ASUSF Senate Meeting
Agendas
Minutes

Spring 2015 Archive
ASUSF Senate
Regular Meeting
Tuesday, January 27, 2015
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call

2. Approval of Agenda

3. Old Business

4. New Business
   a. **Presentation: Approval of Appointments**
      By: Stefani McNamee, VP of Internal Affairs
   b. **Discussion: Office Hours and Committees**
      By: Stefani McNamee  
   b. **Discussion: Retreat Agenda**
      By: Stefani McNamee, VP of Internal Affairs  
   c. **Discussion: Involvement Fair**
      By: Larry Figueroa, VP of Public Relations

5. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday January 27, 2015

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday January 27, 2015. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the Emergency Meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President – Not in attendance
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Nicholas Fragoso, College of Arts and Sciences Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative
Lichao Zhang, International Student Representative
Alco Robinson, Students of Color Representative – Not in attendance
Neha Singh, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative – Late, 6:12 PM
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement – Not in attendance

Positions not filled:
Vice President of Sustainability (1)
College of Arts and Sciences Representative (1)
School of Management Representative (1)
School of Nursing and Health Professions Representative (1)
Junior Class Representative (2)
Sophomore Class Representative (1)

Positions not present:
Eva Long, President
Alco Robinson, Students of Color Representative

A total of 27 members were present. Quorum was met and business was conducted. A total of 0 speakers were present.

Approval of Agenda
A motion was made by Christopher Vasques, and seconded to approve the agenda for this Emergency Meeting. The agenda was approved as written.

Approval of Minutes
There were no minutes to approve for this meeting.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

Old Business
There was no Old Business.

New Business
McNamee introduced herself as the guest speaker, and her subject was Approval of Appointments.
Patricia Kealy – School of Management Representative
Hafsah Bahdar – School of Nursing and Health Professions Representative
Damian Guerra – Junior Class Representative
Michaele Chua – Junior Class Representative
Sally Lee – Sophomore Class Representative
A motion was made to approve the appointees recommended by Internal Affairs Committee. The motion came to a vote and was unanimous.

McNamee introduced herself as the guest speaker, and her subject was Office Hours and Committees. McNamee passed out two papers regarding sign up for Committee times and Office hours for the Spring 2015 semester.

McNamee introduced herself as the guest speaker, and her subject was Retreat Agenda. She went over the agenda for the beginning of the day, which will work, on going over what it means to be a part of Senate. McNamee said that there would be many different activities to involve people more. We will be going off campus to play games and will also be eating there as well. McNamee but on vote for the type of sandwiches that the senators wanted.

McNamee introduced the guest speaker Laureano Figueroa, Vice President of Public Relations, and whose subject was Involvement Fair. Involvement Fair is tomorrow and we need senators to come out and help with representing Senate there and getting the word out by passing out water bottles.

Executive Reports
The President had nothing to report.

The Vice President of Internal Affairs had nothing to report.

The Vice President of Business Administration had nothing to report.

The Vice President of Public Relations had nothing to report.

The Vice President of Mission had nothing to report.
The Vice President of Sustainability had nothing to report.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.

Brittany Sanguma, Assistant Director for Campus Engagement reported that Career Services is promoting a new poster and have used the headshots from Senate and Sanguma is here to get the Senators to sign a photo release form so that the photograph can be used.

Senator Reports
Nothing reported.

Announcements
Spring Retreat: Saturday, January 31 from 9:00am to 5:00pm
Come in casual dress and active shoes.

Adjournment
A motion was made by Singh, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 6:13 p.m.
ASUSF Senate
Regular Meeting
Tuesday, February 3, 2015
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. QUESTION TIMES
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes

5. Open Forum
   a. Anyone who wishes to address the Senate

6. Old Business

7. New Business
   a. Presentation: Induction of New Senators [6:05-6:10]
      By: Stefani McNamee, Vice President of Internal Affairs
   b. Presentation: Admitted Student Experiences [6:10-6:30]
      By: Terri Lewis-King, Assistance Director of Welcome Center
   c. Discussion: Ideas for Visiting, Prospective, and Admitted Students [6:30-6:45]
      By: Stefani McNamee, Vice President of Internal Affairs
   d. Presentation: Recommendation of Budget Impact of ACA [6:45-7:05]
      By: Nick Wu, Vice President of Business Administration

Break

   e. Discussion: Senate Week [7:05-7:25]
      By: Laureano Figueroa, Vice President of Public Relations
   f. Discussion: Athletic Relations and Food Committee
      By: Nicky Muller, ASUSF Senate LGBTQ Representative

8. Executive Reports [7:25-7:35]
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission

9. Advisor Reports [7:35-7:40]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

10. Senator Reports [7:40-7:50]
    a. Any Senator who wishes to address Senate

11. Committee Reports
    a. Any Committee who wishes to address Senate

12. Announcements
13. Adjournment
Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday February 3, 2015. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the Meeting to order at 6:01 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President – Late
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations – Late
Jacqueline Murillo, Vice President of Mission – Not in attendance
Nicholas Fragoso, College of Arts and Sciences Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative – Not in attendance
Kristina Ybarra, Off-Campus Representative – Not in attendance
Krysta Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative – Not in attendance
Rina Kowinwipat, Nontraditional Age Student Representative – Not in attendance
Mimi Truong, International Student Representative
Lichao Zhang, International Student Representative
Alco Robinson, Students of Color Representative – Not in attendance
Neha Singh, Students of Color Representative
Paige Rasmussen, Students with Disabilities Representative
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement – Not in attendance

Positions not filled:
Vice President of Sustainability (1)
College of Arts and Sciences Representative (1)
School of Management Representative (1)
School of Nursing and Health Professions Representative (1)
Junior Class Representative (2)
Sophomore Class Representative (1)

Positions not present:
Jacqueline Murillo, Vice President of Mission
Mariam Bereket-Ab, Off-Campus Representative  
Kristina Ybarra, Off-Campus Representative  
Tyler Warner, Nontraditional Age Student Representative  
Alco Robinson, Students of Color Representative  
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

A total of 23 members were present. Quorum was met and business was conducted.  
A total of 0 speakers were present.

Approval of Agenda  
A motion was made by Nicholas Muller, to change item d. Presentation: Recommendation of Budget Impact ACA to d. Presentation: Funded Account Code Review. The motion was seconded and went for a vote. The motion passed unanimously and the Agenda was changed. 

A motion was made by Muller, and seconded to approve the new agenda for the Meeting. The new agenda was approved as written.

Approval of Minutes  
A motion was made by Pearci Bastiany, and seconded to approve the minutes from December 2, 2014. The minutes were approved as written.

A motion was made by Joyce Tsui, and seconded to approve the minutes from January 27, 2015. The minutes were approved as written.

Open Forum  
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

Old Business  
There was no Old Business.

New Business  
McNamee introduced herself as the guest speaker, and her subject was Induction of New Senators. McNamee called up the newly appointed Senators up to the front to begin the induction process.  
Patricia Kealy – School of Management Representative  
Hafsah Bahdar – School of Nursing and Health Professions Representative  
Damian Guerra – Junior Class Representative  
Michaele Chua – Junior Class Representative  
Sally Lee – Sophomore Class Representative  
The new Senators were inducted and were invited to sit along with the Senators at their respective seats. 

McNamee introduced herself as the guest speaker, and her subject was Office Hours and Committees.

McNamee introduced Terri Lewis King, Assistance Director of Welcome Center, and her subject was Admitted Student Experiences. Terri Lewis King never showed up to present to Senate.

McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration, whose subject was Funded Account Code Review. Review the FA code. Wu began by saying that the last time the Funded Account Code was change was 6 years ago. There are many student organizations on campus; these organizations that are listed are the ones that must abide by the codes set. They receive an annual grant from the Finance Committee, which the money comes from the student activity fee. Senate is the governing organization for all Funded Account organizations. A read through of the purposed Funded Account Code was conducted. Funded Accounts should be role model organizations for other student lead organizations; they should benefit and serve the entire
student body. We might have to discuss this because of the way the organization serves the large portion of the student body. For organizations that want to become Funded Accounts, they need to follow requirements in article 6. They must meet all these characteristics. Funded Accounts get a larger portion of the student activity fee. They must right a statement for other student clubs, complete a proposal and submit to Finance Committee, and review it at the end of the school year, approved by senate and 2/3 majority, and a faculty member to supervise. To maintain that status, they must submit budget proposal, follow schools mission, vision and values, serve large amount of student body, and time commitment to serve the student body, follow financial procedures, finish 1 Community Action Plan, executive board must provide transition plan to new executives, and follow the fog cutter. This is a revised code. Read through it and if you have any questions on it or changes you would like to make. The last time it was updated 6 years ago, we have updated some of the wording. Wu finished off by asking Senate to think about theses questions: How large is large? Is it a percentage or a number?

- Muller, LGBTQ Representative said that Senate should discuss the question of how many students do Funded Account organizations serve, because many are not doing that.
- Wu, Vice President of Business affairs said that each organization does provide events and services, but not all the students might go to the events. Like Voices, their concert might be for all but those who attend are focused on music.
- McNamee, Vice President of Internal affairs said that Senator should talk about it now, and bring it up next week with changes.
- Guzman, Senior Class Representative asked a question regarding where the Funded Account Code was the most updated one.
- Wu, Vice President of Business Affairs answered by saying that this is the one that we have changed, and that he could send out the old one to compare and contrast what was changed.
- Guzman, Senior Class Representative asked a question whether Funded Accounts would be impacted by any of the policy changes in this new code?
- Wu, Vice President of Business Affairs answered the question by saying that the only major thing that was changed was the time commitment from 3-4 hours to 3-10 hours a week.
- Sanguma, Advisor further commented by saying that the majority of the changes that were made were structural to align with the updated codes passed at the end of the past semester.
- Muller, LGBTQ Representative said that an article should be added to the code to have reevaluations with the Funded Accounts to ensure that they are doing what they are set to do.
- Wu, Vice President of Business Affairs said that Funded Accounts will come and present about their future events and how much their execs are being paid. Review this code, and let Wu know about any changes that want to be made.
- Porter, Freshman Class Representative asked a question regarding the changing of the time commitment?
- Wu, Vice President of Business Affairs said that it was changed from 3-4 to 3-10. Furthermore Funded Accounts average about 3-10 hours per week.
- Sanguma, Advisor further commented that we are aligning it to the budget stipulations already voted on that already says 3-10 commitment.
- Wu, Vice President of Business Affair said that this is the average amount of time put in by members and execs. Next week this will be voted on, read it, talk to me about questions.

McNamee introduced the guest speaker Laureano Figueroa, Vice President of Public Relations, whose subject was Senate Week. Figueroa said that Senate Week is March 2-6, it is coming in about 3 weeks. Senate Week Events: Pie-a-Senator, Meet the Senate, One-USF Photo Campaign, Movies that Matter (in collaboration with GSS), Dons on the Lawn. Tabling for elections on Monday will occur at the start of the week. Senate Be Herd, is our graphics along with our motto, there are the other graphics that we have prepared. There will be handbills, Posters for the residence halls, two longer posters for the UC staircase, and that is how we are marketing senate week.

Video on Senate Week shown – marketing campaign

Pie-a-senator, T 11:45-12:45

Senator involvement, pie support staff, volunteers to get pied in the face, sign up
Interact with the student body in a more casual level
Senate Fair, T 6-8
We will need senator to create a presentation for your respective roles (see handout)
Share with the public about your position, subtle way for elections promotion
One-USF Photo Campaign, W all day
Spin off from last semester, volunteer for a certain timeslot during the day
Globe theme, we are all from different places, but we are all here
Movies that Matter, W 6
In collaboration with GSS, both Mission, sharing all social media, Dear White people movie will show spread
awareness of this event by sharing all social media, Dear White people movie.
Dons on the Lawn, R 11:45-12:45
Long commented by saying that on this day they are brainstorming on specific green initiatives we want to bring
awareness too, all things water, activities, educational workshops, and activities. Water conservation is the main
topic that they will be focusing on.
Tabling for elections on Monday.
General tips, share with social media, talk about it with your friends, and come to as many events as you can.
Break
A motion was made by Muller, and seconded to approve a break. The motion was passed and a break was taken
at 6:47 PM.

McNamee introduced the guest speaker Nicholas Muller, Vice President of Public Relations, whose subject was
Athletic Relations and Food Committees. McNamee started by saying that 2 years ago we formed these
committees, and now we want to have an open discussion because the role of these committees have been
changed, let’s see if these committees are still relevant to the issues today. Food committee was created to help
deal with food issues, USF has made a university wide food committee, is it necessary to have a senate one.
Athletic relations, its role is overlapping with Los Locos. Talk about their role, and whether senate thinks we
should discontinue this committee, or a new realignment.
Athletics, was created to get students to attend the games more, we would like to push it to invite student to
tailgates, but it seems very similar to the job that los locos has. Students, athletes, athletics, and senators all have
to work together. Muller’s goal is to make sure that students attend the games, athletics – we need them to get us
to push, athletes get to a better understanding of what the athletes do and their person. Should Senate be
pushing out the games, or attending the games. Promotion of athletics, promoting games and get students get
invited to come to games. Question: is there a need for athletic relations committee? Is the Athletic Relations
Committee needed if Los Locos is already doing similar things?

