meet different people. Faculty and staff will teach this class and a TA will be there as well to provide support. Pass/Fail class needed for graduation. The program goals for “USF 101”: academic success, USF acclimation, and
personal development. The content for “USF 101” would touch upon these questions: Who am I? Who do I want to become? What am I? What are we doing here? What does it mean to be a USF student? How are things going so far? Where do I go from here?

Q&A

- Muller, LGBTQ Representative, asked a question regarding the benefit of having a class like this at USF? Wolcott and Salinas answered by saying that they think that this class will benefit all incoming students, even though there are some students that might not be totally supportive of it at the beginning.

- Chris Vasques, Freshman Class Representative, asked a question regarding credit amount for “USF 101”? Wolcott and Salinas answered by saying that that is some of the things that they will have to consider while planning for that class to ensue that they are taking into account the students who do have to take on a full load.

- Warner, Nontraditional Age Student Representative, commented that this is a great idea because it will for personal development, financial management skills, and other skills that are necessary to start a college life.

- Robinson, Students of Color Representative, commented that this might not be the best idea, because adding on another requirement will not motivate many to take the class. Robinson further stated that this class seems better fit for students who need that extra push.

- Madeliene Shelton, Vice President of Sustainability, commented that this class does not sound very fun, other than the fact that it is very academic based. Wolcott and Salinas commented by saying that these are some of the things that they are working on, and the input from students like the Senators is what they need in order to fix any of the issues that might come up with the creation of this class.

- Joseph Finberg, Junior Class Representative, commented that it would be incredibly helpful for people, but recognize that is will be an impediment for student perhaps have it as an online seminar that will mandatory for the students.

- Justin Lee, Freshman Class Representative, commented by saying that this should be mandatory and asked whether or not you make this course pass or fail but have it not be credited? Wolcott and Salinas said that it needs to be credited at least one unit.

- Krystal Sandoval, On-Campus Representative, commented having taken a course with Charlene, one in the fall and other in the spring for the Muscat scholars, it was helpful, and it lets students learn about other opportunities. The first was Psychology of Success and the other was Migrating Careers

- Nicholas Fragoso, College of Arts and Sciences Representative, asked whether this will be implemented slowly or just jump in for all? Wolcott and Salinas answered by saying that it will be implanted first for all freshmen hopefully at the beginning of next school year. After they will devise a plan to add it for transfer students.

- Giorgia Scelzo, Freshman Class Representative, commented by saying that as freshman is a good idea, most likely friends in my major, many students don't have diverse friends because they don't have the opportunity to get to know others. Freshman don't really have school spirit, or understand why they are here in San Francisco, they will be more involved ad be happy to be here in the city. Give them more school spirit and to value the school more.

Break

A motion was made by Warner, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 7:28 p.m.

McNamee conducted the ASUSF Senate Induction Ceremony, initiating the following new members:
Jamie Craven, School of Nursing and Health Professions
Brenda Lu, School of Nursing and Health Professions
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Berekt-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Sabrina Kowinwipat, Nontraditional Age Representative
Neha Singh, Students of Color Representative  
Shaya Kara, Students with Disabilities Representative  
Luis Gay, LGBTQ Representative

Old Business
There was no old business.

New Business
McNamee introduced the guest speaker Madeleine Shelton, VP of Sustainability, whose subject was Divestment Campaign. Shelton started saying this was a call to action for a divestment on fossil fuels. What is divestment? What is a fossil fuel? Fossil Fuels and Implications. USF Mission Statement must align with the actions that we do. What is divestment important for USF? ASUSF Senate Sustainability Committee: present resolution to senate to divest, assemble a committee with students, members of the Jesuit committee, faculty, green investment experts, and leaders in proposal drafting.

Q&A
Muller, LGBTQ Representative, asked for more clarification on what this meant. Shelton answered by clarifying. De Guzman, Senior Class Representative, asked a question regarding what is the process like? Shelton answered by saying that with any sort of change that requires going against the grain, there will be friction against this moment so we are creating a committee so that the board of trustees will have peace of mind. Will take a task force of passionate senators.

Executive Reports
The President reported Met with CASA regarding fall of 2014 happy hour, senior celebratory event, spring semester was created. Both for each of the classes graduating this school year. Helping Tyler and Paige with their resolution. Meeting with Execs is going well. Lunch with Sarah and Laley from CASA. Setting up meetings with Pete and the tobacco ban passed last semester. CAB judge. TAC meeting, Womyn of Color Forum on the IC.

The Vice President of Internal Affairs reported Working with all the new senators. Working on appointing open seats on senate and members at large. Working on getting speakers set.

The Vice President of Business Administration reported approved funder request, Animation Comics and Video Game Club – Halloween party, Best Buddies – Halloween march party, Psi Chi – Psych honor society. Scheduling meeting with FA execs to see if they meet their budget requirements. And answering question on where the student activity fee goes. On campus, hosting an event – dorm Olympics - $49. Any ideas for an event, there is $1,500, request for funding.

The Vice President of Public Relations reported Help is appreciated.

The Vice President of Mission reported all meetings with the mission departments on campus, and many partners to do great work with. Mission committee was almost all full. Monday 2-3.

The Vice President of Sustainability reported hosting a friendship dialogue, you got a friend, next Thursday, 11:45-1 how to have sustainable friendships and keep them going.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Brittany Sanguma, Assistant Director for Campus Engagement reported that she was excited to see a full room, and that there will be a review and evaluation of the election process. Student Leadership conference is this Saturday and it is free.

Senator Reports
No Senator Reports were reported.

Announcements
Muller, announced that going to be a forum during Senate Meetings every month, the first one of these will occur Nov 4 for the LGBTQ forums

Nick Wu, announced that the Asian Entrepreneur Club is having their welcome meeting this Friday.

Eva Long, announced that the Womyn for Color Forum is occurring this Thursday at the IC.

Adjournment
A motion was made by Robinson, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:08 p.m.
Appendix A
Executive Reports
Tuesday September 30, 2014

President
Eva Long

Vice President of Internal Affairs
Stefani McNamee
- Still interviewing students at large
- Appointed a new International Student Representative
- Working on fixing and changing codes
- Working on Meeting Etiquette Sheet for Senate meetings
- Jonathan has meeting with Professor about Resolution this week
- Nick finished Green and Gold day and there was a big turnout
- Pearci is working on getting girl scouts to sell cookies at our school as well as working on VTA pass
- Eddie is changing Google tour until next semester

Vice President of Business Administration
Nick Wu

Vice President of Public Relations
Laureano Figueroa
- On Campus Dorm Event - Requested Funding

Vice President of Mission
Jacqline Murillo
- Voter Registration Day as part 1 of Community Action will be happening in the next two weeks of October.
- The committee is full and vibrant. Great conversations about possible mission events and how we can improve campus as mission driven leaders.
- Pairs have received an email stating that we will need to plan new times to meet since all of my pairs have had new additions/subtractions. New meeting times will be set by next week.
- All pairs have checked in with me prior to this email, and all are doing well. Nicky is the only one with current news, both about his LGBTQ event, and the ARC event collaboration with Los Locos, the tailgate.
- I have met with almost all the heads of the mission departments. Julie Orio is the last, and I meet with her on Friday. Some really wonderful collaborations in the making.
- I have been made the point person for the Senate Forum Series. Myself and Mission Committee will flush out the details of this forum series and share it with senate in the coming weeks.

Vice President of Sustainability
Madeliene Shelton
- Updated You’ve Got A Friend: Friendship Dialogue event date for October 9, 2014 - 11:45a-1:00p in Lo Schiavo Science in the Getty Study.
- Additions of Shaya Kara and Kristina Ybarra!
- Request for funding of reusable to-go containers from the GiFT budget. Request by Environmental Safety Office.
- Tyler’s It Gets Better With Age event is moving forward.
1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Presentation: Transitscreen: Sustainable Transportation App
      By: David Nebinski
   c. Presentation: What’s on the Ballot? + Voter Registration

   Break

5. Old Business
   a. Presentation: Divestment Campaign
      By: Madeleine Shelton, VP of Sustainability

6. New Business
   a. Presentation: Sexual Assault Resolution
      By: Tyler Warner, Nontraditional Age Representative
      and Paige Rasmuson, Students with Disabilities Representative

7. Executive Reports
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability

8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

9. Senator Reports
   a. Any Senator who wishes to address Senate
   b. Joyce Tsui and Krystal Sandoval, On Campus Representatives

10. Committee Reports
    a. Any Committee who wishes to address Senate

11. Announcements

12. Adjournment
Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday October 7, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration – Late Arrival, 6:06 P.M.
Laureano Figueroa, Vice President of Public Relations
Jacqueline Murillo, Vice President of Mission
Madeleine Shelton, Vice President of Sustainability
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Munoz, College of Arts and Sciences Representative
Eddie Viera, School of Management Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Brenda Lu, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Alex De La Torre, Junior Class Representative
Joseph Finberg, Junior Class Representative
Justin Lee, Sophomore Class Representative
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Sabrina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative
Lichao Zhang, international Student Representative
Alco Robinson, Students of Color Representative
Neha Singh, Students of Color Representative
Paige Rasmussen, Students with Disabilities Representative
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

A total of 37 members were present. Quorum was met and business was conducted.
A total of 9 speakers were present.
Approval of Agenda
A motion was made by Nicholas Muller, and seconded to approve the agenda. During discussion, Warner made a motion to amend the agenda to add item A. Inductions under New Business. A vote was taken and it was approved unanimously. A motion was made by Warner, and seconded to approve the agenda. The agenda was approved with the amendments.

Approval of Minutes
A motion was made by Alco Robinson, and seconded to approve the minutes of the September 30, 2014. The motion carried. During discussion, Warner made a motion to amend the agenda from "A total of 37 members were present" to "A total of 36 members were present" and to change the name "Brittany Coker" to "Brittany Sanguma." A vote was taken and it was approved unanimously. A motion was made by Warner, and seconded to approve the minutes. The minutes were approved with the amendments.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Megan McCarthy, President of ASUSF Voices and fellow members addressed Senate about their upcoming event: Aca-West A Cappella Festival feat. Deke Sharon. A workshop on group dynamics will be presented and this is applicable in all your lives. In the evening the Fillharmonic will be performing. The concert will start at 7pm in Presentation Theater in the Education building; reserve your ticket online, because the event will be taking place Sunday October 19. Google search Acawest and the ASUSF Voices webpage will take you to the URL to reserve tickets. The concert is open to all community members, general admission is $20 and under-age (18 and less) or other College ID admission is $10. Tickets will be available until there are no more left. The event is on OrgSync does need to be updated so that the URL to buy the tickets is included. Awesome opportunity, so please join us.

McNamee introduced the guest speaker David Nebinski, whose subject was Transitscreen: Sustainable Transportation App. Nebinski’s partner started off the presentation by saying that there are transportation issues, and possible times for investment on organizing how users uses public transportation. Nebinski started off by introducing their product, this is a web based product and live time connection on transportation and is customizable to that location. Nebinski said that it was central to one location that is web based. Nebinski said that the pull in all public information as well as from other private agreements. We bring it all in to give the user a wide array of transportation options. It can be used for a live dashboard: Flat screen TVs, computers, and mobile devices. This product is cloud based. It is similar to the airport display screen. This will provide a personal connection as the transport screen; here is a snap shot of places where we have set up these transport screens. We were part of a government project in Arlington Virginia, and are currently based in DC, have offices in Chicago and here in San Francisco. We work in a co-working space, 1776 is an area in DC provided for startups to bring them into the city. The White House Press Team has picked up on us and we hope to be able to work with them and maybe one-day setup a screen in the White House. Who we serve through this product: real estate, corporate, universities, and government. We have a concept of having it portrayed on the ground. Why? Its low cost, cities are multimodal, sustainable, real-time info. Here is a sample screen, many different types of information, and both in black and white screen background. San Francisco has many transportation capabilities: MUNI, BART, CalTrain, Bikeshare, SamTrans and others.

Q&A
- Madeleine Shelton, Vice President of Sustainability, commented by saying that it was a great idea, but she wanted to know more about the mobile application? Is there an option for the mobile app? Nebinski answered by saying that they are not trip planners or adjust as you move. There is mobile access; its just not adjusting to an individual’s location, just allows access from a centralized location.
- Justin Lee, Sophomore Class Representative, asked a question regarding why they had a Webpage, and why not an app? Nebinski answered by saying that there will be eventually an app, but they want to establish as just the core product the screen. There is value in developing an app but later on the road. We are a startup and we don't currently have the money to invest in those types of resources.
- Warner, Nontraditional Age Student Representative, asked a question regarding how have they collaborated with schools? Nebinski said that they would love to have it everywhere, where there are...
more transit roads, in the suburbs you are more familiar in the area, with universities, we use very large
displays. There is nothing much different in how we work with people. We have an API and can feed the
data to be included in what the screens will display all according to how the user wants it.

• Pearci Bastiany, School of Management Representative, asked a question regarding of their product
could be customized? Nebinski answered by saying that the settings to adjust show what I know will be
used. Generally will do a mock up screen, and see what is best fit for your location and what can be added
or dropped, you know what will be best and we can work around that. We have a back and forth in how
the display will be, we can always change and adapt to new modes of transportation.

• Muller, LGBTQ Representative, asked a question regarding if the product can be personalized? Nebinski
said that it could not be personalized just centralized to the location that has already been set.

• Joseph Finberg, Junior Class Representative, asked a question regarding it great potential, do you have
plans to use it for other purposes, such as military or CIA? And or how will it react to terrorist attacks?
Nebinski answered by saying that this is all real time and you will be able to see that impact of any event.
If transit drivers go on strike or delays occur you will see the impact on the screen. Our product was not
part of any military of CIA project.

• Eva Long, President, asked a question regarding what was their process for the development of the
screen, did they do a follow up or a student focus group? Because the students here don’t look at the
screen its different from other universities. Nebinski said that they would love to have that type of
information to make more changes and adapt their product to different urban areas. Furthermore Long
asked if there is there some other way to incorporate it into something that can be catchier to people,
something to attract more eyeballs? Nebinski answered by saying that if this something you want to do
just have a focus group to better the results. That is why we are working on the group display to attract
more people.

McNamee introduced the guest speaker Megan Solomon, whose subject was What’s on the Ballot? + Voter
Registration. Jill Fox one of Solomon’s colleagues said that they represent the Department of Elections for the
City and County of San Francisco along with Renita. The Department of Elections has been bringing democracy to
San Francisco since 1878. The counties put on elections in each individual state. A TV commercial is used to inspire
you and the citizens of San Francisco to be a voter. All kinds of San Franciscans can vote in San Francisco.
Solomon posed these questions and said that they will be answered throughout the presentation: Why Vote?
Who can Vote? What’s on the Ballot? How will you do it? Why vote: this is your voice, right, so that you can shape
this city, state, nation. Solomon said that America was founded on the right to vote, 1870 15th amendment men
of color to vote, 1920 women’s right to vote, 1965 voting rights act guaranteed information in all languages and
other groups, and this allowed for Departments of Elections to do outreach to the community. 1971 26
Amendment: lower age to 18 years to vote rather than 21. Vote so that we can honor those who struggled. Who
can vote- at least 18, us citizen, resident of San Francisco, and registered to vote.

• Muller, LGBTQ Representative, asked a question regarding those who live here temporarily. Solomon
answered by saying that they have a choice, you can register here and vote where you come from, you
can only vote in one place. You can participate in the elections wherever you are from or if you live here
and you want to participate in the San Francisco elections then register here. You must reregister to vote
every time you move, change your name or change political party.

• Finberg, Junior Class Representative, asked a question regarding false registration forms being sent out,
and whether that claim was true or was it part of liberal propaganda? Solomon answered by saying that
they have yet to hear of such allegations or reports of false registration forms being sent out. What you
get when you register as a voter for the City and County of San Francisco, you will get a card in the mail
saying that you have been registered, we as the Department of Elections do not issue voter registration
cards to vote. It is illegal for identification cards.

Those who still have the right to vote: awaiting trial, misdemeanor conviction, felony suspended still can vote.
Register by the 20 of Oct so that you can vote in this election. You can also go to the online and do the process
there. To register online you need to have license or you California State ID number. Always stay up to date with
your registration when you move, change name or change political party. How many voters in SF, there are a
total? A total of 435,730 are registered voters in San Francisco. Check your registration online, by phone, at the
office. What's on the ballot: Voters in San Francisco Districts - 1, 3, 5, 7, 9, and 11 will have four cards on their ballot. Voted in San Francisco Districts - 2, 4, 6, 8, 10 will have 5 cards. There are 6 state measures: Prop 1: Water Bond, Prop 2: State Budget, Prop 45: Healthcare Insurance, Prop 46: Medical Malpractice, Prop 47: adjustment criminal sentencing, Prop 48: Indian gaming compacts. There are also State Offices that are up for elections. Vote for the things that you care about and what to learn about, you can leave them blank as well. State Voter Information Guide, a booklet that provides all information. Local: Prop A, Prop B, Prop C, Prop D, Prop E, Prop F, Prop G, Prop H, Prop I, Prop J, Prop K, Prop L. Local Offices: Superior Court, BART, School Board, Community College. Rank choice voting allows the voter to chose their 1st, 2nd, and 3rd choice, so there is no run off elections. The Department of Elections has sent out a booklet for local elections. Other organizations have materials, but ours is non-partisan. There are other languages, large print, and online version. You can come to City Hall from M-F from 8-5 to vote until Nov. 3. And the last two weekend before elections and we are open election day on Nov. 4. You can vote early and vote by mail. Contact department of elections if you make a mistake on your ballot. How many vote by mail? – 222,261 vote by mail. Sign and seal, must be received by 8pm on election day. Go to your polling place, how many polling places? – 576 all open for 13 hours. Voter information pamphlet is given to show the basic information of this year's election. Language accessibility is all around the city. English, Chinese, Spanish, Filipino, Korean, Japanese, Vietnamese. Looking for poll workers, more languages the best all day Tuesday, stipend for $150.

- Lee, Sophomore Class Representative, asked a question regarding the working hours of the poll workers? Solomon answered by saying that they work from 6 AM to 9-10ish PM. Solomon finished the presentation by saying that we should all get informed, and go out to vote.

Break
A motion was made by Nicholas Muller, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 7:10 p.m.

McNamee introduced the guest speaker Jacqueline Murillo, Vice President of Mission, whose subject was Part 1 of Community Action Voter Registration and Community Action. Murillo said that Senate would be doing this over the next two weeks, this week and the next week. Acquiring the Voter Registration Cards will be at the desk, come in and pick up the cards and some buttons with the pamphlets. Suggested Registration Set Up: you will have the forms, pens, buttons, and pamphlets. Going through the basic registration rules. Keeping this information safe – because we as Senate are going to be held accountable and responsible. 10 registration basics: anyone who wants to register, give them the card, no incentive, may offer treat, do not pre-print anything, no altered information on cards no copy or shared information, write info on every card, submit cards within 3 business days of completion.

- Finberg, Junior Class Representative asked a question regarding if they can deliver to the voters an analysis on what they should be voting for. Murillo answered by saying that we are not entitled to do that and it can be seen as illegal.
- Warner, Nontraditional Age Student Representative, asked a question regarding encouraging register voters to vote one way on a specific issue. Murillo said that once you are dealing with this you are not allowed to do so. Bring back all the registration forms back to the senate desk so nothing is done. Frequently asked questions? Online registration can be done. Common voter registration mistakes: ensure all section filled in, mistake can be crossed and initial at correction, mark card as void if huge mistake made, turn in void cards.
- Rina Kowinwipat, Nontraditional Age Student Representative, asked a question on rejecting people who are ineligible to vote. Murillo answered by saying that by asking their eligibility you will be able to identify whether they can or cannot vote.
- Long, President, commented by saying that the students are able to take the form themselves and return it to the post office individually.
- Muller, Junior Class Representative, also commented by saying that the people who are registering to vote can also use their SSN if they do not have a California license and or ID.

Here is the list for those who are doing Voter Registration Tabling, a good amount of Senators have signed up, and the dates for the tabling are the next three days and the last three days of next week. Pass around the list now
to ensure that all senators are on the list. This is a requirement and Senators are required to do one hour. Forms will be here tomorrow morning, please stop at desk to pick up along with some pens. Cards will be taken at the end of the day. You have to stay at singular location. If the spots are taken look for a different location to do the tabling at. Last thing is that we have community action pins left over; you can promote this by wearing it.

McNamee introduced the guest speaker David Fujimoto, whose subject was David Chiu for Assembly. Katy McKenzie. Talk about the importance that we have engaged in our community. Tell your friends to get involved. There is a huge importance in being civically engaged, many different issues are being talked about, don't lose the spirit of being civically motivated. We offer you an internship spots for our campaign, amazing learning experience; we represent 250,000 people, the eastern half of the city. David if elected will represent us in Sacramento them in Sacramento. Meet awesome amazing people, networking at these events and in the campaign that can connect you to where you want to go. Good event to meet people. field organizers, phone banking, and canvasing. Be with people practically your age. Any days off, we have 3 offices SOMA, Castro, and Bayview.

- Shelton, Vice President of Sustainability, asked a question regarding the commitment to the internships? McKenzie answered by saying that there was not a set commitment, 15 hours a week and they are very flexible.
- Finberg, Junior Class Representative, asked a question regarding the start day? McKenzie answered by saying that ASAP would be best.
- Wu, Vice President of Business Administration, asked a question regarding David Chiu’s and his story? McKenzie answered by saying that he moved to San Francisco for civil rights, and he is known for getting the job done, 150+ legislations have been done, and 3 terms on board of supervisors, and is a proven leader. Before his term, he brought them together to get everything tone. Family friendly work ordinance: allow for parents to do their job effectively.

Old Business
There was no old business.

New Business
McNamee conducted the ASUSF Senate Induction Ceremony, initiating the following new members:
Lichao Zhang, International Student Representative
Joseph Finberg, Junior Class Representative

Executive Reports
The President reported asking Senato rs to participate in F. Fitz’s inauguration, huge honor, we will be carrying the 28 banners of Jesuit universities, and be there for their stage, have the opportunity to be there but if not able to participate, this will be opened up to FA leaders. Sat. Nov 1 starts at 10am to whenever it’s done. Womyn of Color Forum last week, TAC meeting, meeting with student regarding Transfer Student Rep seat, listed the names of individuals whose information is needed for the website. Sign up for the inauguration.

The Vice President of Internal Affairs reported on their attendance for SLC and gave presentations, 13 members at large appointed, with this slow down we will work on the internal documents, rewording, working on bonding with senators, cleaned up with the office- pick up your stuff if not it will be trash by Friday, during meeting no food allowed just drinks, next meeting will be overview of Roberts rules, come up to me after from people last week, forgot to sign in and please don't forget to sign in.

The Vice President of Business Administration reported on attending SLC and did presentation on how to apply for funding. Meeting with FAs for budget meetings and GIFT, and Foghorn, Finance committee approved Greek Council $360 extra for new member education, due to increase in expected new members. CAB 3 line item changes for additional posters for fright night – scavenger hunt, late night posters get rid of handbills and laminated posters, Don-A-Roo concert and changing the headliner to headliners multiple artists instead of one, appeal more to students.
The Vice President of Public Relations reported Sat Oct 25 1-3 at Alamo Square. Tues Oct 28, dress up theme for next Senate meeting: *Be Herd*, dress up like an animal. Public Relations Committee is in the works of new marketing materials, and helping pairs for Dorm Olympics, website needs peoples office hours and other information such a pictures.

The Vice President of Mission reported said that she met with all the departments in the university that has to do with the Mission of the school, follow-up meetings have bee set up as well, will be heard about in the following week, mission committee will be working with these points, in terms of community action is that if you are able to talk about it in class to get out there and vote. Lastly quick poll, how many students are in student organizations that requires service hours, please raise your hand – 26.

The Vice President of Sustainability reported on her attendance to SLC, pilot presentation for an upcoming event. Sustainability Committee is working on draft of resolution for divestment campaign, and GIFT meeting this evening for the budget overview. Sustainability Committee is working on getting more water stations: event Thurs you got a friend, 11:45-1 in CSI Building, foster social sustainability and how to be a friend, please come join us.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors' Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement reported Finally launched for the director of the cultural centers and the IC and the GSC, poster and the search is under way, the search committee will come together, and on November they will be here to talk to the students.

Brittany Sanguma, Assistant Director for Campus Engagement reported Presidential inauguration, all have been invited in another version, Weds Oct. 29, will be the celebration of student life from student projects and meet and great the folks and be present in the space, formal initiation for volunteers.

Senator Reports
Joyce Tsui and Krystal Sandoval, On Campus Student Representatives Discuss about the WIFI issues in Loyola Village, ITS has been spoken to and the issue has been resolved. New routers were being placed. By the end of October all should be done. Dorm Olympics next Thursday from 11:30 to 1, competition for all student resident halls so that people can socialize and a fun environment next Thursday. All week we are doing serious promotion. Go and tell them and spread the word to support the resident halls you are a part of. A long relay race is the idea in mind. Freshman Representatives agreed to help with the promotion of the event.

Joseph Finberg, Junior Class Representative
Been speaking with constituents about public organizing space on campus, lacking in organizing spots, have a space to be outside and be safe, campus lacks it good public meeting spot with benches. Move to some later date how we can discuss this.

Pearci Bastiany, School of Management Representative
Student Leadership Confrence – diversity was a big concern from Middle Eastern and Indian speakers and ideas for future diversity forums, USF survey admission ethnicity checkboxes and for international African students who don't want to identify as African-American.

Announcements
Eva Long made an announcement regarding the Presidential Inauguration.
Justin Lee made an announcement regarding a social occurring next week Thursday, tickets can be bought online.

Adjournment
A motion was made by Robinson, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:08 p.m.
1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Presentation: Teach for America
      By: David Omenn, Vice President + Recruitment
   c. Presentation: Center for Teaching Excellence
      By: Matthew Mitchell, Professor, School of Education
      Break
   d. Presentation: Robert's Rules
      By: Stefani McNamee, VP of Internal Affairs
      and Brittany Sanguma, Assistant Director for Campus Engagement

5. Old Business

6. New Business
   a. Discussion: Forum Series
      By: Jacqline Murillo, VP of Mission
      [7:25-7:40]

7. Executive Reports
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability
     [7:40-7:45]

8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement
     [7:45-7:50]

9. Senator Reports
   a. Any Senator who wishes to address Senate
   b. Luis Gay and Nicky Muller, LGBTQ Representatives
   c. Rina Kowinwpat and Tyler Warner, Nontraditional Age Representatives
     [7:50-7:55]

10. Committee Reports
    a. Any Committee who wishes to address Senate

11. Announcements
    a. ASUSF Funded Events:
       i. ISO Diwali Festival of Lights: Wednesday, October 22 | 7:00 pm | McLaren 252
ii. CAB Late Nights: Thursday, October 23 | 8:00 pm | Crossroads Café
iii. College Players Rocky Horror Picture Show: Saturday, October 25 | 10:00 pm | Presentation Theater
iv. CAB Fright Night Tuesday, October 28 | 8:00pm | McLaren Complex

b. Halloween Dress Up Meeting next Tuesday, October 28

12. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday October 21, 2014

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday October 21, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Madeleine Shelton, Vice President of Sustainability – Absent
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Muñoz, College of Arts and Sciences Representative
Eddie Viera, School of Management Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Brenda Lu, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative – Absent
Alexandria Kiwan, Senior Class Representative
Alexa De La Torre, Junior Class Representative
Joseph Finberg, Junior Class Representative – Absent
Justin Lee, Sophomore Class Representative – Early Departure, 7:09 PM
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative
Lichao Zhang, International Student Representative
Alco Robinson, Students of Color Representative
Neha Singh, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative – Absent
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement – Not in attendance

A total of 32 members were present. Quorum was met and business was conducted.
A total of 2 speakers were present.
Approval of Agenda
A motion was made by Tyler Warner, and seconded to approve the agenda. The agenda was approved as written.

Approval of Minutes
A motion was made by Nicholas Muller, and seconded to approve the minutes of the October 7, 2014. The motion carried and was approved.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

McNamee introduced the guest speaker David Omenn, Vice President + Recruitment, whose subject was Teach for America. Piece of paper passed out an overview of the Teach for America program. Omenn started off by saying that he lived in San Francisco, and that he taught science in elementary school in Huston, Pre-K to 5th grade. Omenn joined Teach for America 7 years ago and now goes and talks to college students to get engaged with the issue of education. Omenn currently manages Teach for America on campus recruitment. Omenn has many things that he wants people to think. 1. Thinking about the next step, the need more students thinking about what they can do with education, ideas on what can happen in USF and San Francisco, especially surrounding justice in education. Teach for America touches upon: the effect of poverty limits on educational opportunity, and that education is not equitably distributed. There is a privilege that exists: 16 million students growing up in poverty, 8% are likely to graduate college, compared to 80% of their more affluent peers. How did this issue get to be now? Omenn says that the education system works like its designed to work, a line of oppressive systems – injustices to people of color and in poverty. Poverty provides greater challenges – homelessness, nutrition, and healthcare, and schools not equipped to deal with this. We are not providing incentives for people to go into teaching, and there are absolute teacher shortages in areas of great need. Cycle of the people in power is not going to fund school or create policies that change the condition for schools in poverty. Bottoms up, we need teachers across the country – individuals commit to teach for 2 years, 50 different regions, urban and rural partnering with low income communities. 10% actually study education during their undergraduate career, most people have not been prepared to actually become teachers, but Teach for America wants good people to join their organization. Long-term we want people to be teachers, go into education more broadly, or educational policy. In order to influence the way we think of education, we need people to make join organizations like ours that help students and communities in great need. There is a strong immersive summer training to help with the transition into school. 2 years you are a full-time teacher and you do earn your masters in teaching, teachers are given a lot of power to create change for their kids. When I got to Houston, the idea was to get more hands on science through labs. Omenn was interested in the policy and law track, but saw that we was not going to be able to make an impact through that facet. Realized quickly that there is no incentive for people who study Math and or Science to go into teaching or even going to work with poverty schools. Many in the school did not have the knowledge to use equipment and the children did not really know. A lot of work can be done to change how science was viewed. Best advice for new teachers in Teach for America: ensure that you set ambitious goal, and make-work fun and engaging towards academic growth. In the case of Omenn he told his students that they are going to become noble prizewinners for their school. Omenn would share information on those who have won the Noble Prize and bios on the scientists. Omenn has sat in other classrooms to learn about how to create a classroom culture. Omenn prepared an individualized instruction, and bringing science to life, so that the students could better understand what the topic meant. When given the opportunity they are able to do anything. It is not ability but opportunity. Incredibly difficult, but by the end they were able to grow in their understanding of science. The students have been able to internalize what it meant to be doing science. Possibilities as a teacher and students are great especially for students who do not have the opportunity to do so. Omenn is aware that teaching is challenging and rewarding, and educational issues are complex. Many go into different fields of how they influence education in different ways. Our society needs change and it will come in the coming years, it just depends on how many will take part of that change. More people are needed to get involved. Application deadline is this Friday and others in the year, there is a preference for the location and what you teach on given states, and the need for the local communities. Email me for further information, and plenty of opportunities to become involved.
• Pearci Bastiany, School of Management Representative, asked a question regarding how common is it to join the program with just an undergraduate degree or graduate degree? Omenn answered by saying that it is more common for people to join right after their undergrad years. Harder to get another degree and teach, every participant in Teach for America earns their certification through the state or graduate school during their time in Teach for America. 2/3 of Teach for America Corps members come from undergrad, and the rest are grads or professionals that join the organization.