- Bastiany, School of Management Representative said that there is a lot of things that we needed to stop
doing because Los Locos is already doing it. We should get a senator in Los Locos to continue to get
ideas and promote them as well.
- Long, President questioned whether Senate has an advisory role, should someone have to be there?
- Bastiany, School of Management Representative said that we should invite those leaders into the
planning, because maybe that is what is needed to get more students to come to games. Get the clubs to
promote events. If we have an advisory role, that might be better for them.
- Muller, LGBTQ Representative said that because Senate is the organization that is funding them, there
should be a Senator as a representative in the respective Funded Account to work with them.
- Long, President followed-up with a comment saying that Senate should not be doing that, Senate should
or could be a general member in the Funded Account and they can independently push for events to be
done.
- Wu, Vice President Business Affairs said that Athletic Relations Committee and Los Locos are two
different organizations that serve the same population. The Athletic Relations Committee is the area to
hear issues concerning Athletics, while Los Locos is for event planning. Get this committee to be part of
both of the organizations could serve difficult.
- Muller, LGBTQ Representative said that there were an increase number of people who come to events,
and Los Locos did collaborate with the committee to get that done. However, the question that is left then is should it be the role of the Athletic Relations Committee to host events or should it be just the role of Los Locos, or even both?

- Wu, Vice President of Business Affairs said that it should be Los Locos who is in charge of the events, and the Athletic Relations Committee should be giving suggestions but not planning events. The committee is collecting voices of students; Los Locos executives are getting paid so they should be the ones that are doing the planning and executing not the Senators.
- Guzman, Senior Class Representative said the Athletic Relations Committee could coexist with Los Locos by supporting each other.
- McNamee, Vice President of Internal Affairs said that the Athletic Relations Committee was created to bridge the gap between athletes and senators, now it has taken over the role of Los Locos. The question that this leaves us with is what the role of the committee?
- Muller, LGBTQ Representative said that the athletes did not want to be a part of the committee and how do they expect for students to form a relationship.
- Kealy, School of Management Representative said that if the Athletic Relations Committee is eliminated then how would the athletes be represented.
- Muller, LGBTQ Representative then posed a question to Senate regarding whether it would be important to establish a representative for athletes.
- Crave, School of Nursing and Health Professions Representative asked Muller on what was established within the committee?
- Muller, LGBTQ Representative said that the committee held a lot of tailgates, all the committee had to do was invite the students and athletics would pay for everything. And we collaborated with Los Locos. The turn out was all right. Approx. – 50-100 students per event. Los Locos sometimes does not want to collaborate with and they are not big supporters of the events that we held.
- Tsui, On-Campus Representative said that Senate should eliminate the committee, wont be good, keep it and the only other option is to realign the committee back to its original purpose. But the committee has to stay away from event planning.
- Muller, LGBTQ Representative said that an alternative is helping Athletics with their social media presence.
- Craven, School of Nursing and Health Professions said that Athletic Relations Committee should speak to Los Locos and talk about the boundaries that exists, so that both do not cross them.
- Zhang, International Student Representative said that Athletic Relations Committee should continue to help with their social media.
- Sanguma, Advisor asked Senate what is the mission of this organization?
- Long, President answered by saying that we advocate for our constituents to promote positive change on campus.
- Wu, Vice President of Business Affairs said that it is to provide leadership opportunities.
- Larry, Vice President of Public Relations said that it is to be a bridge for students to administration.
- Sanguma, Advisor asked the Senate, what is the role of a Senator?
- Bastiany, School of Management said that it is to represent both students and administration in their respective roles.
- Sanguma, Advisor asked the Senate on what is the role of a committee, and said that they are working groups that talk about issues to find solutions to them.

Looking at senate as the over arching representative group for the student body, thinking of those things, looking at the question.

- Muller, LGBTQ Representative asked whether it was in the role of Senate to be involved in the decisions that are made by Funded Accounts. Furthermore Muller wants to see more of a student’s opinion, and what should happen at tailgates. Los Locos does not engage with the student body.
- Sanguma, Advisor asked what are better ways to get the voices of the students.
- Muller, LGBTQ Representative said that we must be a better bridge for both the students and the organizations.
- Long, President said that if you are very passionate about school spirit, you should be participating in Los
Locos, if you have questions for Funded Accounts, you should share your concerns. Bring this up to Wu who is the Vice President of Business Affairs and you can have a discussion regarding these issues.

- Fragoso, College of Arts and Sciences Representative said that the Athletic Relations Committee could come under control of Los Locos and the Senators could serve as students-at-large and continue to serve this issue as much as they can.
- Vasques, Sophomore Class Representative said that why does Los Locos have to be in control, I don’t see the necessity of a committee, if Los Locos hosts every single tailgate. Senate just should supportive role, attend their meetings, and be at their tailgates. Rather than the committee. One thing we have discussed is reevaluating the role of the committee.
- Bastiany, School of Management Representative asked what could we do to reach out to the athletes to get them to come? Readdress how we can reach out to these athletes?
- Muller, LGBTQ Representative said that the committee has done a lot to get the voices of students but there is little to no response.

No ARC?

- Guzman, Senior Class Representative said that Los Locos has their own agenda, they are not open to other ideas, we can go under them, but we can spread the message.
- Long, President said that what makes each of the FA unique, and how we serve our students, their purpose is to plan events to boost school spirit, to bridge the gap between athletes and students.
- Muller, LGBTQ Representative said that he hasn’t seen Los Locos do any of that thus far.
- Long, President said that this is not an appropriate space to critique los locos
- Bastiany, School of Management said that unless ARC is reevaluated, to what it is suppose to stand for then it could stay of not then the ARC should no longer be there because it just serves as another Los Locos.

McNamee, Vice President of Internal Affairs recommended to the Senate to motion to make a private vote on whether or not the Athletic Relations Committee should be continued next year?
Bastiany, School of Management Representative made a motion to vote whether the Athletic Relations Committee should be disbanded next academic year, and seconded by Singh.
Keep the Athletic Relations Committee - 3
Disband the Athletic Relations Committee - 13
Abstained – 5
A majority of Senate voted in favor of disbanding the Athletic Relations Committee.

Executive Reports

The President had reported that the University food committee meeting is on Thursday, I wont be participating in all food committees, but hoping for another senator who is younger to be the voice for students to continue to go to those meetings. Create a document that highlights the student concerns, since the BonApp boycott, to provide the student side. Acting as VP of S. met with all but one exec for goals. Submitted the quarterly report, and worked on FA code. Meeting with other members of active role on earth day. Met with USF world report for college campuses on why USF is a great school.

The Vice President of Internal Affairs reported that it was Pearci’s Birthday. Had retreat on Saturday, come see me after for committee, office hours, and exec pair, for those in just 1 committee come talk to me. Planned out the meetings for the rest of the semester, for this semester each meeting is going to be presented on by one of the senator pairs, the presentation will be concerning their role. Start thinking about the topic that you are thinking about. Working in creating the interview committee for the VP of S, execs leading the review process. Interviews will be held next Wednesday. Fill College of Arts and Sciences role. Points are being counted this week, office ours, committees.

The Vice President of Business Administration reported that the Funded Account budget workshop is this Friday, top two execs required to attend. Requirements for budget hearing process are to be fulfilled. Finance Committee approved Latinas Unidas event for their Dia de la Mujer. Thinking if any senators are interested in knowing about where the money is going and how its distributed just to get more ideas what the vents are about. SIF, we still
have $1,000. Pearce about event for girl scouts, Lichao for international student forum. Planning on initiatives that require funding talk to me, there is still a large amount of money left.

The Vice President of Public Relations had reported that Senate Week has been worked on, Spring Summit is on April 14, doing a lot of planning things to have things on time, talking to how elections this year can happen, and working for marketing

The Vice President of Mission had nothing to report.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.

Brittany Sanguma, Assistant Director for Campus Engagement welcomed everyone back to the first official meeting, yesterday the new co-director of cultural centers started. Both are here, so the senate should get to know them. Elections are coming up soon, focus the marketing on each org to get a wider interest. New student calendars are out. Good event ideas to collaborate with have senate representation

Senator Reports
Nothing reported.

Announcements

Adjournment
A motion was made by Porter, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 67:35 p.m.
1. Roll Call
2. Approval of Agenda
3. Approval of Minutes
4. Open Forum
   a. Anyone who wishes to address the Senate
5. New Business
   a. Presentation: Steps Following Admission
      By: Kathy Napper, Assistant Vice Provost, Admissions [6:05-6:20]
   b. Presentation: Admission based on USF's Vision, Mission and Values
      By: Robert Spatig, Vice Provost for Strategic Enrollment Management [6:20-6:35]
   c. Discussion: Freshman Admission Discussion
      By: Stefani McNamee, Vice President of Internal Affairs [6:35-6:45]
   d. Discussion: Freshmen Retention
      By: Elonte Porter and Giorgia Scelzo, ASUSF Freshman Representatives [6:45-7:05]

Break

6. Old Business
   a. Action: Voting on New Funded Account Codes
      By: Nick Wu, Vice President of Business Administration [7:05-7:20]
7. Executive Reports
   a. Eva Long, President [7:20-7:30]
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement [7:30-7:35]
   b. Brittany Sanguma, Assistant Director for Campus Engagement
9. Senator Reports
   a. Any Senator who wishes to address Senate [7:35-7:45]
10. Committee Reports
    a. Any Committee who wishes to address Senate [7:45-7:55]
        a. Internal Affairs Committee
        b. Mission Committee
11. Announcements
12. Adjournment
Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday February 10, 2015. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the Emergency Meeting to order at 6:01 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Nicholas Fragoso, College of Arts and Sciences Representative
Patricia Kealy, School of Management Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Hafsa Bahdar, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Damian Guerra, Junior Class Representative
Michaela Chua, Junior Class Representative
Sally Lee, Sophomore Class Representative
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative – Not in Attendance
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative – Not in Attendance
Mimi Truong, International Student Representative
Lichao Zhang, International Student Representative
Neha Singh, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative – Not in Attendance
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

Positions not filled:
Vice President of Sustainability (1)
College of Arts and Sciences Representative (1)
Students of Color Representative (1)

Positions not present:
A total of 31 members were present. Quorum was met and business was conducted.
A total of 3 speakers were present.

Approval of Agenda
A motion was made by Vasques, and seconded to approve the agenda for this Emergency Meeting. The agenda was approved as written.

Approval of Minutes
A motion was made by Muller, and seconded to approve the minutes from last week. The minutes were approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. A student at large addressed the Senate over programs that the McCarthy Center has to offer. She said that you go to engage with outside communities in service; gain experiences and use it in the real world. The programs that are offered are the USF in DC, Sacramento Capital Fellows, and the ACE program. You can take classes with different people and broaden your network while doing this program both at a local, state, and national level. Apply the skills you are developing into issues that not just impact our local community but national and global ones as well. If you have any questions please go onto the center’s website.

- Scelzo, Freshman Class Representative brought up a concern about providing more support for students doing the USF in DC. The issues that came up was not giving them the proper help in finding The student at large said that the center could not just hand you the ideal internship. We help you be the strongest applicant you can be. Reconcile this issue. It takes some initiative on the part of the individual.

- Kealy, School of Management Representative asked a question regarding participation in the Sacramento Fellowship program. The student at large said that you get 4 units, and it is a great summer experience. Build up your resume and enjoy your summer in the capital.

New Business
McNamee introduced the guest speakers Kathy Napper, Assistant Vice Provost, Admissions, and Bob Spating, Vice Provost for Strategic Enrollment Management whose subject was Steps Following Admission & Admission based on USF’s Vision, Mission and Values. Napper and Spating were going to walk Senate through where the school is now, in admitting the new class, what is next in terms of freshman commitment, overarching themes, merit scholarships and need based financial need.

Academic Profile Freshman Class – Fall 2014: High school GPA, SAT, ACT scores. 50% are right in the middle of the chart. What we try to do as an institution, continue to move this towards the left and up and improve the overall class as a whole. High school GPA and combined with academic rigor are better than test scores. We are not as focused on the test scores than other things. When making admissions decisions – academically prepared, type of student who fits in USFs mission. Identifying students who are good fit, persistent and stay, progress and on time graduation. Demonstrate interest in the institution, and meet some objective in our mission and values. Our process is very Mission driven. Make good decisions on if they fall below the GPA requirement to ensure that they are able to excel. How engaged is that student, do they deserve an offer. Some people are later in maturing, as courses get harder they start to engage, and are on an upward trend. Taking into consideration a whole range of factors. As we hope to improve retention and graduation. If we are going to have student be engaged we need to make the school top choice or top 3 at least. Making freshman offers of admission. This year so far we have seen slightly more applicants this year than last year. See that positive trend. What do we do when we make those decisions to admit student. We offered you admission we want you to come. There is an extent to how many students can come. Once the student is admitted we send out the admit packet, we changed the packet. We made it into a poster; we are here where we are and how exciting it is we consolidated a large brochure, trying to pull out student engagement. How they can get engaged and what they can do. We are always communicating with students, phone calls, emails. We have admitted student events, one will be this weekend, say hi to the students, and know that you will be active this Saturday, we have another one on April 18. We go out to about 18
different places. We have student receptions, 10 admitted student days. They want to talk to students, and get more information on life. Get the students to do the deposit. We still hold onto the student for a while. Why do I still want to have these student, we want to retain them, for about their registration we move communications. Developing our alumni program. Involved in orientation. We are supporting orientation. Get us going for the next class that is coming

- Bastiany, School of Management Representative asked about a admitted students event at the downtown campus. Napper and Spating answered by saying that they were not sue why did you go there for that, but maybe for a specialized events. The places that we have large pockets of students we have events in large cities along the country
- Murillo, Vice President of Mission asked whether they have identified the factors that impact our retention rates. Napper and Spating said that part of retention goes along with admissions, which means that we make sure that who we admit are students that we will retain. We are doing studies to try and figure out what is the value of a USF student. We are attracting students that really want to be here. Some of it is do we admit support services that we are admitted at a certain level. We have other faculty that have complied data that is university wide. He has done initial research and we are working on that. Baton that is passed, different units and teams have to run side by side for a while, to make sure that we don't drop the baton along the way. One of the things that we are trying to do, unwind the bureaucratic walls, in the past there has been a lot more of the swimming. Get things more in line. We noticed at the data, that the gap between the students’ need and what they were being funded. The theme for the new freshman is to mind the gap. Pay attention to the gap. Restructured our merit scholarships, so we are not just investing so much in merit, invest in need based aid. Have enough for support for merit-based need as well. This will funnel need-based money for those who are in need. Admit deny is an issue that has come up, you are admitting in admission, and deny them in financial aid. Over lap the two, and be more strategic in who we admit, looking for students who will contribute to meeting one or more of USFs core values. Fund them better and not have the retention problem. We were not doing enough to guide them. It will take time to have it happen, financial aid is important to our mission, racial diversity, socioeconomic. We will be intentional in the students that we admit, funding them more fully. Balance in there that we need to strike. That is going to make a big difference in our ability to retain the students that we want to keep here, the students that ware engaged and are going well academically. Committed to changing the world from here.

- Muller, LGBTQ Representative commented by saying that from coming from abroad, USF admissions letter came so late than the other ones; there should be a push for international students to get them to come. We use to be on rolling admissions; we are doing the more traditional early admission and admission. International admissions office is not part of our office. They handle US citizens living abroad. We wait on them to make the decisions. That is an area that we need to make improvements.
- Warner, Nontraditional Age Student Representative asked a question regarding how do you determine which ones fit the mission. Community service, student essay, adding additional writing questions that are relating to the mission look at underrepresented community, Jesuit high school, extracurricular. A whole range, from 1st gen. helping there achieve their fullest potential. We look at it at a whole. You get a sense, talk to student, and making decisions. Trying to fix the class so that student are retained. There is an art and a science; it is a balance of both. We need to get better at the qualitative part
- Long, President made a comment saying that retention is impacted because you get an amazing financial aid package, changes as you move on. Awarding students based on their financial need. Look into more, under the impression, that financial aid package stays the same unless you lose your merit scholarship. The package stays the same. We are reviewing financial need every year. Siblings in college can impact you as well. We are putting in a proposal to fund a financial literacy program, we are training our new admissions staff to be able to have additional conversations with the families, to make it happen for 4 years not just 1 year. On campus for current students and in terms for perspective students as well. Taking this message on the road. Board of Trustees, we have some people in soft funding it. We need more student engagement. We have 25 student workers who serve as tour guide ambassadors. 700 BC undergrads are involved in our admissions process. Provide opportunities in our area to be able to assist. Better for students who work on campus than those who work off campus?
• Muller, LGBTQ Representative said that some students are not allowed to work but needed to have work-study. We are not interested. We are at the beginning of this, we got to move and transform the academic and enrollment services, into a strategic and management team. Enrollment management was born in BC. Do all these things at the same time. We are absolutely committed to moving this forward. We got great people, we are trying to unchain them a bit, and to get them to buy into more progressive service oriented mindset.

• Murillo, Vice President of Mission more student involvement, more jobs in that office or advocacy group? It can be a variety of things, multi-cultural groups, and advocacy, what is the best way sends it this way.

• Long, President a separation between admission and students. For student that serves the tour, they can only share their experience, restructuring them definitely in this building. We met with the staffs of the ICC and SLE. We have been getting out senior staff to be more engaged with. We have hired the best consultant out there to come in and review our campus visit experience. From day to day visits, tour, information sessions. We saw major changes. Gives us new perspectives. Going to be sustainable. We want to work with you to make that change.

McNamee introduced the guest speaker Giorgia Scelzo, ASUSF Freshman Representatives whose subject was Freshmen Retention. Scelzo had an idea to hold a cafeteria a big poster, during dead hour during senate week. What they would like to see and have. Box where they could put suggestions. That is where we want to start off.

• Murillo, Vice President of Mission asked a question regarding whether there was a plan in place to look at the feedback and see what we would actually do. Narrow all the ideas down, and decide. Freshman really liked the idea of another dance. Work it out now, and give a broad perspective. 1/3 freshman students want to transfer. A lot of them want to transfer after their sophomore year. Make them see. They like the academics; they want to see more student life.

• Muller, LGBTQ Representative said that the other issue was student housing especially with the triple room situation. We asked for a double, but we got a triple. They don't like housing and for the most part this issue if for the freshman. A lot of them are participating in more clubs, but they are lazy without doing stuff. This is cool maybe I can do it too.

• Wu, Vice President of Business Administration said that there isn't much talk about student life side, academic side. Many arts major wanted to drop out as well. Support for majors that they value their future degree. Attention is given to business school or nursing as well. Some say that we should work more with the city. Work more with the city.

• Murillo, Vice President of Mission creating a survey to see what would entice students into being active. It takes personal initiative. What it is that they need to do so. These organizations, orientation is really overwhelming for freshman.

• Warner, Nontraditional Age Student Representative said that the poster in the café would be a great idea. Suggestion box as well. Work from there. A lot of people going to say superficial things.

• Kiwan, Senior Class Representative said that they should partner with partner with on campus reps and try to do some community dorms. Social activities. RA. Talking to my interviewer. It has to start from there. We don't talk to each other in Phelan.

• Muller, Vice President of Mission we all new each other in my floor. I guessed was that it would be cool to create Facebook group. More RAs getting social media to do stuff. A student started that Facebook. We found out for. It can create more community. Movie nights. And he said that we were a community.

• Murillo, Vice President of Mission said that we should emphasize on what makes us different. Showing how that makes us different. Not just SF. Unique about USF in SF. Holding a forum for freshman can confront each other with ideas.

• Bereket-Ab, Off-campus Representative said that in other dorms, there is nowhere else for them to go. If you are trying to do that then it’s just the elevator area or the bathroom. Lobbies don’t really have TVs. They have presidents for each floor. Sometimes they do activities or bring up concerns.

• Figueroa, Vice President of Public Affairs have the RA and staff, push the same things that SLE is pushing for. Joint meeting as well. To get to know what is going on. We can push events. RA can invite them to events.

• Guerra, Junior Class Representative said that they should make a small-scale involvement fair. During the
evening to set a forum. Get involved sometimes to get them there. Besides fraternities that never reach out to you. Not consistent.

- Zhang, International Student Representative said that the issue between domestic and international students and freshman there is a gap. We can identify the gap for the student, which is how we are holding a forum to get over the gap, to create more opportunities. The biggest outcome will be identifying the gap, and collaborating with student orgs, let them know that there is a cultural shock between international and domestic. Because they are lazy, they do not see all the activities that are being done. They don't know what is the benefit of it. Or how does the activity relate. With a forum, poster and box we can start from there. We must get student interest. We identify the gap, between the classes as well. Create identity, unity as a group.

- Long, President talking about a banner paper, asking for concerns. Discussion is freshman for retention. If you wanted to get separate pieces of paper in freshman dorms. Another thing is talking to them. So even within our classes.

Break
A motion was made by Warner, and seconded to approve a break. The motion was passed and a break was taken at 7:05 PM.

McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration whose subject was Voting on New Funded Account Codes.

Wu said that today they would vote on the amendments that will be proposed. This Funded Account Code, it was updated in 2009. Wording was outdated. And went into the template that it is suppose to happen. There was some discussion on this line. Art 5. Sec. 3. A Funded Account shall benefit or serve a large portion percentage of USF undergraduate student body. Wu proposed these questions to Senate: What defines a large percentage, serve, and benefit? Does it mean positively influence, or directly serve them?

- Warner, Nontraditional Age Student Representative said that any club does serve its constituency to their best.

- Murillo, Vice President of Mission said that there should be a way of not getting at a quantitative way. You can't really measure. Unless you did continual surveys, this will not work out to well. As long as a majority is involved and are they're serving their constituents.

- Long, President said that as long as the opportunity is available. View their content; be on their executive board, access component. Change it another word.

- Murillo, Vice President of Mission asked why was it large percentage in oppose that entire. Funded Accounts should servicing or targeting students. But for Funded Accounts orgs they plan events that are open to all student body. This is a fee that everyone in the school pays. Everyone should get.

- Warner, Nontraditional Age Student Representative asked doesn't all funded accounts serve everybody. That is something that I want to talk about.

- Muller, LGBTQ Representative said that if an organization doesn't benefit to another student, it could serve them through an event. They can promote something that branches out to the entire student body. Use members the means to reach out.

- McNamee, Vice President of Internal Affairs asked if you want to change it, you just have to make an amendment. Then we will vote on the entire thing.

- Bastiany, School of Management Representative said that we should amend; Funded Accounts shall benefit or serve the undergraduate USF undergraduate student body – Warner

- Long, President said that she found that statement problematic. All orgs do that in one way or another. An org that has open access offers to all individuals even that have a new member process. All orgs benefit USF. It doesn't differentiate.

- Muller, LGBTQ Representative said that it would be awkward putting a quantity, not all Funded Accounts is unable to have USF students there

- Long, President asked if that does mean that student orgs should not function as Funded Accounts.

- Kealy, School of Management the opportunity to be a part of it is open. Who its servicing.

- Wu – want to say if we want a more general statement. That means that a lot of orgs can be Funded
Accounts. Student activity fee will not be able to sustain this.

- Fragoso, College of Arts and Sciences Representative said that this wont make a different. It will effect it because it differentiates them the most. A lot or orgs are able to do that. Another requirement is only source of funding. Changing this will not do anything.

Muller, LGBTQ Representative said that adding in a part about the opportunity. Equal opportunity to be involved should be key.

Should this amendment be made?

Approve 2
Oppose 18
Abstain 3

Muller amend, as well as provide equal opportunity for membership (to the end)

Mariam

Kevin Bachar, student at large asked about seeking clarification by the meaning of when we seek membership into the council or executive board?

Craven, School of Nursing and Health Professionals said that it was important for both, opportunity to represent their constituency.

Bachar, student at large said that in Greek organizations, everyone has the opportunity to be Greek, but not everyone can make it. We can have the dialogue. We fit all of these characteristics. Council specific.

Sanguma, advisor said that to add in elections, each Funded Account has their own appointment, interview, or election. Senate specifically. Rise questions to the last point. If there is different eligibility requirements, Muller, LGBTQ Representative said that important to add because certain Funded Accounts, may not serve everyone. They can provide an opportunity to be involved.

Chua, Junior Class Representative said that for those seeking and opportunity. Qualifications for certain things must be met.

Wu, Vice President of Business Administration said that membership should be, exec position might be that needs the specification. Might have better perspective. Greek Council, CFCC. Only their members from their organizations can join them.

Murillo, Vice President of Mission wanted a clarification, talks about opportunity for general membership, rather than elected.

Muller, LGBTQ Representative said that it should it be written in there. But following requirements to enter in those positions.

Guzman – provide equal opportunity for each respective place. Referring to other documents. Referring to respective constitutions. Specific to things, can be according to Greek life.

Kiwan, Senior Class Representative said that it is about that can be a part of it, and what are Funded Accounts doing for the whole university. We think of inclusivity. How this event can serve everyone. Versus just serving members of the group.

Tsui, On-campus Representatives asked if this is about what Funded Accounts should be, it should be about what they provide. Bigger problem is large percentage. Change to an actual number, it can be helpful. What is the scale to benefit?

Muller, LGBTQ Representative asked is there a need for that to be there, be providing for membership or the community. Any student has the opportunity to join.

Wu, Vice President of Business Affairs said that it was good to put general membership there. For execs, it might be to new for a lot of students to take on those leadership roles.

Murillo, Vice President of Mission said that this phrase is not intended about membership. How do we understand the negative? What are the criteria that this org cannot be a Funded Accounts. Not have the wording problem.

What are we trying to say with this phrase?

Long, President said that the code is outdated; think about what role Funded Accounts should they play on campus, and what distinguishes them from regular orgs. Think about just Funded Accounts to serve the students. Not thinking about.

Muller, LGBTQ Representative asked do we actually need it?
Kiwan, Senior Class Representative said that we need it, but we are not getting the source of what we need. And membership into a Funded Accounts. Who has access to get to these events? What do they reach? Given the opportunity to go or not to go.

Amendment is to add this part to the codes.

Approve – 4
Oppose – 7
Abstain – 12

Muller moved to table further discussion, Warner seconded this motion. It was put up for a vote. Unanimously voted to table the

McNamee said that Senators should come with premade amendments, don’t just focus on this.

Old Business
There was no Old Business.

Executive Reports
The President reported that herself and Pearci, attended the USF food committee, great changes that have happened. Restructuring of the cafeterias. Given tasks to help enhance the experience. If any of you are interested. I don’t plan to sit on the committee. Hope for someone who is continuing. Really interesting. LUM, asking about our student activities on campus, nightlife, and weekend. They don’t have a city. Drunk or the sober. Not a lot of opportunities that are out on for them. Speaking at the presidents ambassadors brunch, March 1st. Tabaco plan efforts. Earth day planning with environmental safety office. meeting with CASA to talk about various things.

The Vice President of Internal Affairs reported that she sent a lot of documents. Dates for which senators are to take on for discussions. Everyone is required to have one discussion, start thinking about the topic. Looking ahead. Each committee is required to do a report.