• Jacqline Murillo, Vice President of Mission, asked a question regarding doing your masters while in Teach for America? Omenn answered by saying that every region has a local office and hold the relationships, and with university partners. And this will give you a look at the process. Specific process, and depending on the region can be asked more directly to see what fits for you. Every year Teach for America with AmeriCorps can receive an education award from them, and help pay undergrad loans and or grad school.

• Brenda Lu, School of Nursing and Health Professions Representative, asked a question regarding what schools are worked with in this region of California? Omenn responded by saying that most teachers work in San Jose, Oakland, Richmond, and San Francisco, as well as with Charter partners, and schools with title 1 funding (free and reduced lunch).

McNamee introduced the guest speaker Matthew Mitchell, Professor, School of Education, whose subject was Center for Teaching Excellence. Mitchell said that he was one of the co directors for this center. The new provost created this center for faculty who are experts in their field, and to help them develop teaching, over time people get a little stale or board. Currently the other co is Kelly McBride. Mitchell said that the purpose of the center was to address: pedagogical problems, program signatures (faculty led and driven, supporting pedagogical excellence, culture of excitement and engagement with pedagogy). Workshops are held concerning: new faculty teaching workshop, winter intensive workshops, improves adjunct participation in school. Summer book club, and a look at the book and see how we can change what we do at USF, Jenny piggybacked and brings the author for a presentation. Teaching Cafes: give free lunch with presenters who present shortly and very interactive discussion. Faculty learning communities: courses for faculty, gather enough people to make formal proposal, meet every 2 weeks for 90mins through the academic year, examples (Branch Campuses, Teaching 1st year students, and community engaged learning). At the end of the year, each group creates something they share with the wider faculty. Open Classrooms: SF that certain times of the year, one week period of open studios. Faculty will host for other faculty to come and visit each other's classrooms. This is a way to get ideas from one another. Peer Coaching. Faculty Lounge website: compiling audio, video, and downloads. 1. 44% are adjuncts and are not here a lot of the time, 2. Odd university that faculty are commuters, even for full timers are not here the entire week. Adding 20 new interviews on specific topics on our website. Future Directions: Teaching Retreats, Course Redesign, and Faculty Instructional Technology Support. Change the teaching style for more active learning. Steering Committee: 12 members, divide up work to address problem that we are facing, and come up with better strategies to support or faculty (better work with international students). USF Collaborations: CAPS, Office of Diversity Engagement and Community Outreach, Student Life, Student Disability Services, and Mission Council. Very short overview, but we are trying to support our faculty.

• Nicholas Muller, LGBTQ Representative, asked a question regarding why the Center has not partnered up with CASA? Mitchell responded by saying that they are working with CASA to find better ways to work with adjunct professors. Higher education is getting more and more expensive, aspects fall under financial. Good reason to use adjuncts because the can bring expertise and passion.

• Tyler Warner, Non-traditional Age Student Representative, commented by saying that he enjoyed experience with the adjunct professors and asked a question regarding if they want the number of adjunct professors to go down or up? Mitchell responded by saying that there was no definite plan but that the administration new what they were going to do.

• Lu, School of Nursing and Health Professions Representative, asked a question regarding qualitative experience? Mitchell responded by saying that there was a group of teachers trying to see how they can better teach the subject on qualitative research. Topics differ for each group, and they choose what is deliverable. Experimented with using the iPad for teaching the class. Gave us resources for the use of technology in the classroom, and a collection of websites that are useful to make more effective teaching
methods.

- Jamie Craven, School of Nursing and Health Professions Representative, asked a question regarding getting student feedback? Mitchell’s answer was no. Mitchell is trying and thinking of ways to pull that off. Do something that says how they are like the class. What we really are trying to do, do something more similar to focus groups. Seeing what are the major issues, and take that into the development of programs. Do focus groups with students during the spring semester and make the changes for the next year.

- Rina Kowinwipat, Nontraditional Age Student Representative, asked a question regarding how does the flipped classroom worked. Mitchell said that in general, it carries by discipline. The desire comes from the faculty members, lecturing too much, and the students are not digging deeply into the material. What kind of this can be done so that they can learn more deeply about the material? While faculty like the idea of flipping the classroom, not sure how to develop the live classroom. Very uneven. Desire is to learn deeply and better than before.

- Murillo, Vice President of Mission, asked a question regarding one possible way to incorporate student voice, and making use of the evaluations that we do at the end of the year. Mitchell said that the only people that can look at evaluation are the administrators. But they could implement a referral system where students could refer professors or change the style of teaching.

- Muller, LGBTQ Representative, commented by saying that teacher referrals could include many options to fix good or bad problems on the way that a teacher is teaching.

- Eva Long, President, asked a question regarding the creation of the center, and if it was designed to center around USF students or just to mirror what other universities did for faculty. Mitchell said that when we started off, there was no efficient and other way to address these things regarding faculty performance and teaching methods. Mitchell said that they want to hold focus groups with student so that they can do it during this time so we can take more into account the student voice.

Mitchell ended his presentation by giving his email: mitchellm@usfca.edu, so that we can continue this conversation and for the development of new ideas – really glad to do that with students. React and respond to see what we do with faculty.

Break
A motion was made by Nicholas Muller, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 7:04 p.m.

McNamee introduced herself and the guest speaker Brittany Sanguma, Advisor, Assistant Director for Campus Engagement, whose subject was Robert’s Rules. McNamee started off by saying that we send out agenda so that Senate can prepare for speakers and come with questions ready. We don't allow technology at meetings, and Internal Affairs Committee is working on meeting etiquette form. We are in the process of making senator handbook so that you can reference throughout the semester. Technology during meetings but what we have come up with is no tables, iPads, or technology just because then we have to allow others things as well. We are doing this to prevent this. Not allowing food. I'm here to facilitate meetings and there is no speaking out, so wait your turn. Remember that you are the voice of the student body, and the way that things are phrased. Keep everyone engaged during meetings. Attire, no workout cloths, smart casual, and don't come in inappropriate cloths.

Sanguma then took over the presentation and began by asking what is Robert’s Rules. Muller said that it was created to keep meetings organized and not just a bunch of people talking. Systematic and structured for all to get an equal say. We get so caught up in meetings, so we need to practice Robert’s Rules so that things go smoothly. Who is Robert: Army Colonel, we are in the 11th edition. Parliamentary procedure. 4 step process (Motion, Second, Discussion, Vote). We break it down here so that people are able to understand it better. 4 step (Motion: I move to…) (Second: I second the motion to…) (Discussion: …) (Vote: Approve, Disapprove, Abstain).

Example, the smoking bans. People who should have abstained for those who smoke. Bias or not enough information given to make educated choice is another reason to Abstain. Example of ordering pizza.

This is the process of going through Robert’s Rules

Motion-Second-Discussion-Vote
Old Business
There was no old business.

New Business
McNamee introduced herself and the guest speaker Jacqline Murillo, VP of Mission, whose subject was Forum Series. Murillo talked about the Senate mission forum series, and discussed the ideas brought up. Proposed Event Details: Tues, 6-7:30, Monthly, Attendance goal – 20+ students. What Forums are in the Series: Aligned with Forum Objectives, and presented to Mission com. Facilitation and Event Logistics: campus partner for support, large group small group sharing, call to action, food, will be snacks, poster individual poster per event but common branding. Sample Facilitation Questions: Experience, Change, and Resources. Mission of ASUSF Senate. Objectives of Each Forum: increase understanding and knowledge of issues t USF related to the topics, Determine tangible ways to create change, increase awareness of campus resources available to students, and the resource that senate is. Forum Follow-up: debrief on what was done during the forum. Budget Breakdown: total $793 – Publicity $293, Food $500. RSVP sent out for the forum to see and estimate the attendance of that event. Summary: Goals (be heard, create change, get resources), How (senate presence, campus partner facilitation, forum follow-up, resource sharing, event evaluation, and debrief with Mission Committee). Senate Perspective.

- Bastiany, School of Management Representative, commented on real opportunity to reach out and talk about issues and or things that are important to our constituents, and get a direct way to voice issues.
- Muller, LGBTQ Representative, commented by saying that they should find a way to change the name of what the issues are not directly for mission, but change it to senate. ASUSF Senate Mission Forum Series. To make it a Senate dominated event.
- Zhang, International Student Representative, commented by saying that it is great opportunity to bring different groups of people to share concerns and become aware, opportunity to bridge the gap between culture exchange through specific topics. Most importantly can bring up the idea.
- Wu, Vice President of Business Affairs, said that a forum series on UC 4th, estimate attendance will limit the potential success of each forum, some have huge potential to have larger amounts of people attending, holding the event on this floor will limit it all. Should it be a series or separate events.
- Vasques, Sophomore Class Representative, asked a question regarding can we move the event to another area? It all depends on the logistics of reservations
- Zhang, International Student Representative, asked a question regarding if it's possible to do it in different locations other than UC 4th. Forum structure should be the same. This is proposing something different in forming this series we are creating a criteria and equity all around to share similar goals.

Topics?

- Bastiany, School of Management Representative, had an idea for a forum titled International Student Forum, using more predominant language of international students will be new and can be needed, forums to be opened up to representative pair titles or to the identity pairs.
- Zhang, International Student Representative, said that we should open up to other associations, and look at culture exchange and the foundation of the creation of multicultural exchange as a basis for the diversity at this university.
- Muller, LGBTQ Student Representative, said that he thought of ASUSF Forum, great way for senators to be involved with the students, during the time, series starts off, create learning objective for each series. Should actually have a series revolve around the general objectives.
- Munoz, College of Arts and Sciences Representative, during the day than at night because, attendance there is not

Bastiany motioned to table further discussion regarding Forum Series to next meeting. The vote was unanimous and the motion carried.

Executive Reports
The President reported that the inauguration for Father Fitz. Is looking for Senate presence, I mentioned mandatory events, no longer needed for this, Senators can go to Friday Mass or Ceremony the following day. If interested please let me know. IC and GSC open house and learn about the programs. Senior happy hour, TaC meeting, Caleb – wants to have a banner of white paper so students can have an open free space for concerns.

The Vice President of Internal Affairs reported Office hours for breaks, OrgSync for new officers please register, bring up senator of the month – Nick Fragoso, reminder for senate bonding this Sunday.

The Vice President of Business Administration reported that he met with all FA accounts and went over their budget and see what items they haven't purchased yet. FC reviewed AMA funding app, they were not prepared, got partial funding, Approved Best Buddies line item changes, busy with different funding apps.

The Vice President of Public Relations reported Sent email for email bonding, and headshots.

The Vice President of Mission reported Meeting with Cory Cook, talking about develops partnership in relations to the mission. Vigil during senate meeting for peace and non-violence, suggest spread the word around. Tuesday 6-7

The Vice President of Sustainability had nothing to report.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement reported

Brittany Sanguma, Assistant Director for Campus Engagement reported that Senators should talk to Eva for inauguration events, who have explicitly requested Senate presence. This event is a very special honor, and bringing him into the university. Senate has a Flickr account, and an updated website and Facebook.

Senator Reports
Rina Kowinwipat and Tyler Warner, Nontraditional Age Representatives
Thurs, Nov. 6, It Gets Better with Age, snacks. Come out

Announcements
- ASUSF Funded Events:
  - ISO Diwali Festival of Lights: Wednesday, October 22 | 7:00 pm | McLaren 252
  - CAB Late Nights: Thursday, October 23 | 8:00 pm | Crossroads Café
  - College Players Rocky Horror Picture Show: Saturday, October 25 | 10:00 pm | Presentation Theater
  - CAB Fright Night Tuesday, October 28 | 8:00pm | McLaren Complex
- Halloween Dress Up Meeting next Tuesday, October 28

Adjournment
A motion was made by Robinson, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:11 p.m.
Appendix A
Executive Reports
Tuesday October 21, 2014

President
Eva Long

Vice President of Internal Affairs
Stefani McNamee

Vice President of Business Administration
Nick Wu

Vice President of Public Relations
Laureano Figueroa

Vice President of Mission
Jacqline Murillo
  - Congo week and the candle light vigil is happening next week (10/27-10/29) and (10/28) respectively.
  - The committee is working on the senate forum series criteria, the criteria and general idea for senate service hours, sharing ideas for mission initiatives, and brainstorming for mission week.
  - The initial senate mission series proposal to finance committee was rejected on the basis of insufficient evidence for the expected number of attendees and inconsistent form/purpose of the different forums within the series.
  - LGBTQ: They are working out the last bit of information for their forum.
  - SOC: They are in communication with Ale (IC) about the 3 different forums that can be hosted for their constituency.
  - INT: They are in discussion with each other about what initiatives and what kind of forum they want to hold this year.
  - I am keeping in touch with all the different mission centers for support for different mission initiatives, especially for mission week, and the service hours for senate.

Vice President of Sustainability
Madeleine Shelton
1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Presentation: Graphics Center Introduction
      By: Graphics Center [6:05-6:20]
   c. Presentation: Nutrition Services at HPS
      By: Jenny Lee, Health Educator and Dietetic Technician, Registered
      [6:20-6:50]
   d. Presentation: “Wheeli App”
      By: Jean-Pierre Adechi, Founder/CEO [6:50-7:10]

5. Old Business
   a. Discussion: Forum Series
      By: Jacqline Murillo, VP of Mission [7:15-7:35]

6. New Business

7. Executive Reports
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability [7:35-7:40]

8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Britanny Sanguma, Assistant Director for Campus Engagement [7:40-7:45]

9. Senator Reports
   a. Any Senator who wishes to address Senate
   b. Jamie Craven and Brenda Lu, School of Nursing and Health Professions Representatives
   [7:45-7:55]

10. Committee Reports
    a. Any Committee who wishes to address Senate

11. Announcements
    ASUSF Funded Events:
    a. Vigil for Global Peace and Nonviolence \ 6:00pm \ Kalmanovitz
    b. Men’s Soccer Game \ 7pm \ Negoesco Soccer Field
12. Adjournment
Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday October 28, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqueline Murillo, Vice President of Mission – Late Arrival, 6:28 PM
Madeleine Shelton, Vice President of Sustainability
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Muñoz, College of Arts and Sciences Representative
Eddie Viera, School of Management Representative
Pearci Bastiany, School of Management Representative – Late Arrival, 6:03, & Early Departure, 6:43 PM
Jamie Craven, School of Nursing and Health Professions Representative
Brenda Lu, School of Nursing and Health Professions Representative - Absent
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Joseph Finberg, Junior Class Representative
Justin Lee, Sophomore Class Representative
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative - Absent
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative
Lichao Zhang, International Student Representative
Alco Robinson, Students of Color Representative
Neha Singh, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement – Not in Attendance

Positions not filled:
Junior Class Representative (1)

Positions not present:
A total of 33 members were present. Quorum was met and business was conducted. A total of 4 speakers were present.