The Vice President of Business Administration reported that Tri Gamma is working with on their fashion show. FC approved 3,113 for USF TVs equipment that was stolen. FC approved to allocate ACA cost from the reserve funding. Presented budget workshop to FAs. FC work with each Funded Account to set goals and budget.

The Vice President of Public Relations reported that Senate week publicity is coming out this week. Make sure to invite friends to the Facebook. Major updates for the website. Any incorrect information or any suggestions let him know.

The Vice President of Mission reported that tomorrow; get the senate service hour requirement opportunities that will be on this semester. Place to fill out with name and receive the waiver. Date at which the reflection component is held is scheduled as well. Also make sure to get those dates down. Pair reports. ¾ pairs will be hosting forum this semester, international student, student of color, and students with disabilities.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.

Brittany Sanguma, Assistant Director for Campus Engagement reported that USF 101, community conversations, opinions. T Feb. 17. 11:45-12:45. Emails going out this week. Interested let me know and we can get into contact.

Committee Reports
International Affairs reported that Interviews for College of Arts and Sciences Representative has begun, Alco has resigned from her position, Students of Color. Tomorrow night, 5:30-7 holding interviews for candidates for VP of Sustainability. There are 2 applicants.

Mission Committee reported that they are rolling on Mission Week. Public Relations is getting the word out. Finishing follow-up with Center for Teaching Excellence. Advisory group for the center. There are some mission forum services. Process of getting proposals done. Forum with USF governing body, Senate, Greek Council, CFCC. Talking about see what it means to be a governing body.

Announcements

Adjournment
A motion was made by Muller, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:03 p.m.
ASUSF Senate
Regular Meeting
Tuesday, February 17, 2015
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
      Presentation: Update on Master Plan
      By: Mike London, Associate Vice President, Facilities Management
      [6:05-6:20]
   b. Presentation: USF Campus Updates (flexi, residence halls, USF 101)
      By: Peter Novak, Vice Provost of Student Affairs
      [6:20-6:45]

5. New Business
   a. Action: Approval of Vice President of Sustainability Appointment
      By: Stefani McNamee, Vice President of Internal Affairs
      [6:45-6:50]
   b. Action: Approval of College of Arts and Sciences Appointment
      By: Stefani McNamee, Vice President of Internal Affairs
      [6:50-6:55]
   c. Action: Approval of Students of Color Appointment
      By: Stefani McNamee, Vice President of Internal Affairs
      [6:55-7:00]

6. Old Business
   a. Action: Approval of Amending Funded Account Code
      (Discussion limited to 3 comments per amendment)
      By: Nick Wu, Vice President of Business Administration
      [7:05-7:15]
   b. Action: Approval of Dissolving Food Committee
      By: Stefani McNamee, Vice President of Internal Affairs
      [7:15-7:20]
   c. Action: Approval of Dissolving Athletic Relations Committee
      By: Stefani McNamee, Vice President of Internal Affairs
      [7:20-7:25]

7. Executive Reports
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Nick Fragoso, Vice President of Sustainability
   [7:25-7:30]

8. Advisor Reports
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement
   [7:30-7:35]

9. Senator Reports
   a. Any Senator who wishes to address Senate
   b. Discussion: Traditions
   [7:35-7:50]
By: Hafsah Badar and Jamie Craven,
ASUSF School of Nursing and Health Professions Representatives

10. Committee Reports [7:50-7:55]
   a. Any Committee who wishes to address Senate
   b. Public Relations Committee
   c. Athletic Relations Committee
   d. Food Committee

11. Announcements

12. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday February 17, 2015

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday February 17, 2015. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the Emergency Meeting to order at 6:01 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President - Late
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations – Not in Attendance
Jacqline Murillo, Vice President of Mission – Not in Attendance
Nicholas Fragoso, Vice President of Sustainability
Christian Caddali, College of Arts and Sciences Representative - Late
Katia Rebenok, College of Arts and Sciences Representative
Patricia Kealy, School of Management Representative
Pearci Bastiany, School of Management Representative - Late
Jamie Craven, School of Nursing and Health Professions Representative – Left Early
Hafsah Bahdar, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Damian Guerra, Junior Class Representative
Michaela Chua, Junior Class Representative
Sally Lee, Sophomore Class Representative
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative – Not in Attendance
Kristina Ybarra, Off-Campus Representative – Not in Attendance
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative – Not in Attendance
Lichao Zhang, International Student Representative
Neha Singh, Students of Color Representative
Sherry Feng, Students of Color Representative
Paige Rasmussen, Students with Disabilities Representative – Not in Attendance
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

Positions not filled:

Positions not present:
Laureano Figueroa, Vice President of Public Relations
Jacqueline Murillo, Vice President of Mission
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Mimi Truong, International Student Representative
Paige Rasmuson, Students with Disabilities Representative

A total of 31 members were present. Quorum was met and business was conducted.
A total of 2 speakers were present.

Approval of Agenda
A motion was made by Craven to amend the agenda by changing Open Forum, Item c. from Peter Novak, Vice Provost of Student Affairs to Gregory Wolcott, Assistant Vice Provost for Student Engagement, this was seconded by Warner.

A motion was made by Craven to amend the agenda by adding action item d. Inductions to Old Business, this was seconded by Warner.

A motion was made by Craven to amend the agenda by adding action item e. Reserve Funding Allocation for ACA Financial Impact to Old Business, this was seconded by Tsui

A motion was made by Craven to amend the agenda by moving Senator Reports item b. Discussion: Traditions to New Business, this was seconded by Kiwan.

A motion was made by Muller, and seconded to approve the amended agenda. The agenda was approved as with the amendments made above.

Approval of Minutes
The minutes from February 10, 2015 were not approved.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

McNamee introduced the guest speaker Mike London, Associate Vice President, Facilities Management whose subject was Update on Master Plan. London started by saying that he along with his department are in charge of buildings, grounds, satellite campuses, and other real estate, and he has been here since July 2006. London was a trial lawyer, until he retired. London along with Facilities handle, building maintenance, custodial, space planning, campus services, and master planning for the university. London said that master planning is not optional, all campuses have to have a master plan with the city. It’s an online document that is public for all to see. Public information document, write out what our plans are for the next ten years. Ten year zoom forward, what the evolution of our campus might look like. Not a promise what we are going to do, it is a visioning document. They look at potential projects, how open spaces, pedestrian traffic, car traffic, building usage. The city of San Francisco receives it as dually noted for a master plan by the city; it was approved in August 2012. You have to do a 2-year update letter. When looking at the master plan there is a list of projects that might happen in a 5 or a 10-year window. You have to think about that list, like a menu. We cannot ask for approval for a project that is not there. They want a complete document when you go in. Not an insignificant document. The master plan has a couple of key components. It’s called a distributive building model, the neighborhoods have a say if they want this or not. Its politics at its highest level, neighborhood citizens can use projects as leverage. Important to work with the neighbors, to make them allies to make it an easier plan future projects. Neighborhood relations are really important. We have done a lot to build relations. One of the issues of the neighbors and the city; the hilltop can only take so much growth. We think that the growth rate can only hold so many people it is sustainable. It can be
detrimental all those facts are true. We are one of the most densely populated campuses on the west coast. We can limit our growth over 10 years to 1%, when you limit growth. Cost model consists of growth, tuition, and cost of living which is the cost of doing business in San Francisco. Sources of revenue can be impacted. We are limiting growth but we are looking for opportunities elsewhere, that is the basic strategy. One of the biggest projects is a new residence hall, it is envisioned in a way. On campus housing for undergraduates is about 36%. If you bracket that it is huge difference. If we can get to the mid 40’s % then that will be positive strides in the cause for housing, low 40’s %. 300 students on campus, and 350 off campus within 3-4 minute walking from campus was our original idea. We are looking at alternatives as well. Financing of projects is complicated. We received an offer to help us with the funding, we have to build all 600 unites on campus, that changed the master plan. About 540 units will be there. We are in design for the project; we have submitted the initial review to the city, environmental review. Process work, we submitted on December 23, 6 months to assign someone to look at the project environmental review manager, require an EIR. Environmental Impact Report that takes 18 months, public review, planning commission, public comment period, they can file lawsuits. Building review is what occurs next, and a 2-year building process begins. The building will be in service in August of 2019. The project will be made up of 2 buildings. Site is the under hillside on Lone Mountain, that will be there. Two buildings, with two parking lots in the middle 3rd floor bridge, architectural style is similar to lone mountain. There will be architectural things on the outside of the building. We have seen similar to other schools. To humanize the scale in that size you can break it down into neighborhoods. There will be 40 to 55, students per neighborhood with a total of 10 neighborhoods within the buildings. This is a way to scale it. Suite style with kitchens, 4 occupants per suits, single rooms to shared rooms, 80 shared to 20 singles. Each suite has for occupants. Dining, full kitchens, rethink dining commons on Lone Mountain, and studying the best site for that. The reason why we have to put new dining is for the new number of people. We cannot get 600 people walking back and forth between the neighborhoods. Location and scale of it is still in the works.

- Craven, School of Nursing and Health Professions Representative asked a question regarding the presence of upperclassmen in these new dorms? London said that he is not in charge of making those decisions, but from what he has hear, sophomores, juniors, and seniors will be residing in these new buildings.

- Kowinwipat, Nontraditional Age Student Representative asked a question regarding the RA student ratio? Kowinwipat noted that London said 1:50, that is not enough for that RA. London said that student housing decides, whether that is one or two RAs. Bed is a bed, whether that is for an RA or not. We know it will cost about 65mil.

- Warner, Nontraditional Age Student Representative asked a question regarding the financing of the project and if it comes from students tuition? London said no, he couldn’t get into the detail; we have a donor who is funding this out of his own pocket. When you get to pay for something out of your own pocket, you are listened too. We will lease it back form the individual company, we will lease it for 20 years, and we get the building for free. We don’t have to front end finance it, we maintain it, we have the lease expense, and we get a donated building in the end.

- Muller, LGBTQ Representative asked a question regarding a rough date, alumni house or garden? And will that be done soon? London said that other projects are subject to funding. I helped put together the list, but the university has to have the money. Most of those are donor driven. We will start on it as soon as we can.

- Bastiany, School of Management Representative asked a question regarding the estimated completion date? London said that the building will go into service August of 2019. Athletics faculties in the works, artificially turfing the field, redoing the gym, event space and museum are some of the other projects that will be going on at the same time.

McNamee introduced the guest speaker Gregory Wolcott, Assistant Vice Provost for Student Engagement whose subject was USF Campus Updates. Wolcott began by saying that he is in charge of leading the USF 101 course. Great feedback was given, and the proposal is moving forward for the fall of 2015. This will be open for all new students. One of the significant changes to the original plan is that we plan to offer this class as a pilot program. We decided to offer it as a pilot for the fall, and to get to perfect it at the time. It will develop into a class for all new students; it will be open to 400 new students. A draft for the syllabus is being passed around. We have crate
this class to promote academic success for new students. Helping them with identifying new resources, for students that they need early on. There is a mix in the class for practical and future looking as well. Some of the content that we got for this new course was from new students during their orientation survey. Based on a lot of data that we have, and feedback that we have collected.

- Muller, LGBTQ Representative asked a question regarding if USF 101 was a required course? Wolcott said that it is not required, it is optional, we hope that it is popular, it is a goal to have 400 students to enroll in it, marketing to specific students.

- Kowinwipat, Nontraditional Age Student Representative asked a question regarding the courses availability if it gets a lot of attention? Wolcott said that the course has a flipped classroom idea, academic component on canvas. Research articles, videos, are a part of the course to make it more engaging. Catalog that information to other populations that are not enrolled in the class. Some of this content might be useful for all students. Flipped model, in class activities are discussion based, more interactive, mindful what will be most engaging.

- Rebenok, College of Arts and Sciences Representative commended that this course will be useless if these aspects are talked about during orientation week. Wolcott said that this was one of the challenges, because a lot of this information was covered during orientation, change orientation to be more celebratory rather than information based.

- Porter, Freshman Class Representative asked about providing a section on Financial Literacy for students? Wolcott said that should be moved up, last semester we ran out of flexi before we were out of school. That has been a real debate. Thinking about what are we preparing for. Long term, structure.

- Kara, Student with Disabilities Representative that they should partner with ISO and NSO, taking a load off. This becomes an optional thing, how much information will be relayed. We have to figure that out, this all happened 3 weeks ago. How do we provide for those in the class and those who are not there? A little more interactive and engaging. Content from the course.

Wolcott asked the Senate would you consider doing an online thing? That is possible, a way to extend it to theirs as well.

- Kowinwipat, Nontraditional Age Student Representative said that after graduation, inundated with financial decisions. Move initial session up earlier.

- Muller, LGBTQ Representative said that some of those things are touched upon on the think about it series. Wolcott said that they don’t need to be added on to the course. What our focus thing is now duplication, how can we prevent that? This will help with the structure of the class.

Wolcott asked that on the other hand out, engaging with students. Collecting short videos on the student experiences. Each section of the class will have peer mentors. Catalogue these videos.

- Wu, Vice President of Business Administration had a comment on course content? Adding a section on international students, how communication can be made easier. This is important because there is a lack of communication between these two groups. ESL, help with the raining of the instructors. Hope for a diverse mix.

- Muller, LGBTQ Representative said that he recommends putting this course in the afternoon so that more students are available for that time.

Wolcott ended the discussion by saying to Senate to keep the comments coming, send your feedback.

New Business
McNamee introduced the guests Jamie Craven and Hafsah Bahdar, School of Nursing and Health Professions Representatives whose subject was Steps Traditions. Craven and Bahdar began the discussion by saying that they need to find solutions for retention. We have different definitions for tradition, parade, talent shows, and carnival week. What are your ideas for traditions? Good reference point is the Senior Stumble that is held every year.