Approval of Agenda
A motion was made by Alco Robinson, to approve the agenda. During discussion Nicholas Muller motioned to amend the agenda. The motion was voted on and passed unanimously. The agenda was approved with the following amendment: under New Business, the LGBTQ Forum was added.

Approval of Minutes
A motion was made by Nicholas Muller, and seconded to approve the minutes of the October 21, 2014. The motion carried and was approved.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

McNamee introduced the guest speaker Graphics Center Staff, whose subject was Graphics Center Introduction. The staff began with Andy who is the Manager, Aysel the Assistant Manager. We as the GC do many things together to put on events. What ever you need design wise we are able to do. But we do have a few pointers to working with the GC. Ideally get us your order forms about a month before the event and that gives it enough time for posting by PAT. Go to the GC, month in advance would be ideal, amount of time will allow for publicity and improved marketing. First come first serve basis, 8 business days to create first proof, and we can rush orders but cant guarantee it will be done on time. Try to bring in orders at the beginning of the week. Working with GC can take 2 weeks minimum. We highly stress tight communication with us, and form that relationship, quicker process, we are right across the senate desk. Come meet with us, talk to us. Face to face communication allows us to know what you want and if there are any issues with your project. New policy for this year, and ASUSF sponsored events we give out TV screen poster, and OrgSync banner. Due to high order this year, we have to reinforce our strike policy, after 3 strikes we cannot work with them for the rest of the semester. Not good to do rush orders, edits, make sure all text information, everyone at the GC will reciprocate the organization we have.

- Muller, LGBTQ Representative, commented by saying that communication makes the order go by so much faster.
- Warner, Nontraditional Age Represented, asked a question regarding how long does the print to take? The GC Staff answered by saying that PAT handles that.
- Long, President, asked a question regarding what is the process of assigning it to a designer? GC Staff said that you can unofficially request a designer, the order is logged in and put on the board and it will be worked on by who ever picks it up. It usually takes 8-business day, but if you haven’t heard anything just let us know.
- Warner, Nontraditional Age Representative, asked a question regarding how many designers do you have and or how many orders you get? 3 to 4 orders per designer is the usual workload. Collectively 30-40 orders occur at the same time.

This is why we like clear instructions, meet face to face to improve any specifications. Looking forward to working with you for the rest of the year.

McNamee introduced the guest speaker Jean-Pierre Adechi, Founder/CEO, whose subject was “Wheeli App.” Adechi began with an introduction on his life. During his time traveling in Europe, he saw that being with young people and saw that it was cool. Carpooling has been in the US for many years. Adechi wants to bring it back but differently, and launch it only for college students, travel with the people of the same age. Just launched the website this past summer and letting people know the availability. Adechi said that it is unfortunate how technology has distanced us; Adechi wants to use it for people to meet and go places. Older folks from past
generations got around by driving and hitchhiking. No reason for our generation to stop that, especially when you have the tools to do that. We have options for people to ride with others with different things. We are working with schools in the east coast, but we are here to present this idea, and partner up with students in different campuses, get hands on experience on startups. I had no understanding at the beginning, and now I have been able to learn, and give you guy this experience.

- Finberg, Junior Class Representative, asked a question regarding how is this app was different from others? Adechi said that services like Zim ride are for everyone but with Wheeli you can share rides with your schools network and others. Our whole approach is that we just include college students. I like it and it has a lot of potential.
- Tsui, On-Campus Representatives, asked a question on how is it determined that the college student is a college student? Adechi said that the student must have a valid edu email address.
- Wu, Vice President of Business Administration, asked a question regarding users in California? Adechi said that the first people to sign up were students from California and Oregon. Maybe due to the open culture of carpool in the West Coast. Might launch an alumni program in the near future.
- Shelton, Vice President of Sustainability, asked a question regarding how are you generating income from students through this platform? Adechi said that we handle payment as well, we calculate how much it costs them, and government vehicles, and gas process. We suggest a price for a drive; cool thing is that it is cheaper alternative. All money sent to drive and we charge a standard $3 fee to passengers.
- Bereket-Ab, Off-Campus Representative, asked a question regarding driver and passenger safety? Adechi said that some of the requirements to drive for this service were age for driving: have a car, questionnaire for their information, registered vehicle. Most 18 year olds, future might be use of temporary cars, communicate with students.
- Warner, Nontraditional Age Representative, asked a question regarding a rating system for passengers and drivers? Adechi said yes there is going to be that rating system.
- Lee, Sophomore Class Representative, asked a question regarding vehicles, vehicle check, and DMV records? Adechi said that they were not requesting it from them. Our take on it, provide them a better, safer way to get rides. Adechi said that they needed to be realistic about it. Why do we assume that some one we don't know will hurt us. We miss out on social opportunities; you are in school with these people.
- Finberg, Junior Class Representative, asked a question regarding their income? Adechi said the majority of money comes from the flat fee to passengers, and that is the sole source of income.
- Our real value will come from be to be relationships. Our idea is to get that data, to share with others to see the routes, to prove stores with costumers.
- Bereket-Ab, Off-Campus Representative, asked a question regarding any surge pricing? Adechi said no, and that at the end of the day it is not to screw or hustle students, there is a possibility to get home and meet someone on the way down.
- Craven, School of Nursing and Health Professions Representative, asked a question regarding college students do travel long distances, can it be figured out ahead of time? Adechi said that right now there are only a website. Yes you can plan a travel event. Trying to but out an iso app for shorter distance trips.
- Fragoso, College of Arts and Sciences Representative, asked a question regarding how it is different from other apps? Adechi said that it provided a service of carpooling for college students that don't happen to often in our society anymore.
- De Guzman, Senior Class Representative, asked a question regarding its use for larger events. Adechi said that they suggest a bunch of events that people can be driving to, so yes.
- Long, President, asked a question regarding their website being launched, and there are users? Adechi said that a Sorority to organize their pumpkin picking event, were interested to coordinate through our website and we helped them do so.

McNamee introduced the guest speaker Jenny Lee, Health Educator and Dietetic Technician, Registered, whose subject was Nutrition Services at HPS. Lee provides nutritional information and has been at USF for about a year, hired to create nutritional programs for the school. Go to our website, and one on one confidential appointment, for positive body image, nutrition. We have done similar speeches for other groups. People have gone to stress-less day. We do not just handle insurance and immunizations, but also vaccines, bone marrow donor drive:
importance because we are working with St. Ignatius Parish, for their much loved parishioner to get them a transplant. We throw events for all the students, help out and spread the word. Health insurance panel encourages students to get health insurance, make sure that you have the information so that you can get the knowledge. Students can make the rights decision on their health plan. Great American smoke out: BBQ smoke for the sandwiches to get people to quit smoking. UC 1st floor. CDPH to help stop smoking come by. Held nationally, remind smokers to quick smoking. Nov. 20. Information can be found at our website. World Aids Day on Dec. 1st, free HIV testing and also a film viewing of Dallas Buyers Club. Flu clinic coming up, revised every year. Hand sanitizers brought. Introduce a program that will be new to you guys HPS provides these vents to you. We have many different sections on our website.

- Figueroa, Vice President of Public Relations, has a question regarding the location of the HPS office? Lee answered by saying that HPS is located in UC 5th floor
- Kowinwipat, Nontraditional Age Representative, asked a question regarding BonApp nutritional fats? Lee said that BonApp does not standardize they recipe, allows for chefs to maintain their creativity, standardized things are the only thing with fact, something that will be working on.
- Finberg, Junior Class Representative, commented that he was a part of food committee, working with BonApp to make food better, interested in making the food healthier, and improve the quality of food. Finberg said that it would be a good chance for collaboration with Senate and HPS.
- Scelzo, Freshman Class Representative, asked a question regarding their World Aids Day? Lee said that they will be providing free HIV tests, and flu clinic in on Nov 5, UV 503, HIV testing, especially freshman to get tested.
- Kowinwipat, Nontraditional Age Representative, asked a question regarding some residence are dependent on food plans, and does HPS go over how to eat health? Lee answered that they provide information on the nutrition basis, and menu plan, and also figures are given to give them an option to do so.
- Long, President, asked a question regarding the one-on-one service? Lee said that they do a follow up but it's all dependent of student’s needs.
- Shelton, Vice President of Sustainability, asked a question regarding nutrition planning? Lee said that they follow USDA guidelines, food recall, calculate calorie estimate, discuss food groups with you.

Break
A motion was made by Muller, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 7:01 p.m.

Old Business
McNamee introduced herself and the guest speaker Jacqueline Murillo, VP of Mission, whose subject was Forum Series. Murillo began with a summary: Goals (be heard, create change) How (senate presence, campus partner, forum follow up, resource sharing, event evaluation, debrief with mission). Funding Need - Budget Breakdown: total will be $793.

- Warner, Nontraditional Age Student Representative, asked a question regarding restrictions on what can be done and what cannot be? Murillo answered by saying that restrictions not on what you can or cannot do, it will have to meet the objective that it provides a platform to speak. It gets better with age forum is build greater sense of community, and forum for series will be on looking at issues and what action can be taken to address those concern.
- Fragoso, College of Arts and Sciences Representative, asked a question regarding the space for bigger forums? Murillo answered by saying that while taking account to the attendance. Room location would be a detail, and this can be a flexible thing.

Murillo then began asking question such as How many like the idea of a series? During the Tuesday time slot? Senators voices their options: some liked the idea because it ensured Senate presence at events, others did not like that Senators had to be forced to go, while others said that by going Senators will attain more knowledge concerning other problems. Objectives are clear enough or like them? For funding, was food a necessity? Common branding? Senators voiced their opinion and the debate was between having separate or all in one poster for each of the events. A majority came to conclusion that individual posters were best.
Discussion:

- Wu, Vice President of Business Affairs, said that note that money will come from SIF, if others want to put on events, then they will take from the same pot. We will have small amount of money left over to put on further events. Currently after LGBTQ event and Warner there will be $1k left in SIF.
- Shelton, Vice President of Sustainability, said that it was good to recognize a rising number of students at school and participating in event, we should have funds to do this and make the SIF bigger.
- Muller, LGBTQ Representative, said that they would use the forum next week, and see how it goes and examine it and see if it is a model that they want to continue to peruse.
- Wu, Vice President of Business Affairs, said that the marketing should be as a whole, and separate them for the attendance rate due to the diversity in identity. Look at how we manage the money, makes budgets harder to manage and less flexibility to manage. Propose budget on publicity, and separate for food. It will accommodate for attendance.

New Business

McNamee introduced herself and the guest speaker Nicholas Muller, LGBTQ Representative, whose subject was LGBTQ Forum. Muller said that these were the collaborations going to be made for this event: Senate, GSC, ICC, and LGBTQ Faculty / Staff Caucus. The Learning outcomes were: learn issues of LGBTQ community, allies better their understanding, understanding the resources available, how to identify sexualities. Budget has been approved by executive board. Potential schedule, Intro, identifying sexualities, affinity groups, large group discussion, resources, and closing. Possible resources are UM, CAPS, GSC, ICC, and Queer alliance. Give students a chance to talk and give senators a chance to listen. Senators can create initiatives that are derived from this event.

- Shelton, Vice President of Sustainability, asked a question regarding Affinity groups? Muller said that is a group that that you can fit into – identity. Facilitators are there to ensure that those who do not agree with or are hostile can learn and ensure that there are not antagonistic dialogues.
  - Long, President, asked a question regarding reaching out to school Departments that have to do with this topic. Muller said that they have so that they can reach other students as well.
  - Sanguma, ASUSF Senate Advisor, said that affinity group is how you identify with, facilitators are there to make sure the space is constructive and educational as possible, that creates a space for that dialogue.
  - Finberg, Junior Class Representative said that he sees liability factors, and issues of consent for the people talking, and risk factors talking and information will get out. Big how do we protect that people who are coming to share their stories with us. Muller said that the intent of forum is for one to be heard and voice concerns, not a confidential place, but sharing the resources as a place to go.
  - Robinson, Student of Color Representative, said that Ale talks about what a safe space is and sets the grounds rules, take the concept and or idea but not the information tat is shared.

Executive Reports

The President reported

The Vice President of Internal Affairs reported working on policies and procedures, changing the attendance policy, working on planning meetings for the rest of the semester.

The Vice President of Business Administration reported Worked with Munoz for procedures on funding process and FA. Volunteered on student philanthropy committee and saw parent weekend. Finished meeting with funded account information. Received 12 funding request and will take a month to get through it all. And meeting with those orgs to help them go over expectations.

The Vice President of Public Relations reported working on reducing bon app prices for off campus students, debrief and start of other initiatives, water fountains in forum, and water reduction due to drought. Spring summit and spring senate week. Talked about voter turnout and many more ideas to come. Group pictures for families afterwards.
The Vice President of Mission reported Mission committee, ASUSF senate mission forum series and the criteria how that will look like. Outside of mission that she has been working on and how it will be structured. Working on criteria for way we want to implement senate service hours. Do different departments, McCarthy for Corie Cook on service models and Julia drought and mission insight to service. Updates. Announcement is Congo week, and today was the vigil for peace and non-violence. Beautiful and moving. Tomorrows event is... movie screening on violence against women in Congo. UM ambassador, supporting their campaign to make university a fair trade university. Enlisted Eddie and Maddy help. In talk with Eva to do student advisory report, for center for teaching for excellence., for student input.

The Vice President of Sustainability reported bonding pictures were great, working on divestment resolution and reading on stats from the university include fact based knowledge to the draft, met with other on GIFT budget on semester budget meeting, it gets better age forum and excited for that, and be safe this weekend.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement reported

Brittany Sanguma, Assistant Director for Campus Engagement reported that there would be a movie screening is uncovering the truth and the broader scope on the triggers and influences on the civil war and the experiences in the Congo. Celebration of Student Life is this Wednesday, work, research, and directly interact with president of the university. Working with GSS to prepare for the semesterly reports for the trustees, good overview of all the events coming up for HPS, and events displayed on the Phoenix. Exciting to see all the initiatives coming. All of Senate has started with so many ideas, and myself and Exec Board are here for support. Please reach out to me and or Exec Board to get idea out there and best serve constituents. Meagan is a grad intern, and works with GSS, she will be serving as an advisory capacity to support Sanguma in her role and as advisor for Public Relations and Sustainability committees. Greet her and get to know her.

Senator Reports
Finberg, Junior Class Representative, said that the issue of smoking on campus: tragic mistake to ban smoking entirely, recommend try and take more prudent measures, designate one or two areas on campus, institute harder punishments for smoking on campus, and to prevent disruption of people. And we should look at the impact that will occur of banning.
Shelton, Vice President of Sustainability, said that it was nice to see people who are serving their interests, excellent opportunity to collaborate with on campus, and HPS
Long, President said that it would be included in efforts, and make sure that let Long know about the outreach with the HPS.
Vasques, Sophomore Class Representative, said that 12% voted in the ban, elections are not getting voter turnout.

Warner, Nontraditional Age Representative, said that their event It Gets Better With Age, is a very informal and relax event, listen to stories and we have hot chocolate and cookies. The event is next Thursday 6-8 in KA ampetheater.

Craven, School of Nursing and Health Professions Representative, said that she was working towards continue getting feedback, working with faculty, and speaking with the students who represent their cohort.

Announcements
ASUSF Funded Events:
- Vigil for Global Peace and Nonviolence \ 6:00pm \ Kalmanovitz
- Men’s Soccer Game \ 7pm \ Negoesco Soccer Field
Adjournment
A motion was made by Muller, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:01 p.m.
ASUSF Senate
Regular Meeting
Tuesday, November 4, 2014
7:30 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes
4. Open Forum
   a. Anyone who wishes to address the Senate [7:30-7:40]
      Discussion: "Wheeli App"
      Facilitated by: Stefani McNamee, VP of Internal Affairs
   b. Discussion: "Wheeli App"
5. Old Business
   a. Action Item: Discussion/Approval of new By-Laws [7:40-7:50]
      By: Jonathan Munoz, College of Arts and Sciences Representative
6. New Business
7. Executive Reports [7:50-7:55]
   a. Any Executive who wishes to address Senate
8. Advisor Reports [7:55-8:00]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement
9. Senator Reports
   a. Any Senator who wishes to address Senate
10. Committee Reports
    a. Any Committee who wishes to address Senate
11. Announcements
    a. ASUSF Funded Events:
12. Adjournment
No meeting took place due to time constraint from LGBTQ Forum.
1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. **Discussion:** "Wheeli App"
      By: Stefani McNamee, VP of Internal Affairs [6:05-6:15]
   c. **Discussion:** LGBTQ Forum
      By: Jacqueline Murillo, Nicky Muller, Luis Gay [6:15-6:35]

5. Old Business
   a. **Presentation:** By Laws
      By: Jonathan Munoz, College of Arts and Sciences Representative [6:35-6:50]

   Break [6:50-6:55]

6. New Business
   a. **Presentation:** Policies & Procedures
      By: Stefani McNamee, VP of Internal Affairs [6:55-7:15]
   b. **Presentation:** Codes (Senate, Committee)
      By: Stefani McNamee, VP of Internal Affairs [7:15-7:30]
   c. **Presentation:** Senator of Month
      By: Stefani McNamee, VP of IA [7:30-7:35]

7. Executive Reports [7:35-7:40]
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqueline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability

8. Advisor Reports [7:40-7:45]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

9. Senator Reports [7:45-7:55]
   a. Any Senator who wishes to address Senate

10. Committee Reports
    a. Any Committee who wishes to address Senate

11. Announcements
    a. ASUSF Funded Events:
12. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday November 11, 2014

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday November 11, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President – Absent during meeting from 6:25-7:30 PM
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration – Absent
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Madeleine Shelton, Vice President of Sustainability - Absent
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Muñoz, College of Arts and Sciences Representative – Absent during meeting from 6:25-7:30 PM
Eddie Viera, School of Management Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Brenda Lu, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Joseph Finberg, Junior Class Representative
Justin Lee, Sophomore Class Representative – Absent
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative
Lichao Zhang, International Student Representative
Alco Robinson, Students of Color Representative – Absent
Neha Singh, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative – Absent
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

Positions not filled:
Junior Class Representative (1)

Positions not present:
A total of 31 members were present. Quorum was met and business was conducted.
A total of 0 speakers were present.

Approval of Agenda
A motion was made by Joseph Finberg, and seconded to approve the agenda. The agenda was approved as written.

Approval of Minutes
A motion was made by Nicholas Muller, and seconded to approve the minutes of the October 28, 2014. During discussion, Tyler Warner moved to amend the minutes and mark Krystal Sandoval as absent from the meeting. A vote was taken and passed unanimously. The motion carried and the ASUSF Senate approved the new minutes.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

McNamee introduced herself as the guest speaker, whose subject was Wheeli App Discussion. McNamee opened the floor for discussion.

- Finberg, Junior Class Representative said that he has knowledge about the start up market; and that our job as Senate was to ensure visibility. Finberg said that we get the word out; our job will be PR and advertising for this app. Showing people that this will be different will be very important. They are selling a slightly different product with a twist, it all depends how you advertise it. The question that this leaves us with is if we can create a mobile app for them? Network for them, and or reach out on their behalf?
- Warner, Nontraditional Age Student Representative said that if they don't have a mobile app, they are already being uncompetitive when compared to other services just like it.
- Pearci Bastiany, School of Management Representative said that the way the start up was going to be making money didn't seem profitable. This idea will work for larger events such as concerts and or festivals, but in other forms it does not seem profitable. Furthermore, by not having a mobile app lessens their profit margin as well.
- Muller, LGBTQ Representative said that he liked the idea because the difference was that it made for a community, different for San Francisco, because we are a city and we have bus passes. It would be best to do test this during a break and see how it works for larger events.
- Warner, Nontraditional Age Student Representative said that there is a Craigslist ride sharing form that people can use, but it can be very scary. If the app focuses on making trust and safety their priority then it might work better for everyone.
- Long, President asked a question regarding whether this would be used greatly here at USF?
- Munoz, College of Arts and Sciences Representative said people would not want to carpool within the city if they could just use their bus passes.
- De Guzman, Senior Class Representative said that this app seems more likely to be used for long distance routes, but the question that remains is that can it accommodate for late night times and can it be integrated with the already existing USF app?
- Vasques, Sophomore Class Representative said that it is not much different from Lyft Line and UberPool that have lower prices, what this app can do is ensure that their prices stay competitive.
- Joyce Tsui, On Campus Representative said that in both services you are carpooling with a stranger and that is what happens on the other apps as well. What she suggested is that the app focuses on trust, because if you don’t know anything about the driver or that they are qualified drivers, it might cause
Muller, LGBTQ Representative said that this app will help you get out of San Francisco; it allows for people to create social connections to mutual interest like music festivals.

Bastiany, School of Management Representative said that if there is no surge pricing and or primetime pricing it will be more attractive to us as college students.

McNamee introduced the guest speaker Jacqeline Murillo, Nicky Muller, Luis Gay, whose subject was LGBTQ Forum Discussion. Muller began by thanking all the Senators for their support, attendance, and participation in the forum. The speakers then asked a few questions to the Senators, so they could reflect on the event and to receive feedback. Do you feel the forum was a good idea and was anything learned? How do you feel about having Tuesday forums? Did you enjoy hearing from Father Fitz.? And are there any initiatives that in the works from the forum?

Munoz, College of Arts and Science Representative said that it was great that the President came, it was good to hear him speak about a very controversial issue within the church current, and it’s important that he came and expressed his opinion. Shows that both the President and the students are making an effort to engage in this type of discussion.

Fragoso, College of Arts and Sciences Representative said that the forum worked really well, there were a lot of people, and hard to situate people due to the limit on the space. A possible idea for the next forum is to have it at a place where there will be more space for people to move around.

De Guzman, Senior Class Representative said that he thought it was going to be structured differently, specifically in the area of engaging with more difference. Other than that he learned a lout of the diversity, he also said that next time have it be mixed sexualities within groups so that people can get personal accounts to what it means to be a part of that group, so one could broaden their understanding about the subject.

Warner, Nontraditional Age Student Representative said that for the next set up of the room they should get the couches out, and get chairs. Warner learned many different things and the event had a great turnout.

Vasques, Sophomore Class Representative said that he enjoyed the forum; he did not think that it was a good idea to have people of the same sexuality in the same group; he was not a fan about that part of the forum. However Vasques learned a lot from the discussion, and it was nice to have Father Fitz. Come and speak with the students.

Shaya Kara, Students with Disabilities Representative said that the forum was very helpful, and that she learned many different things, but she wished that there was more advertising for the event, and by doing so there would have helped more people rather than a majority of them being Senators.

Sandoval, On Campus Representative said that the discussion got off track multiple times, and that an outline is needed to ensure that the discussion is kept on track.

Long, President said that for the next forum the presenters should give outline of event, because it was the complete opposite of what she thought it to be. And there should be a clarification of what the Senators should be doing during the event.

Gender and Sexuality Center Staff member came with feedback from the GSC and Queer Alliance, and myself. Affinity groups was a good way to have individual meetings with people in your own sexuality so they can come up with issues they face and share it with the larger group. These groups allow for a process that we learn from each other. It is very valuable if senators came in to a forum with a listening role, so that they can find out what your constituents want and hear their voices. Come up with resolutions and initiatives. More effective if the event is two hours long rather than an hour and a half.

Old Business
McNamee introduced the guest speaker Jonathan Munoz, College of Arts and Sciences Representative, whose subject was By Laws. Added which senators get what exec for their pairs. Changed the times for when items are needed due to changes that are there

Break
A motion was made by Warner, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 6:56 p.m.

New Business
McNamee introduced herself as the guest speaker, whose subject was Policies & Procedures. McNamee began by saying that the Policies and Procedures are established under Art. 6 Section 9 of the Constitution. The purpose of the Policies and Procedures is to supplement the Constitution and By Laws. Attendance policy was not clear, so that is what was worked on. Reworded the difference between Tardy, Partial Absence, and Absence. Defined Tardy/Partial Absence/Absence according to the changes made. We also added in Summit as a possible event that cannot be missed. The Internal Affairs Committee decided that once a Senator hits 0, they fill out an appeal form, they will be given one last chance, they will be asked to resign if they fail to comply with what is asked of them. The changes being made are not retroactive. Meeting etiquette regarding the use of technology is that no one is allowed to have it out with the exception of the Executive Assistant, no food, or other drinks. Remain in your seat till meeting is over. Attire, stay professional, Senate polo, and going along with what it means to dress in smart casual attire. Don't speak out of hand, please raise your hand, and don't be disruptive. Wait for VPIA to call on you and follow Robert's Rules of Order. Codes concerning Finance Committee have been done in collaboration with Nick Wu. Membership code, the Internal Affairs Committee fixed the induction process of new Senators. Honors procedures, the Internal Affairs Committee added a Secret Santa event for the end of Fall semester, and ceremony for the end of Spring semester. Stoles for Graduation ceremony, the Internal Affairs Committee decided that 2 consecutive semesters would be appropriate amount of time so that a Senator could receive a stole and presentation will be made to recognize their work. Transitions, Internal Affairs Committee decided to make sure that the process was easier, create a binder with contacts and events that were planned so that incoming Senator can see what was done and be used as a supporting documents to plan future events.

- A question was asked regarding: Why 2 consecutive semesters were needed to receive a stole? The discussion was opened to Senators to comment: Some people transfer and will be unable to receive the stole under the current Policies and Procedures, the current system says that it must be 3 consecutive semester and or those who are seniors and are graduating, does not make sense because some people might get it who did not deserve it, like the 3 semesters. What is also done is that IA reaches out to those who get stoles. Senate pays for the stoles that are given to the Senators. 2 consecutive semesters is good because it accounts for the time constraint from school. Others said that we should keep it to the current system because it accounts for any discrepancies. But there are also difficulties with role of being on Executive Board because of a year commitment.

Interview/Appointment Procedure, the Internal Affairs Committee structured it and finalized it. For Senator Appointments and Students at-large. Evaluation has stayed the same President meets with all the VPs, and VPIA meets with Senators. Come with changes for the next meeting where the vote will occur.

McNamee introduced herself as the guest speaker, whose subject was Codes (Senate, Committee). In the Committee Codes the problem that was faced was due to the full Senate that we have this year, Internal Affairs Committee had to edit each of them, and had to fix the cap due to the number of Senators. Every code is the same as IA. The things that were changed were the number of people who could be in each of the committees. Showed Senators that changes that we made. Rearranged the wording so that the number of people could be accounted for. Changed the absence policy on committee meetings from 3 per year to 3 per semester. For the Finance Committee Codes, Internal Affairs Committee took out the budgeting procedure and event funding, moved them to Policies and procedures because there was no need for it to be there twice.

Senator Codes, responsibilities of each and every senator is outlined here. Change from Pair meetings to check-ins, so that there is constant communication between Senators and their respective Executive Pairs. Ensure that senators hold one discussion during open forum has also been clarified. Event evaluations are done in collaboration with the Executive Pair and the Senator. McNamee began the process of going through each of the Senator roles. Make Senators aware of what they are doing

Clearing the roles of the class representatives:

Chairing committee – issue over should the Sophomore and Junior Class Representatives chair the Athletics and or Food Committee or should Senators be appointed to the position. Seniors are not chairing because they are
working through other things as well such as the Senior Party. Juniors have knowledge on food and Sophomores have experience already going with athletic games. For next semester there should be an internal election within committees so they choose the leadership as they see fit. Went through identity role commitment and duties.

McNamee introduced herself as the guest speaker, whose subject was Senator of the Month. We will be presenting Senator of the Month to an individual who has worked very hard in their role. We present to Tyler Warner, Nontraditional Age Student Representative.

Executive Reports
The President reported that she is currently working on details regarding tobacco ban and coordinating with HPS, meetings with them and Public Safety to let them know that what will be going on, and if there are any comments and or concerns please contact her. Sent out an email that was lengthy. It was about focus groups that are being done: elections, residence hall, and transfer students. She is also working on Senior Happy Hour, Dec. 4. Posters are being done by the Graphics Center. Jonathan and I, met with MECHA, and are going to follow up on plans regarding the issue in Mexico on the missing students and how to create awareness.

The Vice President of Internal Affairs thanked the Senators for sitting in for a long meeting. She is currently working on an outline for the Senator handbook basing it on GSS, Senator evaluations are happening this week. Alexa de la Torre and Justin Lee resigned. To clarify we are having a meeting the week of Thanksgiving.

The Vice President of Business Administration had nothing to report.

The Vice President of Public Relations reported that the Public Relations Committee are working on a detailed plan for senate week and there has been a lot of progress, Summit as well is being planned, the committee, so that we can space it out effectively. Working in making a master calendar for programing events, coming up with a senate photo challenge: M – Mustache Monday use #asusfsenate. Twin Tuesday, Western Wednesday, Throwback Thursday, Funky Friday (tie dye).

The Vice President of Mission reported that she is writing up the language for senate service hours that mission committee wants to do, that should be done by next week sometime, working with pairs to get you on some of the slots for next semesters Tuesdays forums, really well formulated forums, taking into account the debrief that was done today, writing up for focus group to the center for teaching excellence, student input, mission committee has started working on mission week for next semester, on the search committee for the intercultural center director. What you want to see in the new director please contact her, address something that is within Senate, past couple of weeks have been laughing and respect is lacking when a person is acting like that, also not professional to be laughing at their remark. Jokes are distinct from remarks that are made seriously. Please do not act like this.