- Warner, Nontraditional Age Student Representative said that other good ideas for traditions are in place, can they be related for others as well? Tailgate good idea, getting students engaged will be hard. Craven and Bahdar asked how to engage them. Suggestion box in the cafeteria is a possibility. Feedback is always good.

- Muller, LGBTQ Representative said that we don’t come to USF for the school spirit. Idea for the last day of school, USF takes Golden Gate Park, go to golden gate park, sit down and have a picnic.
• Kowinwipat, Nontraditional Age Student Representative said that a good idea would be going to Ocean Beach.

Ideal activities?

• Kowinwipat, Nontraditional Age Student Representative said bonfires.
• Bastiany, School of Management Representative said having a slip-n-slide down Lone Mountain.
• Fragoso, Vice President of Sustainability said that we could have a homecoming, for the first basketball game. Homecoming court as well.
• Rebenok, College of Arts and Sciences Representative said that at senior graduation, garden of alumni trees, to plant down for the environment.
• Warner, Nontraditional Age Student Representative said that there could be the senior prank, in the Gleeson pool.
• Kowinwipat, Nontraditional Age Student Representative said that there could be a school wide scavenger hunt through the city, clues for a grand prize.
• Tsui, On-campus Student Representative said that we could have class stones.
• Muller, LGBTQ Representative said that Georgetown University, have a brick, donate money for a scholarship fund. Alumni garden, cool create a tradition, for those to remember their time they can have it there.
• Wu, Vice President of Business Administration said that we could have a parade.
• Guerra, Junior Class Representative said that there should be a banquet, partnership for another organization in San Francisco. Good event to dress up and go out.
• Kara, Students with Disabilities Representative said that during NSO, get pins at the beginning. Older ones try to steal the freshman’s pins.
• Craven, School of Nursing and Healthcare Professions Representative said that there should be no spiritual concept for convocation.
• Bastiany, School of Management more organized commencement BBQ.

Break
A motion was made by Tsui, and seconded to approve a break. The motion was passed and a break was taken at 7:00 PM.

McNamee introduced herself as the guest speaker, and her subject was Induction of New Senators and a new Vice President of Sustainability. McNamee called up recommended Senators for their new positions and the recommended Vice President of Sustainability.

Christian Caddali, College of Arts and Sciences Representative
Katia Rebenok, College of Arts and Sciences Representative
Sherry Feng, Students of Color Representative
McNamee made a motion for the approval of the Senator appointments that was recommended by the Internal Affairs Committee.

Unanimous approval

Nicholas Fragoso, Vice President of Sustainability
McNamee made a motion for the approval of the Vice President of Sustainability appointment that was recommended by the Interview Committee made up of Executives and Senators.

Unanimous approval

The new Senators and Vice President of Sustainability was inducted and were invited to sit along with the Senators at their respective seats.

McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration whose subject was
Reserve Funding Allocation for ACA Financial Impact.
Wu said that due to a change in Funded Accounts Executive Board; change the stipend structure to hourly pay. Caused increase in expenses for more that $20k. Wu read through ASUSF Finance Committee Recommendation. Urgently needs to be done, and excess will come from surplus of the Student Activity Fee.

- Warner, Nontraditional Age Student Representative asked from which accounts is the money coming from? Wu said that the 20k is coming from reserves, because we don't have the specific number yet, we can only use 20k from reserve. We budget for all Funded Accounts, actual income might be more than that, so Student Activity Fee surplus can be used if not will go to reserve. The rest will be covered from the surplus.
- Wu, Vice President of Business Administration said that he wanted to clarify where the money will come from. That might not be necessary. If you want to change that then you have to propose a formal amendment. That was taken down.
- Vasques, Sophomore Class Representative asked if that will this raise Student Activity Fee? Wu said that this might be a topic that will be brought up in the future? This is only for this year, and we will go into that later.
- De Guzman, Senior Class Representative asked if he had vote on this if he don't know what decision to make? This is different; this will not cause any extra cost, so that he can vote.
- Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement said that this idea is basically like moving it from your savings to your checking.
McNamee said that this will be voted on next week.

Old Business
McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration whose subject was Approval of Amending Funded Account Code.

Warner made a motion to amend Article 5, Section 3, Letter B, this was seconded by Muller.
A FA shall benefit or (and) serve (as much of the entire USF undergraduate student body as it can within the scope of its mission, visions, and values)

- Wu, Vice President of Business Administration said that this could be an issue, because it opens it to others.
- Muller, LGBTQ Representative said that it opens the opportunity for other clubs to join the Funded Accounts if they are able to meet the requirements.
- Kara, Students with Disabilities Representative said that more Funded Accounts can lead to issues, because money will be more dispersed, less and less accounts will receive money, which could hurt the students experience.

The motion was put to a vote
  Approve - 3
  Oppose - 8
  Abstain - 9
The motion made by Warner failed to pass.

Muller made a motion to amend Article 5, Section B, adding Letter C., this was seconded by Chua.
A Funded Account must give equal opportunity to every USF undergraduate student who follows the prerequisites of each organization

- Long, President asked to elaborate on the prerequisites?
- Muller, LGBTQ Representative add in equal opportunity, whatever the organization tells you that you must have, whether that be others things, as a term for any requirement that is specific each
- Long, President said if this was for any member?
- Muller, LGBTQ Representative said that this is for the executive positions.
- Fragoso, Vice President of Sustainability said that this was for the councils.
- McNamee, Vice President of Internal Affairs said that every organization has their list of requirements to
Long, President said that when looking at non-Greek orgs, and seeing their new member process, all organizations can be Funded Accounts. This is the only distinction between green and gold. All organizations have this.

Chua, Junior Class Representative said that this was more for the Funded Accounts that have already existed.

Muller, LGBTQ Representative said that this would help the Funded Accounts that already exist.

Bastiany, School of Management Representative asked if it was possible to clarify, general membership or executive?

Muller, LGBTQ Representative ended the discussion by retracting his amendment.

Muller made a motion to amend Article 5, Section 3, adding Letter C., this was seconded by Kowinwipat.

A Funded Account must give equal opportunity to every USF undergraduate student who follows the prerequisites for appointment to the executive board of each organization.

De Guzman, Senior Class Representative said that Funded Accounts and all organizations could be a part of it.

Muller, LGBTQ Representative said that is for already existing Funded Accounts, its their characteristics.

Wu, Vice President of Business Administration said that this is for focusing on the appointment of executive members to become and executive.

The motion was put to a vote
Approve – 9
Oppose – 7
Abstain – 6
The motion made by Muller failed to pass.

Muller made a motion to amend Article 7, adding Section 3., this was seconded by Bastiany.

Funded Accounts must use a 12-point attendance system to hold their executives accountable.

Wu, Vice President of Business Administration said that this is done for ASUSF Senate executives, but other Funded Accounts have their own way to tracking this.

Kara, Students with Disabilities Representative asked if this would just be for their executives?

Long, President asked if isn't this already kept track through payroll?

Muller, LGBTQ Representative said that the negative cannot just be lack of payment; we need to allow students that can be committed to participate as well.

Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement said that we should not lock them into this system; advisor might not be best to control that, identify an executive to do that.

Vasques, Sophomore Class Representative said that this is a senate idea and it is unrealistic, different ways of doing things. Kept track of in different ways.

Muller, LGBTQ Representative said that it doesn’t have to be a point system, it could be other things, and it can be up to each organization.

Sandoval, On-campus Representative asked how will that work for other organizations, who don't have set schedule?

Long, President said that ASUSF Senate should not be policing them, other procedures in place through the budget process.

The motion was put to a vote
Approve – 0
Opposed – 18
Abstain – 3
The motion made by Muller failed to pass.

A motion was made by Warner to approve the Funded Account Code as written, this was seconded by Singh. The
motion was put to a vote.
Approve – 20
Oppose – 0
Abstain – 3
The Funded Account Code was approved as written.

McNamee introduced herself as the guest speaker and her subject was Approval of Dissolving Food Committee.
- Chua, Junior Class Representative said that it is important to have this larger committee so that everyone can help each other.
- Guerra, Junior Class Representative said that it doesn’t make sense to keep the Senate Food Committee because of the much larger University one. All that is needed is that there are student representatives in the university food committee.

A motion was made by Vasques to dissolve the ASUSF Senate Food Committee, this was seconded by Singh. The motion was put to a vote.
Approve – 21
Oppose – 0
Abstain – 2
The motion passed, and the ASUSF Senate Food Committee was dissolved.

McNamee introduced herself as the guest speaker and her subject was Approval of Dissolving Athletic Relations Committee.
- Muller, LGBTQ Representative said that coming from last week’s discussion, he saw that there was no more need for the Athletic Relations Committee. Muller reminded everyone to make sure the vote is theirs, and that the committee will be developing a resolution to give to Los Locos.

A motion was made by Kowinwipat to dissolve the ASUSF Senate Athletic Relations Committee, this was seconded by Caddali. The motion was put to a vote.
Approve – 22
Oppose – 0
Abstain – 1
The motion passed, and the ASUSF Senate Athletic Relations Committee was dissolved.

Executive Reports
The President reported that she attended the student panel for USF 101, she meeting with Jennifer Turpen, working with Senior Class Representatives for Senior Traditions, she received documents for tobacco ban on campus, saw that it was going to be a long process, and lastly on Thursday is the University Food Committee.

The Vice President of Internal Affairs reported that we had a full senate again, during the weekend she attended admitted student day, Kathy asked if she could relay a message regarding what are our stereotypes that USF has. She said that representatives from the different identities, big group of diversities, talking with her about USF. She said that the marker for the sign in sheet, pen is in a drawer, put it back when we are done.

The Vice President of Business Administration reported that Finance Committee has approved ISO’s funding request for their Holi event. They have also approved Tri Gamma’s, 50s fashion show. Approved, CABs USF Got Talent funding request. And lastly he has appointed a Finance Committee members to work with Funded Accounts to help prep for the budget season.

The Vice President of Public Relations had nothing to report.

The Vice President of Mission had nothing to report.
The Vice President of Sustainability reported that her was excited to do things, Sustainability Committee has exciting events coming up, Dons on the Lawn on March 5. Theme is water conservation. Earth day is around the corner. And he will be working on the GIFT Budget.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.

Brittany Sanguma, Assistant Director for Campus Engagement welcomed all the new additions to Senate, and said that people should use each other as resources.

Senator Reports
There were no Senator reports.

Committee Reports
Public Relations Committee reported that Senators should keep on the look out for Senate Week updates.

Announcements
Long announced that Generosity Week begins next week and there are many events for everyone. Bastiany announced that Girls Scouts will be selling cookies at the last of the basketball games.

Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 7:57 p.m.
Appendix A
Executive Reports
Tuesday February 17, 2015

President
Eva Long

Vice President of Internal Affairs
Stefani McNamee

Vice President of Business Administration
Nick Wu

Vice President of Public Relations
Laureano Figueroa

Vice President of Mission
Jacqline Murillo

Vice President of Sustainability
Madeleine Shelton
ASUSF Senate
Regular Meeting
Tuesday, February 24, 2015
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Presentation: USF Campus Updates (flexi, residence halls, USF 101) [6:05-6:30]
      By: Peter Novak, Vice Provost of Student Affairs

5. New Business
   a. Presentation: Executive Position Presentations [6:30-6:45]
      By: Stefani McNamee, VPIA and Laureano Figueora, VPPR
   b. Discussion: Student Life Committee [6:45-7:00]
      By: Stefani McNamee, VPIA

Break

6. Old Business
   a. Action: Approval of Budget Request, Financial Impact of ACA [7:20-7:25]
      By: Nick Wu, Vice President of Business Administration
   b. Presentation: FC Recommendation to Increase Student Activity Fee [7:25-7:35]
      By: Nick Wu, Vice President of Business Administration

7. Executive Reports [7:35-7:38]
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqueline Murillo, Vice President of Mission

8. Advisor Reports [7:38-7:40]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

   a. Any Senator who wishes to address Senate
   b. Discussion: Rearrangement of Dorms
      By: Damian Guerra and Mica Chua, ASUSF Junior Class Representatives

10. Committee Reports [7:55-8:00]
    a. Any Committee who wishes to address Senate
    b. Finance Committee
    c. Sustainability Committee
11. Announcements

12. Adjournment
Call to Order

The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday February 24, 2015. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the Emergency Meeting to order at 6:01 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call

Juarez conducted roll call. The following members were present:

- Eva Long, President - Late
- Stefani McNamee, Vice President of Internal Affairs
- Nick Wu, Vice President of Business Administration
- Laureano Figueroa, Vice President of Public Relations
- Jacqline Murillo, Vice President of Mission
- Nicholas Fragoso, Vice President of Sustainability
- Christian Caddali, College of Arts and Sciences Representative - Late
- Katia Rebenok, College of Arts and Sciences Representative - Late
- Patricia Kealy, School of Management Representative
- Pearci Bastiany, School of Management Representative
- Jamie Craven, School of Nursing and Health Professions Representative
- Hafsa Bahdar, School of Nursing and Health Professions Representative
- Ronald De Guzman, Senior Class Representative
- Alexandria Kiwan, Senior Class Representative
- Damian Guerra, Junior Class Representative
- Michaela Chua, Junior Class Representative
- Sally Lee, Sophomore Class Representative
- Christopher Vasques, Sophomore Class Representative
- Elonte Porter, Freshman Class Representative
- Giorgia Scelzo, Freshman Class Representative
- Mariam Bereket-Ab, Off-Campus Representative
- Kristina Ybarra, Off-Campus Representative
- Krystal Sandoval, On-Campus Representative
- Joyce Tsui, On-Campus Representative
- Tyler Warner, Nontraditional Age Student Representative
- Rina Kowinwipat, Nontraditional Age Student Representative
- Mimi Truong, International Student Representative
- Lichao Zhang, International Student Representative
- Neha Singh, Students of Color Representative
- Sherry Feng, Students of Color Representative
- Paige Rasmuson, Students with Disabilities Representative
- Shaya Kara, Students with Disabilities Representative
- Nicholas Muller, LGBTQ Representative
- Luis Gay, LGBTQ Representative - Not in attendance
- Martin Juarez, Executive Assistant

Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

Positions not filled:

Positions not present:
Luis Gay, LGBTQ Representative

A total of 36 members were present. Quorum was met and business was conducted.
A total of 1 speaker was present.

Approval of Agenda
A motion was made by Bastiany, and seconded to approve the agenda. The agenda was approved as written.

Approval of Minutes
A motion was made by Bastiany, and seconded to approve the February 10, 2015 agenda. The agenda was approved as written.
A motion was made by Muller, and seconded to approve the February 17, 2015 agenda. The agenda was approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Mark, student at large, wished Senate a happy Generosity Week. Mark works with a Funded Account known as CAB. Mark wanted to welcome Senate to their Late Nights show, great to see some more participation. Senate could be generous with your time; it starts at 8:30 on Thursdays in the undercaf.

McNamee introduced the guest Peter Novak, Vice Provost of Student Affairs whose subject was USF Campus Updates (flexi, residence halls, USF 101). Novak began by saying that there were some questions on student involvement in the new residence halls. Series of focus groups were designed by SHaRE, they sat down and talked about what students want and didn’t want. Originally we were not going to build kitchens. The person who is financing the building will donate the building to the school after 20 years of leasing it. $72 million is the cost of the buildings. Much better rate if there were built it with full kitchens. We will not require meal plans, which is one of the things that are under consideration. Open the floor to any questions; to what is going on, this will be Novak’s last year in his position, he is going to go back to being a faculty member for full time. Novak has missed teaching, looking forward to going back to the classroom. Given sabbatical, to get time to learn and prepare for this new part of his life.

- Warner, Nontraditional Age Student Representative asked a question regarding what are some items on the master plan more likely to be built over others? Novak said that they are options for things that can be built but will not be built. The city checks on this, it really depends on timing, funding, and all of those things have consideration in the master plan. There are a lot of other plans to build things.
- Muller, LGBTQ Representative asked a question regarding the alumni house will being built soon? Novak said that he doesn’t know much, it would be great, Novak doesn’t have the information for that to be built yet.
- Kowinwipat, Nontraditional Age Student Representative made a comment saying that she is a RA, and had a question regarding if the new dorm will be for freshman or older students? Novak said that it makes sense for older students to get the ones with kitchens. Neighbors have been fantastic in the way they have been working with the university. Kowinwipat had a follow-up question regarding Pedro Arrupe Hall, what are the long-term goals for this? We have 5 years left on the lease for that. We are up for renewing the lease, Pedro isn’t the best facility, but it does help.
- Bastiany, School of Management Representative asked a question regarding more details on Fulton House? Novak said that Fulton House is used exclusively for HESA students. Those who work with us, they only have 10 beds. Looking on creating a recovery house, a place where they can go and recover during school. Trying to figure out will be Loyola Village or Fulton House. Don’t have an idea how many people want to be in that program. Bastiany asked a follow up question regarding serving on the university food committee, and his question was how they could connect the Flexi and Dons Dollars? Novak said that Felxi is controlled by BonApp; however you can use your one card in taxis. Looking to use
it with outside vendors. Good question for the food committee to keep pushing. Families will appreciate it, as well as students.

- Warner, Nontraditional Age Student Representative asked a question regarding the new Lone Mountain cafeteria? Novak said that he doesn’t know how much and where it could be useful.
- Muller, LGBTQ Representative made a comment and said that the food there is not good, because it is nothing that you can have already cooked, rather you need to microwave it.
- Kowinwipat, Nontraditional Age Student Representative asked a question regarding looking at the food offerings for the students that will have kitchens in their dorms? Novak said that it was an open discussion to talk about with the food committee.
- Muller, LGBTQ Representative asked a question regarding Novak’s views on USF 101? Novak said that he was a huge champion on it, not easy to get it through. Orientation is an intensive program; retaining all that information is difficult. Make some of those choices in a timelier manner. Let’s talk about financial aid with students. What your experiencing in residence life, or academically? Are questions that can be asked? We want to get students to come in to talk, and sit down. Expedition. Undeclared is the largest major at USF, get them to figure out what to do, and help you succeed in doing so. University has to do a better job to communicate with students.
- Kara, Students with Disabilities Representative asked if Expedition 101 was going to be a pass or fail class? Novak took a poll on the Senators and saw that about half wanted a pass or fail class while the others wanted a letter grade.
- Muller, LGBTQ Representative commented by saying that he loves the idea and intentions of the course, it would be more effective if its pass or fail.
- Kara, Student with Disabilities Representative made a comments saying that a graded course would better incentivize the students to get a good grade.
- Kara, Students with Disabilities Representative asked a question regarding the course layout? Novak said that there are many different committees working on making the course as effective as possible. Talk about how you might adapt to a new school and phase in your life. Series of interesting exercises will be done with the students. Discussion topics will be done using canvas, and apps to make it more interesting and engaging. This may include some bonding rituals? So that the students get to know students in their class.
- Rebenok, College of Arts and Sciences Representative made a comment regarding making the course a choice between 0-4 credits rather than 1 credit since students do take on a lot of credits some semester? Novak said that they will be keeping an eye on that so students do not get charged extra for the credit they are taking.

Novak ended his discussion by saying that he will probably teach subjects regarding gender, sexuality, performance stuff, Shakespeare class, and English department. Direct some shows, and voice performances as well.

**New Business**

McNamee introduced herself and Laureano Figueora, Vice President of Public Relations as guest speakers and their subject was Executive Position Presentations.

McNamee started working as an Executive Assistant and then became the Vice President of Internal Affairs. Collaboration ideas: CASA, University Ministry, Public Safety, PAT, Los Locos, CFCC, and the Foghorn. Proposed initiatives: policies and procedures, collaboration, more senator bonding, making sure that everyone has a role in senate, membership, recruitment, and retention. Role on senate: plan and facilitate meetings, senator accountability, liaison between senators and executives, make sure that all senators feel welcomes, executive meetings, senate meetings, advisor meetings, office hours come to a total of 14 hours. Internal Affairs Committee, working with Public Relations to publicize open seats, appoint new members; know all internal documents such as codes, bylaws, and the constitution. Many tasks have to been done in both the summer and winter breaks in order to prepare for the coming semester. A lot of behind the scenes things need to be done for this position. A lot more goes into this position.

- Zhang, International Student Representative asked a question regarding how do she balance it all? McNamee said by planning out what times she is going to be studying and working.
Muller, LGBTQ Representative asked a question regarding if McNamee would be running for this position again? McNamee said that the position was open to everybody, but that she will be running for the same position again.

Vice President of Internal Affairs
Figueora began by asking questions to the Senators? Goals: change the way senate is perceived by the student body, contested elections, voter turnout, improved senate visibility, get people excited about what senate does and who we are, get ourselves excited about who we are and what we can do, increase social media traffic (getting our follower), effectively showing transparency through actions/programming/social media. Commitment: send phoenix every Thursday, chair the Public Relations Committee, meet with pairs, update the website frequently, executive meetings, office hours, advisor meetings. Main jobs responsibilities, website, social media, involvement fairs, Public Relations Committee, fall/spring summit, fall/spring senate week.

McNamee introduced herself as the guest speaker and her subject was Student Life Committee. The Internal Affairs Committee talked about this; since other committee was dissolved we wanted to create a new committee. There are always a lot of issues that come up, thought about creating a committee to help alleviate the work, inviting the public to get feedback to talk about problems and concerns. Using it for the rest of the student body.

Scelzo, Freshman Class Representative said that this committee could serve helpful to talk about student issues, and even host an event.

McNamee said that overall, two committee per senator is enough. Divvy up the task in order to create the committee.

Muller, LGBTQ Representative said that the really loves the idea, but would it serve more helpful to have it as a representative position. What is some one the things that we can add on? Help speak for the clubs and organizations.

Zhang, International Student Representative asked if this committee already existed? McNamee said that this is just an idea, and take the decision and talk about it.

Warner, Nontraditional Age Student Representative asked a question regarding the committee’s primary goals? McNamee said that this is what is being figured out.

Kowinwipat, Nontraditional Age Student Representative made a comment saying that the main challenges for committees are the time slots. What happens if this happens again in the future. Have the committee late on at night. Once we get a majority support.

Long, President said that there are a lot of grey areas on how the committee will function. Our senate is unique as we offer a spot to the demographics. Conflicts over the responsibility and function of the committee can come up.

Bastiany, School of Management Representative said that it is our responsibility to do this work on our own.

Kiwan, Senior Class Representative said that this is another avenue for students to come and talk about the issues

Long, President said that Senate already acts like the committee that is being proposed. What we don’t want is to have spaces where the functions overlap.

Kowinwipat, Nontraditional Age Student representative argued that the committee would be evaluating issues than executing projects to address those concerns.

Bastiany, School of Management Representative said that this could be related to on-campus students

Muller, LGBTQ Representative said that this could benefit student organizations

Wu, Vice President of Business Affairs said that there are a lot of ways to reaching out of students. We have the senate meeting, office hours, and many other events.

Caddali, College of Arts and Sciences said that we don’t need to do that since they have a responsibility to do something as senators.

Break
A motion was made by Muller, and seconded to approve a break. The motion was passed and a break was taken at 7:05 PM.

McNamee introduced the guest speaker Laureano Figueora, Vice President of Public Relations whose subject was ASUSF Senate Week. Figueora said that Senate week is next week. I appreciate all the people for signing up for the upcoming events. This is during dead hour on Tuesday. Other than that, please do fill out the forms. The purpose of this week it to build better relationships with people, that is not so formal but more at a casual level. Putting a face to the name of senate. Senate fair, still in the works, going to do it for committees, know the jest on what the main areas are and what is done.

- Muller, LGBTQ Representative said that Funded Accounts should be there. The senate fair, can double as an elections info session as well.

Old Business
McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration whose subject was Approval of Budget Request, Financial Impact of ACA. Wu said that this is important to use reserve funding and surplus to pay for the impact of the Affordable Care Act.

- Warner, Nontraditional Age Student Representative asked for the breakdown of reserve and surplus
- Craven, School of Nursing and Health Professions Representative asked what us ACA? Wu said that it is the Affordable Care Act.
- Carla Christensen, Assistant Director for Student Organizations said that we are projecting about 15k over, due to this shift.

A motion was made by Warner and seconded by Muller to approve the Budget Request, Financial Impact of ACA. The motion was put to a vote.

Approve 24
Oppose 0
Abstain 3
The motion was passed.

McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration whose subject was FC Recommendation to Increase Student Activity Fee. Wu said that this would lead to a referendum to raise it in FY 16-17. Read through the resolution.

- Rebenok, College of Arts and Sciences Representative asked why there was this issue? Wu said that because people were paid on stipends was what we got paid on, but now it has changed to hourly wages. Executive positions get paid on their job responsibilities.
- Warner, asked about the different number regarding the student activity fee.
- Long, President said that we have a fixed number already set that doesn’t change.
- Bastiany, School of Management Representative asked if the money would be reallocated for all Funded Accounts? Wu said that we are at a deficit; we are unable to sustain with current student activity fee and therefore need to increase.
- Kara, Students with Disabilities Representative said that as it escalates, would it keep increasing the student activity fee. Wu said that every year we project how much we will get and how much we will sustain. It will make it sustainable for a couple of years. Other schools are increasing this fee to adjust.
- Muller, LGBTQ Representative said that this will only go into affect the 2016-2017 school year.
- De Guzman, Senior Class Representative said that this was in response to the minimum wage going up.
- Long, President said to look at the Funded Accounts and to see that without this money there will not be as much funding to produce some key events that are always there.
- Carla Christensen, Assistant Director for Student Organizations said that we will be $35k over this year. Increase in hourly wage, ACA needs us to pay for requirement hours (summer). Projected: total compensation $194k compared to at $58k disparity from this year.
- Bastiany, School of Management Representative said that due to this we will have to take from reserves the next year too.
• Kealy, School of Management Representative said that looking at the increase of $15 would bring in $113k for the budget.
• Warner, Nontraditional Age Student Representative asked about the referendum. Wu said that if passed by senate it will go on the ballot for the school to vote on it.
• Sanguma, said that this process take up a lot of time to complete.
• Bastiany, School of Management Representative asked how much is in the reserves?
• Wu, Vice President of Business Affairs said that there were about 450k

Wu took an opinion poll:
Only 5 senators were in agreement with the Student Activity Fee.

Executive Reports
The President reported that she met with CASA and talked about student issues, new programming initiatives, collaborations, and senior class celebration. Assisted Fragoso for the earth day planning meeting. Worked with Wu finance committee stuff. Assisting execs as much. Tabaco ban, create a structured time line to enforce it. Meeting with recovery grads, talking about the senate column, writing two resolutions gain experience, work collaboratively. Really exiting

The Vice President of Internal Affairs reported that she is updating stuff working on points. No more changing office hours or committees, working on making sure all senators accountable to codes

The Vice President of Business Administration reported that Finance Committee approved Sigma Taus Delta’s to invite speaker to campus (poetry club), meeting with Funded Account to help with budget process, meeting with ACV for their maid café event. Working on getting the referendum.