The Vice President of Sustainability had nothing to report.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement thanked ASUSF Senate on behalf of Novak and Inauguration Committee, for the participation. President has voiced his appreciation, thanks for the time and energy that was put into making this happen.

Brittany Sanguma, Assistant Director for Campus Engagement reported that if there is any interest in helping with the election focus group that would be great, this will help in how we can better our outreach during elections along side RHA and GSS.

Senator Reports
Munoz, College of Arts and Sciences said that this Saturday at 24th and Mission there will be a demonstration, walking towards City Hall, made up of Bay Area Schools are going to have a widespread city demonstration to stand in solidarity with the Mexican people and their time in need.

De Guzman, Senior Class Representative thanked Tyler for his event and for the great insights it provided younger students.

Finberg, Junior Class Representative said that this was going to be his last meeting, and that it was pleasure working with Senate. It was his only social interaction for the past month, he enjoyed hanging out with everyone. He said that it was a very enjoyable experience. As he leaves, he wants Senate to do something good.

Announcements
Viera, School of Management Representative said that Phi Delta Theta was having their university presentation on Thurs in UC 4 during dead hour.

Kowinwipat, Nontraditional Age Student Representative said that they’re in the works of creating a Nontraditional Student Association so they can hear the issues of that population.

Singh, Student of Color Representative said that Delta Sigma Pi was having their 64th annual Rose Dance this Saturday, $15 and the link is on the page.

Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 7:56 p.m.
ASUSF Senate
Regular Meeting
Tuesday, November 18, 2014
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Presentation: Strategic Planning in Enrollment
      By: Kathryn Napper, Associate Vice Provost for Strategic Enrollment Management [6:05-6:20]
   c. Presentation: Off-Campus Housing
      By: Jose Cuevas [6:20-6:40]
   d. Discussion: Admissions and Off-Campus Housing
      By: Stefani McNamee, Off-Campus Representatives [6:40-6:50]

Break [6:50-6:55]

   e. Discussion: Transfer Student Discussion
      By: Eva Long, ASUSF President [7:05-7:15]

5. Old Business
   a. Action Item: Internal Document Voting (Policies & Procedures, By-Laws, Senator and Committee Codes) [7:15-7:30]
   b. Action Item: Divestment Campaign Resolution
      By: Madeleine Shelton, VP of Sustainability [7:30-7:40]

6. New Business

7. Executive Reports [7:40-7:45]
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability

8. Advisor Reports [7:45-7:50]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

   a. Any Senator who wishes to address Senate
   b. Pearci Bastiany, School of Management Representative

10. Committee Reports
    a. Any Committee who wishes to address Senate
11. Announcements
   a. ASUSF Funded Events:

12. Adjournment
Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday November 18, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Madeleine Shelton, Vice President of Sustainability
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Muñoz, College of Arts and Sciences Representative
Eddie Viera, School of Management Representative
Pearci Bastiany, School of Management Representative – Absent
Jamie Craven, School of Nursing and Health Professions Representative
Brenda Lu, School of Nursing and Health Professions Representative – Late Arrival, 6:05 PM
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Christopher Vasques, Sophomore Class Representative
Elorente Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative
Lichao Zhang, International Student Representative
Alco Robinson, Students of Color Representative – Absent
Neha Singh, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

Positions not filled:
Junior Class Representative (2)
Sophomore Class Representative (1)

Positions not present:
Pearci Bastiany, School of Management Representative
Alco Robinson, Students of Color Representative

A total of 32 members were present. Quorum was met and business was conducted.
A total of 5 speakers were present.

Approval of Agenda
A motion was made by Nicholas Muller, and seconded to approve the agenda. The agenda was approved as written.

Approval of Minutes
A motion was made by Joyce Tsui, and seconded to approve the minutes of the October 28, 2014. The minutes were approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Staff Members from the Residence Hall Association and Residence Hall Council addressed Senate about a proposal brought up by the Pedro Arrupe Residence Hall. They were presenting on this subject to Senate in order to continue to have transparent communication between both organizations. Pedro Arrupe Residence Hall is an in-campus option that is off-campus; it is about 0.8 miles away from school, which roughly translates to a 15 minutes walk. The main way to get to campus is by taking the bus, but during the morning hours, the bus usually passes the bus stop at 6th and Balboa due to the bus being filled up already. This creates an inconvenience to the students living at this residence hall as they are having trouble getting to school on time. So what they are proposing is having a shuttle bus from the hours of 7:30-9:30 in the morning so that about every 10mins a shuttle is leaving and coming constantly. They feel that because they are an on-campus housing option they shouldn't be treated as an off-campus one.

- Muller, LGBTQ Representative said that he was a big supporter of this proposal for the residence of Pedro Arrupe, and suggested that organizing the public safety shuttles will be the best course of action.
- Shelton, Vice President of Sustainability asked what was the average age of students living at the residence hall and what class were they? They responded by saying that the average age of the students ranged from 24-19. Their class was usually Sophomores to Seniors; however it involved more sophomore students. The food plan is optional to the students who love in this residence hall, but it is not mandatory.
- Scelzo, Freshman Class Representative asked how many people currently live there? They responded by saying that 98 are current residence, but can change per semester.
- Sandoval, On-campus Representative asked what they plan was to fund the shuttle? They responded by saying that they were going to propose it straight to SHaRE, because it is there responsibility and they should be able to provide the funds for this.
- Tsui, On-campus Representative asked a question about evening and or afternoon classes? They responded by saying that by those times it is easier to get on the bus and head to main campus and during the evening the public safety shuttle starts to run.
- Long, President asked the RHA and RHC staff to highlight the main parts of the proposal. They said that they have 50 residents that have signed a document of support along with the time they prefer to take the bus. They are trying to get the most support before they present it.
- Bereket-Ab, Off-campus Representative asked how many students can fit in the shuttle? They said that about 5 student can fit in the shuttle. Bereket-Ab then said how did they expect it t be a good service if a limited amount of students are taking the shuttle. They said that that is why they wanted maybe to get 2 shuttles.

What RHA and RHC want to do is present it to Senate so they can back their proposal and have support when they meet with SHaRE.

McNamee introduced the guest speaker Kathryn Napper, Associate Vice Provost for Strategic Enrollment Management, whose subject was Strategic Planning in Enrollment. Napper said that in her role they do have admission in mind but what they are looking for is recruiting and retaining the students that come to USF. USF is
making a commitment to meet our mission, our goals, and are data driven now. We are basing our decisions on data and trends that are there. Due to the huge demographic shifts in the United States, there have been large shifts in how students are going to start college. Change in ethnicity and change in numbers has caused all these shifts. Competition is getting fiercer, along with economics and demographic shift. Our behavior has changed over time, particularly if you are 17-18. We are here to bring in the best class for the future; what we do today is going to matter over time. So one of the questions is why we had such a large class this year. Well the yield went up in 2%, and that makes a difference in about 150 students. This is not a science, because every year the rules change. We are hoping for a smaller class this coming year, we are estimating about 1400, 1425 for the coming year. What was done differently that created bigger class? More academic outreach was done this year around. Paid attention to fit. We kept recruiting after admittance. Important for us that students are heard.

- Truong, International Student Representative asked a question regarding the amount of international students here on campus. Napper said that international students make up 17% of the class. Chinese students make up the majority in the undergraduate level, but there is a rising level of Indian graduate students.
- Long, President asked how is fit determined? Napper said that they look at the essays, extracurricular activities, and focus on those who especially meet the mission.

We stand very close to the numbers that have to do with diversity – 28% were white. Remarkable how diversity is very apparent here at USF, especially when compared to other schools around the country. Recruit at a broad base. What we need to improve is African American numbers. Work on that to attract students here.

- Truong, International Student Representative said that international students have weaker English skills and how USF hopes to ensure that these skills don’t hinder other students learning. Napper said that her position doesn’t look at that specifically but understands that concern. USF has plans to bring better the skills of the group as a whole.
- Scelzo, Freshman Class Representative said that there are a large number of freshman that are transferring. Napper said that they are currently learning about the student body. Meetings with prospective, parents, alumni. To get the feel about the university, to get them to stay and retain.

Ambassador program that works with us, option to give back an opportunity to give tour.

McNamee introduced the guest speaker Jose Cuevas, whose subject was Off-Campus Housing. Cuevas began by presenting on the different resources that we offer. We have a website. Resources are on here along with Cuevas’ email so that if there are any further questions. There is a 1st year student-housing requirement. 30% non-required live here. Drop in hours, and personal appointments are available. In house programs, work shops on rental preparedness. Off campus housing fair – bring in all the resources, leasing agents, San Francisco Rental Board, all there to speak with others. We have an in house search engine. Legacy apartment. Rental board – resources, familiar with San Francisco laws regarding rental market, and be awareness of your rights. Good resource to avoid scams. Bar associations, allows for people to come and handle disputes for both tenant and landlord issues. Renter Resume – submit for a job, education, employment, tenant experience, we can be your reference. Start creating your budget. There is a huge stigma against students because of no sustainable income. Good exercise to see if it is affordable or not. Students either don’t have credit or good credit. Effective search, persistence, persistence, it takes about 3 months to find a place. Line up different plans. Utilize all resources, and please contact me. Website tour. He will help with sending of the emails, call, and or fax. Different websites to get the information from other sources as well that is needed in order to improve the search. Housing is expensive, if you can buddy up and split the costs. Although it is very challenging, learning experience, holistic education.

- Wu, Vice President of Business Administration is concerned about planning on living to live in a place for a long time. Landlord can stop continuations of contract. Most apartments are one year and then month to month. They must give you a month in advance to get you to move out.
- Bereket-Ab, Off-campus Representative said that they want SHARE to expand their services. Started to become a larger issue. Working on improving accessibility, and strategic way to help students.
- Long, President said that in what ways could SHARE be helpful to students. SHARE can send applications, helpful to plug in off campus housing before on campus.
- De Guzman, Senior Class Representative asked a question regarding when it is best time to start looking
for apartments? Majority of affordable housing is for students, hard for now to look. March-August is the hardest time to look for rental.

- Cuevas asked a final question so he can better his role: Senate suggested that he has meeting with RHA and RHC to help support him with events. Reiterating doing multiple workshops, and set fair earlier, outreach to parents.

McNamee introduced her self and the guest speakers Off-Campus Representatives, whose subject was a discussion on Admissions and Off-Campus Housing.

- Muller, LGBTQ Representative said that the idea for the shuttle should be done because it is within the radius that public safety uses to move students around. They are paying USF to live on campus, so the school should provide them with the service.
- Warner, Nontraditional Age Student Representative said that if they can find the funding for it, it would be a great idea.
- Bereket-Ab, Off-campus Representative said that housing for most students is farther away, public safety should make the shuttle go farther, there are not a lot of options for people to live closer.
- Murillo, Vice President of Mission had a question for Jose, and how financial aid could play a roll in living situations.

Break

A motion was made by Warner, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 7:00 p.m.

McNamee introduced the guest speaker Eva Long, ASUSF President, whose subject was a discussion on Transfer Student Discussion. Issues are over the support that is offered to them, orientation, as well as academic support. She wants to bring to these concerns to Senate. There are currently 5 transfer students in Senate. She wants to reach out to them and get them to tell their stories.

- Warner, Nontraditional Age Student Representative said that he wished there was more support, experience has been that more outreach is needed.
- Kowinwipat, Nontraditional Age Student Representative said that she was completely alienated, hard to integrate with the people around you. Changes that you want seen to address concerns: community building, finding and meeting other transfer students.
- Warner, Nontraditional Age Student Representative said that workshops on credit transferring would be great, how to get their credits straightened out, and getting them comfortable to meet other set students here at USF
- Scelzo, Freshmen Class Representative said that transfer students should have orientation earlier before regular orientation, then go into orientation with all the students. Make the orientation events mandatory.
- Muller, LGBTQ Representative said that they should get help with the transferring of credits, some students don't realize that the classes they took in high school don't actually count for USF credit.
- Kiwan, Senior Class Representative said that a separate transfer orientation wouldn't be good, they were discouraged from going to main orientation event because there were mostly freshman at that event. They did have a transfer social, bring students that are our age so that we can meet up with them as well. Credit, not to much of an issue, it can get very annoying.
- De Guzman, Senior Class Representative said that the school needed to be more less strict on credit transferring. How do they expect us students to get a full schedule when they are not clearing our credits?
- Kowinwipat, Nontraditional Age Student Representative said that a lot of transfer students are non traditional age, and they feel more disconnected from their peers, the way classes are set up, not good frame work for those transfer students.

Long was interested in putting in Transfer Student Rep position. The Senators thought it was a good idea, so that there needs could be addressed; bring issues up to Senate because the number of transfer students is going up.
Old Business

McNamee introduced herself as the guest speaker, whose subject was Internal Document Voting (Policies & Procedures, By-Laws, Senator and Committee Codes).

Policies and Procedures:
Attendance
- Muller, LGBTQ Representative said that it was ridiculous that attendance process is very helpful when coming to executive officers; they have the obligation to do something. In his case, he has 1 point left, and he has done much work. Should it be changed to those who actually participate?
- Munoz, College of Arts and Sciences Representative, said that he understands that we all have separate lives outside, but we have to understand that a commitment was made, still there still has to be some accountability, who said that we are not going to show up or make events. It has to be something that is across the board.
- Kara, Students with Disabilities Representative said that it is a privilege to be a Senator, because we are in a position we are in, we must do what is asked of us.
- Muller, LGBTQ Representative said that he understands that it allows for a record to be created.
- Long, President said that there was an appeal form in place to address the issue of attendance.
- Internal Affairs Committee voted on that the appeal form so it is to be used once a Senator hits 0 points. You can present to Internal Affairs Committee to gain points back. Points are not a punishment it just allows for unexcused absences to happen.
- Vasques, Sophomore Class Representative said that 12 points is actually a lot of points.
- Bereket Ab, Off-campus Representative said that coming in halfway has made a lot easier to keep track of her points.
- De Guzman, Senior Class Representative said that 12 points are a lot. Put it more into perspective. Lower the points for retreat miss this and it is large amount off. Is it weighted fairly amongst other things?

Graduation Ceremony
- Muller, LGBTQ Representative said that the policy should be kept that same as previously stated.
- Logic for proposing this possible change was behind transfer students who come into the school do not just join.
- Figueroa, Vice President of Public Relations said that the proposed changed will be better because it does not devalue the work they have done in the past year.
- Warner, Nontraditional Age Student Representative said that if it best addresses any issues that might come up then its better if we do it that way.
- Murillo, Vice President of Mission made a comment regarding including the mission in some way such as a question to ask during interviews.

Mission addition to Attendance Policy
Murillo took a poll on how many involved in organization that makes you do service, 21 out of the 32 who were present said that they were involved in school organizations that participated in doing service. Those people who raised their hand will be waved for completing the service requirement but will have to attend the end of the semester reflection. The goal is to align Senate to other organizations on campus. Each senator must do 8 service hours with senate community. Certain week days and or weekend days, a Senate Service Day will be planned, partial of the 8 or full 8 hours to be completed.
8 were chosen between 8 and 20, something reasonable for senate.

Mandatory post service reflection: looking at a model change – hour quota because it is required, pull the service model from the mission of the university. Post service reflection. How it influences us as students, and how we have seen change or change within our selves. Mandatory for everyone, even if you waived out. Done at the end of every semester. No penalization for it. A reward can be done.