The Vice President of Public Relations reported that Senate Week stuff, working with Brittany on elections, talked about collaborations with José on off campus life.

The Vice President of Mission reported that the Senate service hour requirement is up, one can be done is relay for life Facebook event, not a requirement, a means to participate, social double two getting those hours in. waiver live as well. April action we will be participating in. still our duty to be doing as community action, giving back to the community. She said that Mission Week in the works and being planned. Senate service requirement, McCarthy Center meeting, model restructure image on service, talking about restructuring Service Learning, what it means to take that course, bring across the purpose. I miss every other senate meeting, someone sharing report.

The Vice President of Sustainability reported that transitioned, talked about dons on the lawns happening on next Thursday, talking about earth day. Environmental safety, see what they are working on, recycle mania, bunch of different schools is keeping track, sustainability on dorms is bad, try an meet with on campus reps, promote recycle mania, friendly competition. Working on GIFT budget, meeting with pairs, getting oriented with them.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.

Brittany Sanguma, Assistant Director for Campus Engagement introduced Carla and the new HESA intern. There is a whole scope of things that is being done, great experience, interested, connect with executive pairs, ways in which you can have a say in senate’s budget planning. Elections are coming, open up on Monday, open for the month of March. Interested on being on senate, sharing with senate experience, coordinate meeting with Brittany to go over the scope, considering one, talk through that, connect with those in the roles. Nomination process, you
can nominate them. Seniors can be nominated, open to all current students, and those who graduated in December.

Senator Reports
McNamee introduced the guest speakers, Damian Guerra and Mica Chua, ASUSF Junior Class Representatives whose subject was Rearrangement of Dorms.

Committee Reports
There were no committee reports.

Announcements
Senior Trivia Night was announced by Kiwan.
Go Team Applications was announced by Kara.

Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:03 p.m.
1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Presentation: Tuition + Fees [6:05-6:30]
      By: Jeff Hamrick, Vice Provost for Institutional Budget, Planning and Effectiveness
   c. Presentation: Introduction to the New Bon Appetit [6:30-6:50]
      By: Jason Landau, Resident District Manager, Café Bon Appetit

5. New Business
      By: Eva Long, President and Nick Wu, Vice President of Business Administration

Break
   b. Discussion: Rearrangement of Dorms [7:03-7:13]
      By: Damian Guerra and Mica Chua, Junior Class Representatives
   c. Discussion: [7:13-7:23]
      By: Luis Gay, LGBTQ Representative
   d. Presentation: Hui'o Hawaii's Luau Event Budget Request [7:23-7:28]
      By: Nick Wu, Vice President of Business Administration
   e. Presentation: Overview of ASUSF Budget Process [7:28-7:33]
      By: Nick Wu, Vice President of Business Administration

6. Old Business
   a. Action: FC Recommendation to Increase Student Activity Fee [7:33-7:40]
      By: Nick Wu, Vice President of Business Administration

7. Executive Reports [7:40-7:45]
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Nick Fragoso, Vice President of Sustainability

8. Advisor Reports [7:45-7:47]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

   a. Any Senator who wishes to address Senate

10. Committee Reports [7:53-7:58]
    a. Any committee who wishes to address Senate
b. Internal Affairs Committee (Transitions)
c. Mission Committee (Mission Week)

11. Announcements

12. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday March 10, 2015

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday March 10, 2015. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:01 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President - Late
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations - Late
Jacqline Murillo, Vice President of Mission
Nicholas Fragozo, Vice President of Sustainability
Christian Caddali, College of Arts and Sciences Representative - Late
Katia Rebenok, College of Arts and Sciences Representative
Patricia Kealy, School of Management Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Hafsa Bahdar, School of Nursing and Health Professions Representative - Late
Ronald De Guzman, Senior Class Representative – Not in attendance
Alexandria Kiwan, Senior Class Representative – Not in attendance
Damian Guerra, Junior Class Representative
Michaela Chua, Junior Class Representative
Sally Lee, Sophomore Class Representative – Not in attendance
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative – Not in attendance
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative – Not in attendance
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative – Not in attendance
Mimi Truong, International Student Representative – Not in attendance
Lichao Zhang, International Student Representative
Neha Singh, Students of Color Representative
Sherry Feng, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative – Not in attendance
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative – Not in attendance
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement – Not in attendance

Positions not filled:

Positions not present:
A total of 27 members were present. Quorum was met and business was conducted. A total of 3 speakers were present.

Approval of Agenda
A motion was made by Craven, and seconded to approve the agenda. The agenda was approved as written.

Approval of Minutes
A motion was made by Tsui, and seconded to approve the minutes. The agenda was approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

McNamee introduced the guest Jeff Hamrick, Vice Provost for Institutional Budget, Planning and Effectiveness whose subject was Tuition + Fees. Hamrick said that they were going to review some recent decisions made by the Board of Trustees on the changes of tuition rates, board and room, and fees. Hamrick manages the operating budget. The Board of Trustees has approved a tuition increase of 2.9% for undergraduates. 2.5% increase for room and board plans. Continuity and pricing strategy, very low increases but following the inflation of living in the bay area, $42,180 will be the new tuition fee. Cost of tuition has gone up every year for the past decade. Universities have cost structures that increase. There were very steep increases in the past, but in response to the economic crisis, the Board of Trustees responded with lower increases. Competitors are increasing the rates at faster rates. Tuition charge is at average or below the level of others. The Board of Trustees has been sensitive to those students in need. Freshman discount rates are at 36% for the 2016 year. Revenue breakdown: 88.6% Tuition, 2.2% Fees, 6.2% Auxiliary Revenue, 2.1% Food Services, 0.4% Gifts and Contributions, 0.1% Investment Income, 0.5% Other Revenue. We don’t have lots of support from other areas. Expense Breakdown: 53.3% Total Compensation, 11% General Operating, 18.7% Financial Aid, the rest are smaller items. There is a lot that goes into each of these separate.

Contact information: jhamrick@usfca.edu

• Warner, Nontraditional Age Student Representative asked a question regarding how much money comes from alumni donations? Hamrick said that this would go into the Gifts and Contributions 0.4%. The money that has been left to the school from gifts and contributions usually goes to scholarships.
• McNamee, Vice President of Internal Affairs asked a question regarding if the school has a debt, why doesn’t the university pay it off? We could, we are paying it off. We have credit agreements, and bonds that we pay as well. Interest rates are very low, wise for the university to borrow money.
• Wu, Vice President of Business Administration asked a question on how the University of San Francisco distributes revenue and expenses? Hamrick said that this year the university we have brought in a large freshman class, we are funding a sequence of onetime surplus. But there are projects that are planned on being renovated. Renovating many things sooner. Moving things to sales force. Because we had a good year this year, we are funding things. The rest will be used for scholarships and the other will go to reserves.
• Student at-large said that if 53% goes to compensation, her question was who determines how much staff is paid? Hamrick said that it is the Board of Trustees Compensation Committee; they choose what the compensation is. The job description gets sent to HR and they see. Different positions have different market norms, hire within budget. HR does the norming, and they do local and national rates. Student at-large asked if they choose different values? Hamrick said that he was not aware of anything differential. You do get paid less for working in academic institutions, and adjust it for the living expenses.

• Bastiany, School of Management Representative said that you mentioned that the university will take some of its money and spin off some scholarships, what are those scholarships? Hamrick said that often these scholarships don’t have names. Because the Board of Trustees created the endowment, which will go into the USF General Scholarship fund, we create student scholarships.

Hamrick said that the university is sensitive to the fact that students demand and deserve value from their education here. Identify cost savings, and do something to address it.

McNamee introduced the guest Jason Landau, Resident District Manager, Café Bon Appetit whose subject was Introduction to the New Bon Appetit.

Landau wanted to talk about some of the changes that they have been doing. Landau said that they did a survey in September; there were a lot of questions about the food and the service. Question about food quality. Changes have been made for this semester. Just rolled out with a new coffee café. There have been many changes, more vegan, and gluten free plates. Phase 1: that we are doing, so that we can expand. Working on outtakes, and the under cafe, and the law school. We have a dining committee; they bring back the feedback, drilling down from how we are doing and from the perspective from a secret shopper. Basing a lot of changes from the feedback.

• Kara, Students with Disabilities Representative asked a question regarding switching over the coffee, and changing the coffee shop in Lone Mountain? Landau said that opinions range from love it its great to its bad. We do a lot of tastings; it is a small portion to the coffee that they brew, different flavor profile. There are currently no plans for Lone Mountain to receive a new coffee café. A lot of people like Pete’s of Starbucks. You are not getting the same experience. Look into the coffee service up in Lone Mountain.

• Singh, Students of Color Representative asked a question regarding if they price match products since there are other price differences? If you were to present evidence for cheaper can you change it, we cannot do that. Pricing analysis will be done this summer; we want to be aligning with the community, a lot of the prices that we pay for. It’s hard to get the same prices.

• Scelzo, Freshman Class Representative said that since the lines are so long, she would like to get faster service. The people are just there, and are very slow. We are students we have classes. We waited so long for the service. Definitely trying to fix those issues. Changes are coming, and issue that we know. If you are having a problem, our office is right there. We will fix it.

• Figueroa, Vice President of Public Relations made a comment by saying that it would be helpful to be consistent with the hours for the outside café in the plaza. All our hours of operation are there. We can definitely add that. It is closed right now until after spring break.

• Craven, School of Nursing and Health Professions Representative said that at USF, we foster a sense of sustainability, and asked a question about what efforts is BonApp doing to do that? There has been an increases waste threw the individual cream cheese and cookies. Balance between serve and not. The bags that we are using are compostable. Cups, and lids are compostable. Packages are compostable. Goal, eat stuff here. Work with our staff to encourage for here. Bon App has been here since 1987 and they have local sustainability, produce, we focus on sustainability. Compostable. Cage free eggs, free range. Tree hugging managers. There were doing many things through sustainability. Managerial standpoint that is what we do.

• Rebenok, College of Arts and Sciences Representative asked a question concerning food conditions, how the food is covered? The sun is spoiling the quality of the vegetable. Noticed the way that the salads look like. Cover it with shade. We are walking around the cafe all the time. You will see them take the temperatures of the food, it may happen when it is really hot. What kind of logistically we can put the salad bar? Though about making walk-in hours in the cafe. People don’t have time to eat. The under cafe there is not a big variety of food. Add some additional food for the under cafe. We added a chef down
there at night that cooks, sandwiches, fajitas, and flatbreads. We have changed that menu, love to hear what we would like to hear what we could see. Balance the fast food idea, to more substance.

- Student at-large made a suggestion for the use of the food left over and for the coffee place to extend the hours? I would like to get coffee, so that can help them when they need it. We have gotten complaints about that. We donate to food runners. Analysis on coffee hours, something that we can take a look at. Super busy. Espresso machine that was moved down to supplement the closure.

- Warner, Nontraditional Age Student Representative said that the bakery has been a good improvement. Pizza is good improvement. Suggestion, I have seen BonApp place good food during special events, it would be nice to have those specials throughout the week.

- Scelzo, Freshman Class Representative asked a question about posting the menu? It is posted a week in advance. If changes occur there are changes made to the menu and they are posted at each of the food sites.

New Business
McNamee introduced Eva Long, President and Nick Wu, Vice President of Business Administration as guest speakers and their subject was Executive Position Presentations.

Nick Wu, Vice President of Business Administration

Wu started off with his executive presentation. Background: WU was the School of Management Representative, doubting his ability to do this position, learned that he was able to do it, when he was senator he felt the gap between senators and executives. Some things he's done: affordable care act payment structure, increasing the student activity fee, senate initiative find proposal, presented on NJSLC and SLC, there is much room for creativity. Role on senate, meeting with organizations for event finding, work with senators on senate initiative fund, and the other commitment that come with being an executive. Finance committee: work with funded accounts and their budget hearing, work with gold organizations, and fiscal policy.

Eva Long, President

Long began her executive presentation. Things that motivated her into the position: Freshman year she was the students with disabilities representative, sophomore class representative, vice president of internal affairs and then she became president. She did not take this decision lightly. She did not want to let down the senate or the past president. It's a pool of students that you will impact. You speak on behalf of the undergraduate students. The involvement that she had on campus is why she is most passionate about student affairs. Different types of engagement with these populations. You must love USF so that you can understand it. Through all the hard discussions, in the end you are going to love USF even more. Long chairs executive meetings, university committees, evaluating executives, and veto powers. Public speaking skills are very important. Senses of professionalism as you are working with important people on campus. Love your purpose, and love USF a lot.

Break
A motion was made by Tsui, and seconded to approve a break. The motion was passed and a break was taken at 7:02 PM.

McNamee introduced the guest speakers Damian Guerra and Mica Chua, Junior Class Representatives whose subject was Rearrangement of Dorms. Guerra and Chua said that Lone Mountain would be a freshman dorm now. Guerra and Chua wanted to have a discussion over the repercussions of having Lone Mountain be a freshman only dorm.

- Figueroa, Vice President of Public Relations said the one of the issues would surround the food options in Lone Mountain. Because the food services are very limited, students will not have the same access to food like those who live in main campus.

- Bastiany, School of Management Representative said that he is a part of the University Food Committee, Bon App is trying to change how food is served in Lone Mountain; however, that is not a permanent fix. A location for a new cafe will be made by the new dorms to service all the people who will be there.