A motion was made by Muller, to table further discussion on the topic to next week. De Guzman seconded that motion. The motion was brought to a vote.
16 approved
4 opposed
3 abstained
The motion carried, and further discussion on the Policies & Procedures was tabled.

Committee Code
A motion was made by Muller to approve the changed made to the Committee Codes. Warner seconded the motion. The motion was brought to a vote.

Unanimous approval
The motion carried unanimously, and the Committee Codes were changed.

A motion was made to table the vote and discussion on the changes to the Finance Committee Codes. The motion was seconded and it was brought to a vote.

Unanimous approval
The motion carried unanimously, and changes to the Finance Committee Codes were tabled.

A motion was made by Warner to accept the changes made to the Senator Codes. Fragoso seconded this. The motion was brought to a vote.

Unanimous approval
The motion carried unanimously, and the Senator Codes were changed.

A motion was made to table the vote and discussion on the changes to the By laws. The motion was seconded and it was brought to a vote.

Unanimous approval
The motion carried unanimously, and changes to the By laws were tabled.

McNamee introduced the guest speaker Madeleine Shelton, VP of Sustainability, whose subject was Divestment Campaign Resolution.
A motion was made by Warner to table discussion and voting to next meeting. Craven seconded that motion. The motion was brought to a vote.

21 approved
1 opposed
1 abstained
The motion was passed, and the Divestment Campaign Resolution was tabled.

New Business
There was no new business.

Executive Reports
The President reported that she is meeting with HPS and Public safety regarding Tabaco Ban, and she has spoken with Creighton University and they are sending supporting documents to help in the planning process of executing the ban.

The Vice President of Internal Affairs reported that she is finishing working on the Senate Handbook, she has almost completed Senator evaluations, Secret Santa will be held at the end of December’s meeting, the maximum amount one could spend on a gift is $15.

The Vice President of Business Administration reported that Finance Committee rejected a request to hold a Poetry Slam event due to the inconsistency in the application. Approved the Chinese Scholars Association new orientation event, and approved money for another member of CAB to go to a national convention.

The Vice President of Public Relations reported that Public Relations Committee has been very productive: planned Senate Week, and Instagram Game Week, so participate more.
The Vice President of Mission asked Senators to be ready with questions for next week in regard to the Senator Community Service addition to the Policies and Procedures. She is also working on the student focus group for the Center for Teaching Excellence.

The Vice President of Sustainability had nothing to report.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.
Brittany Sanguma, Assistant Director for Campus Engagement had nothing to report.

Senator Reports
No Senator reports.

Announcements
No announcement.

Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:00 p.m.
ASUSF Senate
Regular Meeting
Tuesday, November 25, 2014
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Discussion: Student Life
      By: Father Fitzgerald and Provost Turpin

Break [6:05-7:00]

5. Old Business
   a. Presentation Item: Proposal of Resolution 14.15.02:
      ASUSF Urges a University-wide Effort to Divest from Fossil Fuels
      By: Madeleine Shelton, Vice President of Sustainability
   b. Action Item: Approval of Governing Documents
      Policies & Procedures – Adopting document
      By-Laws – Moving attendance to Policies and Procedures
      Finance Committee Code - Moving finance policies to Policies and Procedures

6. New Business

7. Executive Reports
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability

8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

9. Senator Reports
   a. Any Senator who wishes to address Senate
   b. Pearci Bastiany, School of Management Representative

10. Committee Reports
    a. Any Committee who wishes to address Senate

11. Announcements

12. Adjournment
Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday November 25, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqueline Murillo, Vice President of Mission
Madeleine Shelton, Vice President of Sustainability
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Munoz, College of Arts and Sciences Representative
Eddie Viera, School of Management Representative
Pearce Bastiany, School of Management Representative – Late Arrival, 6:05 PM
Jamie Craven, School of Nursing and Health Professions Representative
Brenda Lu, School of Nursing and Health Professions Representative – Absent
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative – Absent
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative – Absent
Giorgia Scelzo, Freshman Class Representative – Absent
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative – Absent
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinhipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative
Lichao Zhang, International Student Representative
Aloc Robinson, Students of Color Representative – Absent
Neha Singh, Students of Color Representative – Absent
Paige Rasmuson, Students with Disabilities Representative – Absent
Shaya Kara, Students with Disabilities Representative – Absent
Nicholas Muller, LGBTQ Representative – Early Departure, 6:41 PM
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement – Not in attendance
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

Positions not filled:
Junior Class Representative (2)
Sophomore Class Representative (1)

Positions not present:
Brenda Lu, School of Nursing and Health Professions Representative
Alexandria Kiwan, Senior Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Joyce Tsui, On-Campus Representative
Alco Robinson, Students of Color Representative
Neha Singh, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative
Shaya Kara, Students with Disabilities Representative

A total of 24 members were present. Quorum was met and business was conducted.
A total of 3 speakers were present.

Approval of Agenda
A motion was made by Nicholas Muller, and seconded to approve the agenda. The agenda was approved as written.

Approval of Minutes
A motion was made by Christopher Vasques, and seconded to approve the minutes of the November 18, 2014. The minutes were approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

McNamee introduced the guest speakers Father Fitzgerald and Provost Turpin, whose subject was Student Life. Father Fitzgerald began by thanking Senate and all their work to better our university and for being the voice for students. Student governance represents different interest groups as well as classes, important for all the voices are seated at the table to speak. Father Fitzgerald attended the LGBTQ Forum, and found that there were very interesting discussions that were occurring. A quick snapshot of the incoming freshman class is that they have a 3.6 average GPA, racially the group is made up of 29% white, 28% Asian, 21% Latino, 17% International, and 5% African American. The Latino group is the group that is mostly growing as the same population statewide is increasing as well, LGBTQ support network has increased, 30% catholic, and we have both religious and economic diversity. Average debt is 29k by the end of graduation. Provost Turpin then continued by saying that we as the university are using new skills to deploy our financial aid and to provide people with the least amount of debt. In the end is to better the university’s resources. Father Fitzgerald said that we are looking more and more like the Bay Area, and California. We are trying to get better and better, educate wonderful people to change society for the better. To create students who are dissatisfied with systems that are broken, and to make a more humane and just world. You will remember this USF community for the rest of your life. Provost Turpin said that she has regular meetings with Eva throughout the year and are having an ongoing dialogue on what is happening with students. She also thanked Senate for participating in the development of a new teaching evaluation mechanism. The name of this new evaluation method is Blue. SUMA, which was the old evaluation method that we used, had been negotiated with faculty a bit more than a decade ago and is outdated now. There has been wide dissatisfaction over the evaluation from both students and faculty, not able to give full feedback, and due to the amount of time to receive feedback there is no time to improve. Taskforce was created to identify a new teaching evaluation. Blue is the new instrument, they met with students about what is a better way to measure and learn about faculty experience. Center for Teaching Excellence will not doing anything, Deans are the ones who have individual meetings with the faculty member about their progress, CTE – learn on thoughts on what is the most engaging teaching practices. How to maximally use teachers, styles. Most popular programs are on the inclusive classroom, which talks about making the learning experience positive for all types of students.

- Muller, LGBTQ Representative asked a question regarding if the evaluation can occur both at the middle and at the end of the semester? Provost Turpin said that they are not sure whether or not this new method will be able to have mid-semester evaluations but they do encourage their faculty to have mid-semester evaluations in order to know their progress.
• Shelton, Vice President of Suitability made a comment regarding the teaching evaluations and said that she has had professors in the past that have shared evaluation results to the class. She said that she really liked that because it provided the students with transparency and the class could discuss ways for the professor to improve.

• Warner, Nontraditional Age Student Representative said that in the past the evaluation results took too much time to get to the professor and by that time there would be no meaningful improvement because that was for a different class. Provost Turpin said that Blue asked more helpful questions that would greatly help teachers improve.

• Munoz, College of Arts and Sciences asked a question regarding an incentive for students to do the teaching evaluation? Provost Turpin said that if the students do not get it done then their grades will be withheld.

• Guzman, Senior Class Representative asked whether students would be able to do this at their own convenience? Provost Turpin said that students will be able to do this on their own time and that they will also have a comment box in the evaluation to provide teachers with narrative comments on their performance.

• Warner, Nontraditional Age Student Representative said that it would be better that these evaluations were not time in order to give the student the appropriate time to complete the entire evaluation.

• Muller, LGBTQ Representative said that the evaluation should limit the amount of questions there are per page so that students do not just go through the entire evaluation in one go, but take time and answer the questions honestly.

• Wu, Vice President of Business Administration asked a question regarding a different topic, he said that a lot of students are wondering on Father Fitzgerald’s opinion on Greek life on campus. Father Fitzgerald said that in theory it is great, in practice in the US there are more accidents. National chapters will make chapters to sign away liability, and makes the students liable for any issues that come up. Another problem with the system is exclusive rather than inclusive. More people applying than there are spots. Does not line up with inclusivity and gender respectful. As long as they fit into the framework of the university, mimic other organizations live out the values of the university. His worry is self-segregation between groups in different fraternities and sororities.

• Fragoso, College of Arts and Sciences said that the fraternity that he is in has a dry recruitment process, no hazing, and they try to better the community.

• Muller, LGBTQ Representative said that Greek life is more diverse, and that all organizations are well respected.

• Shelton, Vice President of Sustainability said that she is a member of DZ, and we hold are women to a higher standard.

• Zhang, International Student Representative asked a question regarding the values that Father Fitzgerald is looking for in USF students? Father Fitzgerald said that he wanted to see students graduate with the most current knowledge and skill set for the discipline. Skills that he wants to see in students are communication, written, oral, and visual analysis, scientific literacy, ability and desire to work in diverse teams. He hopes that USF alumna, strong internal moral compass, strong ethics, strong integrity. You become a voice of justice and ethics in the organizations. Values that Father Fitzgerald wants for students to be known as compassionate people, who help the least advantages person, and create a system that don’t have victims. Solve structural problems. Be merciful and kind. Can you do good, while you’re doing well, can you do justice?

• Guzman, Senior Class Representative said what were Father Fitzgerald’s hopes for diversity? Father Fitzgerald said that currently USF is 5% who are African American that is double the national average, we are doing a good job, and we are tending upwards. He wants to get Latinos from 21% to 25%. We can qualify as a Hispanic serving institution, and we already qualify as Asian serving. Once we hit those thresholds we can get other types of funding. Latinos will grow, at the cost of whites and pacific islanders. We will look like what the demographics of California show. In some ways we are all multiracial.

• Murillo, Vice President of Mission asked how we could better live out the universities missions? Father Fitzgerald said that USF has a great new program engage San Francisco that is through the university’s
mission. We partner with high schools around the state, especially those who represent communities that we are recruiting. WE work with guidance counselors so they can guide particular students towards USF. Never admit a student with the reasonable certainty they will fail, we want them to thrive here at the university. Get certain distance from neighborhood. We help through tutoring in students if are not reading at their reading level, PreK-3, best thing to prepare. Reading at grade level provides them with the skills to learn. Build the up the community in the Western Addition.

- Murillo, Vice President of Mission said that we have found some countered views, whether our education is implicit or explicitly Jesuit? USF Jesuit Catholic university because, we have sacramental stuff for Roman Catholics – we have retreats that are broad for any students no exclusive catholic part. Catholic intellectual traditions – Judeo-Christian and fully expressed in Islam, not chaotic and confusing, the university is meaningful, suffering is meaningless or meaningful depends on how it is engaged. What can be discovered through science and art is the same world, we just approach it differently. We engage mystery in different ways. 2: sacramental practice – every creature is him/herself, they are an instance of their divine. Everything is itself, and an expression of God’s graciousness. View the world as a gift. Awe and reverence towards the creations. 3: catholic social teaching translates into politics, working for the common good. It is not us against them, it is all of us. We are not a parish we are a university.

- Long, President, asked how do the President feel, what are some of the things he looking forward too, looking towards the future. Father Fitzgerald said that it all started June/July of this year, breakfasts, lunch, dinners with all of these people who hold the university together. Sat at the feet of the elders to listen to their stories. Told me about good, bad times, struggles, successes and steady progress over the 159 years. Meeting all these people. I tell them about USF, no idea about the diversity. August 1, I was on retreat. I don’t regret at all, I’m more excited and please than ever. I am surprised how strong we are. We keep getting rankings, markers of quality that are very strong. Happy inauguration is behind me. Looking forward to be at the church for all of you. The administration is very strong. I want to be present for students, and appreciative for students. I want to teach a class. Need to plunge.

- Bastiany, School of Management said that what does he expect of Greek Life on campus? We started a process of Greek expansion. Invited the best and make a bid for what they can do for USF and what we wanted to see at USF. And we selected a few who are going to be the best of the best. Not to have sorority or fraternities without houses, if they can mirror university values – then come in. The students have reformed to continue to move forward. Holding those national organizations standards.

Father Fitzgerald ended this discussion by thanking all students for taking a leadership role, for making student government work well, identifying problems and helping coming up with solutions, removing barriers for student experience. Construction for new on campus housing will begin soon, off campus housing options for juniors and seniors are being looked at. Housing is a big issue, and actively engage in solving those. Housing will continue to be challenge, and looking for solutions, immediate solutions. Help how can they connect in meaningful ways. Thanks for being engaged.

Break

A motion was made by Warner, and seconded to move into a five-minute recess. The motion carried unanimously. McNamee, called for the five-minute recess to begin at 7:07 p.m.

Old Business

McNamee introduced the guest speaker Madeleine Shelton, Vice President of Sustainability, whose subject was Proposal of Resolution 14.15.02. ASUSF Urges a University-wide Effort to Divest from Fossil Fuels. Shelton said that this was an extreme testament to all the work that the Sustainability Committee has done this semester. Shelton read the resolution to the Senate. There was no discussion, and Shelton asked the Senate to come with any questions or changes to the next meeting.

McNamee introduced herself and the guest speaker Jacqueline Murillo, Vice President of Mission, whose subject was Approval of Governing Documents.

Mission Senate Hour Requirement

- Warner, Nontraditional Age Student Representative said how would Senators who waived out be held
accountable? Murillo said that different organizations hold accountable people for service that is done. Reflection will be held at the end and it is an event, where small group large group sharing will occur. And question would be asked such as what was learned, what we did, and what did we take out of it. McCarthy Center, University Ministry can come in to talk about service. Why does USF do service so much. This reflection will be during one of the Saturdays.

- Fragozo, College of Arts and Science Representative said that it will be merit based to get the service hours done, no feasible way to use points as an incentive. Murillo said that instead we have opted to looking for a rewards system instead of a punishment one. Get a certificate for going above and beyond.

- Kowinwipat, Nontraditional Age Student Representative said that based on merit, for those not completing it with senate, should there even be a waiver. Not mandatory to do this. Murillo said that this will be an addition to the job description for a Senator it is an expectation. We already do the hours for senate, and others have other things to do. Worried that this will put pressure for time; create sense of exclusion because they are unable to respond. No an at large problem, but specifics on situations. However, considering 8 hours over 15 weeks, and certain Saturdays to get this done, should not be hard.

- Vasques, Sophomore Class Representative said that it should be required; senators should be held to higher standards. Maybe in the future there should be a penalty. Since it is just being implemented, see how people are engaging with their service. Change when this when necessary.

- Sandoval, On-campus Representative asked why does Murillo want to do this? Murillo began by asked is this mission or senator bonding’s? It only functions secondarily as senator bonding. Align with the schools missions, find a way for senate to start to reform student organizations model for service. Because we are not yet held accountable to service, level ourselves with student body organizations.

- Shelton, Vice President of Sustainability said that time commitment, many other organizations that do service, is there a way to integrate this as a service, doesn't compete with conflicting work schedules. As long as there is good intention.

- Long, President said that Murillo mentioned our mission and values, how having service quota will highlight will have to uphold service quota, when we serve students – finding if this is senate, should we reword out mission to get the quota.

- Wu, Vice President of Business Administration said that for the mission of senate is to represent student’s voice, be the role model of student body, at least we can do something. Frame this as representatives as student we don't just represent their concerns, as an ideal for USF. We can cater this to that area. Community Action Part can be done in lieu of this. Think of continual service.

- Bastiany, School of Management Representative said that he understand that we should be at the level like other organizations. Balancing out organizations that are done. We need to collectively discuss it and vote on it later.

A motion was made by Bastiany to table further discussion and a vote on the Mission Addition to a Service Hour Quota to next week. Rina seconded that motion, and it went up for a vote:

2 approved
10 opposed
3 abstained

The motioned to table discussion and the vote failed to pass and discussion continued.

Warner, Nontraditional Age Student Representative said that this was a rough draft and that it can evolve over time.

A motion was made by Warner to vote on adding the Service Hour Quota to the Policies and Procedures. The motion was seconded by Munoz, and it went up for a vote:

10 approved
3 opposed
2 abstained

The motion passed, and the Service Hour Quota was added to the Policies and Procedures.

Policies and Procedures
A motion was made by Fragoso to approve the Policies and Procedures. The motion was seconded by Warner, and it went up for a vote:

Unanimous approval

The motion passed, and the Policies and Procedures were approved by the Senate.

By-Laws

A motion was made by Vasqes to approve the updated By-Laws. The motion was seconded by Bastiany, and it went up for a vote:

Unanimous approval

The motion passed, and the By-Laws were approved by the Senate.

Finance Committee Code

A motion was made by Bastiany to approve the changes to the Finance Committee Code. The motion was seconded by Munoz, and it went up for a vote:

Unanimous approval

The motion passed, and the Finance Committee Code was approved by the Senate.

New Business

There was no new business.

Executive Reports

The President reported that she was working on things and wished everyone a Happy Thanksgiving.

The Vice President of Internal Affairs thanked everyone for sitting through the long meeting. She reported that the Senator Handbook was done and will be sent off. Office hours are to be completed this and next week but just one. New committee times will be ready for next meeting and be ready to sign up for next semester. Retreat will happen on January 31. Secret Santa is next week and the max spending is $15. Write what to the person, and clues to who you are. We cannot have a potluck but each family will be bringing something. Nick – Drinks, Stefani – Baked Goods, Jacqline – Ice Cream, Eva – Utensils, Maddy – Wrapped Candy. Internal Affairs committee has to meet up after the meeting.

The Vice President of Business Administration reported that they had the last Finance Committee meeting, Best Buddies fashion show approved. Kasamahan Bario and Hawaii Ensembles, approved by FC, recommended brought up by senate to be approved, over $5,000. Approve by 2/3rds approval. Send out budget for the next meeting.

The Vice President of Public Relations reported that the Public Relations Committee has mapped out senate week, designs have been submitted, GSS collaboration, in terms of support and funding. Last week photo challenge; add it to people’s family.

The Vice President of Mission reported that she will take into account the change from SUMA into Blue and will work with CTE to better teaching evaluations.

The Vice President of Sustainability reported that she has presented the resolution and that if any questions come up bring them to the next meeting. Net Impact, a divestment group, has a chapter in graduate school, and came in and brainstormed Sustainability Day in March, and Earth Day. Informed, NYT, article written how renewable energy is surpassing fossil fuels in sustainability and profitability.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report

Gregory Wolcott, Assistant Vice Provost for Student Engagement wished everyone a Happy Thanksgiving.
Brittany Sanguma, Assistant Director for Campus Engagement had nothing to report.

Senator Reports
Pearci Bastiany, School of Management Representative reported that he has many ideas for initiatives and that if anyone wanted to help to please let him know. Letting everyone know Alpha Phi Alpa is having their coming show.

Announcements
No announcement.

Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 7:59 p.m.
ASUSF Senate
Regular Meeting
Tuesday, December 2, 2014
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate

5. Old Business
   a. Action Item: Approval of Resolution 14.15.02: ASUSF Urges a University-wide Effort to Divest from Fossil Fuels
       By: Madeleine Shelton, Vice President of Sustainability
       [6:05-6:20]

6. New Business
   a. Presentation: Event Funding Request - Barrio
       By: Nick Wu, Vice President of Business Administration
       [6:20-6:30]
   b. Presentation: Event Funding Request – Ho’ike
       By: Nick Wu, Vice President of Business Administration
       [6:30-6:40]
   c. Discussion: Committees
       By: Stefani McNamee, Vice President of Internal Affairs
       [6:40-6:50]
   d. Discussion: Goals, Priorities, Speakers
       By: Eva Long, President
       and Stefani McNamee, Vice President of Internal Affairs
       [6:50-7:05]

7. Executive Reports
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jaciline Murillo, Vice President of Mission
   f. Madeleine Shelton, Vice President of Sustainability
   [7:05-7:10]

8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement
   [7:10-7:15]

9. Senator Reports
   a. Any Senator who wishes to address Senate
   [7:15-7:20]

10. Committee Reports
    a. Any Committee who wishes to address Senate

11. Announcements
    a. Spring Retreat: Saturday, January 31 from 9:00am to 5:00pm

12. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday December 2, 2014

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday December 2, 2014. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Madeleine Shelton, Vice President of Sustainability
Nicholas Fragoso, College of Arts and Sciences Representative
Jonathan Muñoz, College of Arts and Sciences Representative
Eddie Viera, School of Management Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Brenda Lu, School of Nursing and Health Professions Representative – Late
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative
Lichao Zhang, International Student Representative
Alco Robinson, Students of Color Representative – Not in Attendance
Neha Singh, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative
Shaya Kara, Students with Disabilities Representative – Not in Attendance
Nicholas Muller, LGBTQ Representative – Late
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

Positions not filled:
Junior Class Representative (2)
Sophomore Class Representative (1)

Positions not present:
Alco Robinson, Students of Color Representative
Approval of Agenda
A motion was made by Christopher Vasques, and seconded to approve the agenda. The agenda was approved as written.

Approval of Minutes
A motion was made by Pearci Bastiany, and seconded to approve the minutes of the November 25, 2014. The minutes were approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Joseph Finberg, Student-at-large wished to address Senate regarding the development of an app titled Democracy OS. Finberg described this as the printing press for the Internet age and that it we serve as a vehicle to deliver information from the people to the government. This app will take proposed bills and condense them into modern English that is used today and the people vote and get it sent to the legislature; however, they do not need to listen to the recommendations made. In conclusion, Finberg is here to present this app as a demo and will pass out information to the Senate. Q&A:

- Bastiany, School of Management Representative asked a question about how the app will work during use? Finberg said that these are laws that are in development and have yet to be developed. It allows for people to let their legislatures know what laws they want passed and to be looked at.
- Guzman, Senior Class Representative asked a question clarifying why the apps haven’t been seen? Finberg said that these laws could be seen by the legislatures so that they can introduce to their respective congresses in countries such as Mexico and Argentina.
- Murillo, Vice President of Mission asked a question regarding the use of this app and in what capacities it would be used. Finberg said that what they are hoping is to get some graphic designers to create a video, and or some legal students to do some research. They are also looking for large student organizations to get the word out about this app.
- Wu, Vice President of Business Affairs asked a question regarding making this app school wide. Finberg said that he has thought of doing this; however, in order to do this we have to borrow their source code, which is not really possible. It would be nice to be able to add features that are specific to our schools needs.

Old Business
McNamee introduced the guest speaker Madeleine Shelton, Vice President of Sustainability, whose subject was Approval of Resolution 14.15.02. ASUSF Urges a University-wide Effort to Divest from Fossil Fuels. Shelton began by saying that she presented on this last week and opened up to answering any questions that anyone had in regards to the resolution. This resolution will urge the Board of Trustees to begin a divestment campaign so that our investments can align with our university’s mission. The purpose is to get the Board of Trustees to give us information on how much is being invested in fossil fuels. The goal will also be to create a committee of experts that will advise the university on what are possible alternatives. We can follow the model that Georgetown University is following.
A motion was made by Warner to vote on the approval of Resolution 14.15.02. The motion was seconded by Fragoso, and it went up for a vote:
  Unanimous approval
The motion passed, and Resolution 14.15.02 was approved.

New Business
McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration, whose subject was Event Funding Request - Barrio. Wu started off by saying that large events do not just have to be approved by Finance Committee but by Senate as well. There is a considerable amount of revenue that is created due to these events. They were not granted handbills, and posters will be posted, given to graduating seniors, and to VIPs. Presented program outline. They are hiring two professionals to coach the students to perform and those on the stage as well. Practice will be provided to them for 6-7 weeks for about 3 hours every week. Teaching dance and instruments. The rental for the theater is included, public safety is will be there as well. That is there whole budget. The prop does not include costumes, but they will need to add a line item change for that.

A motion was made by Warner to suspend the bylaws. The motion was seconded by Bastiany, and it went up for a vote: 
Unanimous approval
The motion passed, and the Bylaws were suspended.

A motion was made by Fragoso to approve the Event Funding Request for Barrio. The motion was seconded by Munoz, and it went up for a vote:
22 Approved
1 Abstained
The motion passed, and the Event Funding Request for Barrio was approved.

McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration, whose subject was Event Funding Request – Ho’ike. Wu began by saying that this was a smaller seized event, with an expected attendance rate of 150 people. They are requesting $15 per person in regards to food. Wu said that this would be a culture-based event, fancy dinner, and tickets will be expensive as well. The tickets that are going to be used for the event are due to the dinner and the entertainment being sectioned offed. The people in attendance will need the tickets to go from the dinner to the entertainment. Lighting is a set rate from EMGS. When going over Publicity, Wu said that the event has been popular before so they rejected part of this because it was going to be a waste of paper. There will be a total of 90 posters for the event, as well as program brochures that will be given to the ticket holders and the performers as well.

• Shelton, Vice President of Sustainability commented on the Event Funding Request for Ho’ike and said that if it was better to use an online ticketing system rather than a paper one.
• Muller, LGBTQ Representative agreed with Shelton’s comment and further stated that an online ticketing system would work better.
• Shelton, Vice President Sustainability continued by saying that it is better if it is done using online tickets, and should be something that we consider for university wide events.
• Vasques, Sophomore Class Representative said that we can suggest, but cannot force them to use the online system.
• Long, President said that forcing them or not, we as Senate do not force any organization to do anything. We provide them with recommendations; we look at how the student activity fee is allocated. If we don’t fund them, they can look for funding elsewhere.
• Sanguma, Advisor said that Senate has to consider other events that have been funded for tickets; we must stick to the component of consistency.

A motion was made to keep the tickets for the Event Funding Request for Ho’ike.
15 Approved
4 Opposed
5 Abstained
The motion passed, and the Event Funding Request for Ho’ike kept the item Tickets in their budget.

A motion was made by Fragoso to approve the budget for the Event Funding Request for Ho’ike as is. The motion was seconded by Muller, and it went up for a vote:
18 Approved
1 Opposed
4 Abstained

The motion passed, and the budget for the Event Funding Request for Ho’ike was approved.

McNamee introduced herself as the guest speaker whose subject was Committees. McNamee had a paper set with preferred times for next semesters committees and wanted people to sign up for which one fit best with their schedule.

McNamee introduced herself and the guest speaker Eva Long, ASUSF Senate President, whose subject was Goals, Priorities, Speakers.

- Warner, Warner, Nontraditional Age Student Representative said that he liked the way that meetings were being held and that they provide insight into something that many students might not know.
- Shelton, Vice President of Sustainability said that it would be more helpful to get more information on what the subject matter of what the meeting is going to be about. An example would be giving speakers a list of points that we want them to speak about.
- Figueroa, Vice President of Public Relations said that he would like to have people from Residence Life and Bon Appetite to come in a speak.
- Long, President said to contact people such as Jason who is in charge of OneCard, Facilities who is in charge of current and future updates on campus, the master plan hearing, building new infrastructure, as well as the work that is being done on USF 101.
- Muller, LGBTQ Representative said that he wants to host a Presidential Forum to get students to know the president more and to create a space to ask him questions.
- Scelzo, Freshman Class Representative said that Senators are a bit passive during meetings, and she wants to be able to influence the student body.
- Warner, Warner, Nontraditional Age Student Representative get people from the organizational hierarchy to come and talk to us.
- Munoz, College of Arts and Sciences Representative said that we should limit speakers to every other week. We could use the time to discuss and form resolutions or initiatives.
- Figueroa, Vice President of Public Relations said that we should invite Funded Accounts to come and speak so that we could find ways to collaborate with them.
- Long, President said that we should have more thoughtful discussions, bring in the community to talk to us and give us news such as SFMTA.
- Bastiany, School of Management Representative said that Senators that represent their respective colleges should look within them and find speakers to speak with Senate.

Executive Reports
The President wished everyone happy holidays and good luck on their finals. She will be meeting with Senate Executives and Advisors to reflect on this past semester and to prepare for this semester. There will be Senior Happy Hour this Thursday for the 350 to 450 graduating seniors. Long said that she is looking to continue her work on the Tobacco Ban and start to look and mimic ways that other schools have dealt with this.

The Vice President of Internal Affairs reported that the Internal Affairs Committee has selected the Senators for the coming semester. She is working in the retreat schedule for the next semester. Spring Retreat will be January 31 and is required for all of Senate. Senator of the Month for November will be Luis Gay and Nicholas Muller for their hard work.

The Vice President of Business Administration reported that there are not many updates. Senate approved two (2) budgets for large upcoming events. He will be working with Long to update Funded Account Codes in order to include regulations on having council organizations have elections to set their executive board.
The Vice President of Public Relations reported that he will be presenting a finalized plan of Senate Week next semester and wished everyone good luck on their finals and happy holidays.

The Vice President of Mission reported that Mission Committee will start working on setting up Mission Week, as well as start accepting applications for Senate Mission Forum spots.

The Vice President of Sustainability reported that she was overjoyed that the resolution on divestment passed. She is thankful for the support this semester, and Sustainability Committee will start prepping for Earth Day.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement congratulated everyone for making it to the end of the semester, and to put that energy into making it through finals. There is a continuing dialogue surrounding Greek Life, there have been recommendations made to have a new sorority start this coming semester. Working on developing content for the USF 101 class, and we are currently in the middle of hiring a new director of the Cultural Centers.

Brittany Sanguma, Assistant Director for Campus Engagement reported that there will be an elections focus group this coming Wednesday at 1 PM, and one on transfer student in late January - early February. She is also continuing with executive evaluations.

Senator Reports
Nothing reported.

Announcements
Spring Retreat: Saturday, January 31 from 9:00am to 5:00pm

Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 7:25 p.m.