- Scelzo, Freshman Class Representative said that freshman now hate living there currently, and if they make it an entirely freshman dorm they must be able to build a better sense of community.
- Zhang, International Student Representative said that during elections, majority of students are older that live in Lone Mountain. But by having this be a new freshman dorm this will shift the dynamic of both the campuses.
- Warner, Nontraditional Age Student Representative said that freshman might not get a good first impression since most of the events all center around main campus. Missing out on a lot of events that the school has to offer.
- Kara, Students with Disabilities Representative said that the dorm experience has to be community base freshman year, and it can be part of the culture to descend from the mountain. This would be the best shot to making the freshman year the most exciting.
- Figueroa, Vice President of Public Relations said that the programing that is geared for freshman, change the location for Lone Mountain, so that the programing can be accessible. Normally use McLaren, but shift it up there. Not just focusing on Gilson and Hayes, but Lone Mountain.
- Bastiany, School of Management Representative asked a question regarding the Gender inclusive space, what are the thoughts of having for that new space, what are their opinions on that?
- Student at-large said that it is required to implement it as a trail, for queer and transgender peoples. Gender-neutral restrooms are a part of that change as well.
- Sandoval, On-Campus Representative said that this new program was going to be held in Phelan, and that there will be an option to live on the selected floor.
- Scelzo, Freshman Class Representative said that she was happy to hear that Lone Mountain was going to be all one class age so that community bonds can be more greatly built.

McNamee introduced the guest speaker Luis Gay, LGBTQ Representative whose subject was Pronouns. Gay wanted to bring up the topic of gender-neutral pronouns. Since he hosted a forum where they introduced the idea of pronouns, he wanted to expand on it. Gay does an activity revolving around gender and genderless beings, use of Pokémon as an example. Gay said that you couldn't just assume things, important to know things about pronouns. LGBT Caucus talked about inclusiveness of transgender and non-binary experiences. How to educate people on gender-neutral pronouns in general? Important, because many think that we are a small community, they felt that it was hard for them to experience the true student life when they are misclassified.
- Scelzo, Freshman Class Representative asked what if it was included in the USF 101, incorporate it there. Being aware can start in the classroom.
- Long, President attended a committee that is working on initiatives that is working for more inclusive community. The application for the pronoun, on the one card it will state the name that you want to be called. That will be changed for you. Legally the name you are born with will appear when you swipe. You can put your preferred name.
- Rebenok, College of Arts and Sciences Representative said that the Talk About It course could have one chapter on gender things in this course, since it is a requirement. Mandatory and they can educate themselves. It is about alcohol and sex and this topic is detached from it, said Gay.
- Bastiany, School of Management Representative said that this can serve as a great place to spring board this information across other universities. Lower the amount of ignorance.
- Warner, Nontraditional Age Student Representative said that it would be great to be super inclusive, LGBT Caucus, pertaining to teaching for professors.

McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration whose subject was Hui' o Hawai'i's Luau Event Budget Request. Wu said that the Finance Committee has approved the largest gold organizations event for this Spring. They are expecting 450 attendees. Total expense are: $21,041, revenue from the event will be $10,950. Wu said that Senate would be voting on this budget, after spring break. Some of the things that are being requested are: ticket sales, requesting for food, entertainers, marketing will be done by themselves and equipment is attached to that as well.

McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration whose subject was Overview of ASUSF Budget Process. Wu presented the budget draft to Senate. Changes to senate budget: payment structure has been changes for the executives, President receives $2.50 more than minimum, VP IA and
BA receive $2.00, and the rest VP PR and Sustainability receive $1.50 more than minimum wage. They have lowered the tier a bit to: $2.00 for President, $1.50 for VP IA and BA, $1.00 for VP PR and Sustainability, and $0.50 for the Assistant. There will be more promotional items, magnets, posttest, and double the amount of t-shirts. Change the order for retreat, second semester; we will be more familiar with each other so the location will be off-campus for that one. VP Mission proposed to have fall and spring mission weeks with the forum series, senior celebration, and changes on that since. They will be presented on the week after spring break. Budget is due March 27. More structured budget, on how much it will actually cost next meeting.

Old Business
McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration whose subject was FC Recommendation to Increase Student Activity Fee. Wu said that there will be a vote on this recommendation, this vote is not on your own opinion; giving the student body to vote on their opinion, think in the perspective of the entire student body. If you don’t think it is beneficial show that during the school wide votes not the Senate one.

The floor was open to discussion before the vote.

Keally moved to amend the referendum, her amendment was to move up the Whereas paragraph to serve as the 2nd paragraph and that in the same paragraph to delete the word also. Singh seconded that motion to amend.

Keally said that the Finance Committee realized that they are running low on funding, more important for the voting student body to understand and interpret why were moving it up, more clearly see where their student activity fee is going towards.

The motion went to a vote.
Approve - 17
Oppose - 0
Abstain - 2
The motion passed along with the amendments made.

Keally made a motion to amend a line in the resolution and have it state “Whereas: the allocated funding for gold organizations event and travel funding has almost fully been allotted and we cannot fund current applications for funding.” Singh seconded that motion to amend.

Keally said that the Finance Committee was going over budgeting, a lot of the money was not allocated for travel especially for gold, more emphasis on the fact that these organizations need to travel and they are not able to do so.

- Wu, Vice President of Business Affairs said that there is an increasing amount of new student organizations and 5 pending student organizations. Event funding is running out fast. Projected funding will be 3,000. 4-5 funding applications have not been viewed yet and they are already low on money. We are proposing to raise the student activity fee. Cost will keep going up.
- Vasques, Sophomore Class Representative asked a question regarding why we have to make this referendum, what do we vote for this when we cannot for tuition. Students have the decision on the kind of activities that want to have on campus. If the students feel the needs of not doing so. They can vote no on it. Tuition is made by administration.
- Saguma, Advisor, Assistant Director for Campus Engagement said that there is restricted funds and unrestricted funds. This is a restricted fund, that allows for student to have a voice.
- Long, President said that there were past resolutions that asked the Board of Trustees not to increase the tuition by more than 3% and they have kept to their promise.

The motion went to a vote.
Approve - 17  
Oppose - 0  
Abstain - 2  
The motion passed along with the amendments made.

Warner made a motion to approve Finance Committee’s Recommendation to Increase the Student Activity Fee. Singh seconded the motion.

The motion went to a vote.  
Approve - 17  
Oppose - 0  
Abstain - 2  
The motion passed, and the Finance Committee’s Recommendation to Increase the Student Activity Fee will go onto the ballot for the student body to vote on it.

Executive Reports  
The President reported that her report was in the appendix.

The Vice President of Internal Affairs reported that her report was in the appendix.

The Vice President of Business Administration reported that his report was in the appendix.

The Vice President of Public Relations thanked everyone for helping for senate week, a lot of involvement. Talked to Public Relations Committee, what we like and didn’t like to pass this information to the next person. Talked to the Zhang how to publicize for this event.

The Vice President of Mission reported that her report was in the appendix.

The Vice President of Sustainability thanked everyone for helping with Dons on the Lawn, especially his committee.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors' Report  
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.

Brittany Sanguma, Assistant Director for Campus Engagement said that elections nominations are due on Friday, nominate people, and get your application done over spring break.

Senator Reports  
- Rebenok, College of Arts and Sciences Representative said that the International Student Association would be having a flea market on 16 of April food trucks market, and performances. DJs will there, she encouraged you to visit. Donations are appreciated. Link on FB page, promotion will begin during spring break.
- Feng, Students of Color Representative said that ISA will be selling at the flea market; we do have a link on the ISA FB page. You should be able to find that. Go to that page. Fill out the form.
- Bastiany, School of Management Representative said that he is reaching out for additional senator or two, for MUNI pass for summer intersession, so they wont have to pay for the MUNI, get some help.

Committee Reports  
Internal Affairs Committee reported on the topic concerning Transitions.
Working on how transitions will work on. Write a letter to whoever is in your position next year, what you want to pass along. Something that we are going to be working on for the rest of the semester. Senator of the month worked really hard on a few initiatives, doing a lot of hard work, and that is Pearci.

Mission Committee reported on the topic concerning Mission Week. Planning is well under way; each of the committee team members will talk about their delegated responsibilities. The week will consist of 90% collaboration. Warner is working on a photo booth campaign; how you embody the mission, mission logo, checkerboard style. Working on that, other events as well. Gay is working with HPS, advocate with the human rights film festival, about the mission and how it is expressed. Craven is working with undergraduate senate, asked mission centered questions. Senate designed events for the panels, meet the Jesuits panel, mission center directors, faculty form the living the mission. Kara is working with CAB late nights, theme, Islam in Jesuit universities, great place to get involved. Graphic Center on the overarching theme for the branding.

Announcements
Craven made an announcement about Theta Touchdown. Zhang made an announcement about the International Student Forum. Kara made an announcement about the Go Team applications being due on Friday.

Craven made a motion to suspend the by-laws in order to vote for Hui’o Hawaii’s Luau Event Budget Request.

- Sanguma, Assistant Director for Campus Engagement asked a question regarding what was the urgency to having this vote now?
- Wu, Vice President of Business Affairs said that there are time sensitive things on that budget that need to be dealt with now.
- Long, President said it was essential for them to get approved as soon as possible.

The motion went up for a vote.
Approve - 18
Oppose - 0
Abstain - 1
The motion passed, and the Hui’o Hawaii’s Luau Event Budget Request was approved.

Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:00 p.m.
ASUSF Senate
Regular Meeting
Tuesday, March 24, 2015
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Presentation: “Student Governance at USF”
      By: Jay Dillon, Director of Alumni Engagement [6:05-6:30]

5. New Business
   a. Presentation: Executive Position Presentations [6:30-6:45]
      By: Jacqline Murillo, VPM and Nick Fragoso VPS
   b. Presentation: International Student Forum [6:45-6:55]
      By: Lichao Zhang and Mimi Truong, ASUSF International Student Representative

Break

6. Old Business
   a. Discussion: Topic
      By: Chris Vasques and Sally Lee, ASUSF Sophomore Class Representatives [7:00-7:15]
   b. Discussion: Topic
      By: Patricia Kealy and Pearci Bastiany, ASUSF School of Management Representatives [7:15-7:30]
   c. Action: ASUSF Senate Budget Presentation
      By: Nick Wu, Vice President of Business Administration [7:30-7:40]

7. Executive Reports [7:40-7:45]
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Nicholas Fragoso, Vice President of Sustainability

8. Advisor Reports [7:45-7:50]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittny Sanguma, Assistant Director for Campus Engagement

   a. Any Senator who wishes to address Senate

10. Committee Reports [7:55-8:00]
    a. Any Committee who wishes to address Senate
    b. Public Relations
    c. Finance Committee
d. Sustainability Committee

11. Announcements

12. Adjournment
Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was
held in the University Center 4th Floor Lounge on Tuesday March 24, 2015. Chairperson Stefani McNamee, the
Vice President of Internal Affairs, called the meeting to order at 6:01 p.m. Martin Juarez, the Executive Assistant,
will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President - Late
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission – Not in attendance
Nicholas Fragoso, Vice President of Sustainability
Christian Caddali, College of Arts and Sciences Representative - Late
Katia Rebenok, College of Arts and Sciences Representative
Patricia Kealy, School of Management Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Hafsa Bahdar, School of Nursing and Health Professions Representative – Not in attendance
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Damian Guerra, Junior Class Representative – Not in attendance
Michaela Chua, Junior Class Representative– Not in attendance
Sally Lee, Sophomore Class Representative
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative – Not in attendance
Mariam Bereket-A, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative – Not in attendance
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative – Not in attendance
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative – Not in attendance
Lichao Zhang, International Student Representative
Neha Singh, Students of Color Representative – Not in attendance
Sherry Feng, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative – Not in attendance
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement – Not in attendance
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement – Not in attendance

Positions not filled:

Positions not present:
A total of 25 members were present. Quorum was met and business was conducted.

Approval of Agenda
A motion was made by Muller, and seconded to approve the agenda. The agenda was approved as written.

Approval of Minutes
A motion was made by Bastiany, and seconded to approve the minutes. The agenda was approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

McNamee introduced the guest Jay Dillon, Director of Alumni Engagement whose subject was Student Governance at USF. Dillon had some positive things to share about alumni and connections that his office is planning on doing. A rapid expansion in alumni engagement is being planned and will be executed. San Francisco is the place to be. Dillon asked the Senate how many alumni we have? Over 100,000 people are living USF alums. Dillon hired new staff, now there are 11 full time staff. Think about the alumni that have already left, create a culture of philanthropy. Make it easy to connect with them. The only way the university’s dependency on tuition will change is through engaging with alumni. Number of people of color is rising; number of women has increased as well. African, Latino Alumni Associations have begun and they are launching an Asian Pacific Islander one then moving onto ROTC and Student Athletes. Focus on the alumni needs. Share with you points of pride. Challenge you to go up to students and ask where the alumni live. We have USF alumni that work in every Fortune 500 companies in California. When you leave this place you are graduating into a network of people in the professional world. Working on the senior speaker series with the Senior Class Representatives.

- De Guzman, Senior Class Representative said that they will be hosting a speaker series, with two topics, how to do your taxes, make sure that you are financially sound, senior class celebration, the happy hour, making sure that the senior are being sent off on a good note. They want to have the alumni to come in a more relaxed setting. Networking opportunities. Bridge the gap between the alumni and the upcoming alumni.

Dillon said that they ask for donations 2 or more years after seniors have graduated. May 27th, 6-8PM. Dons Take over, we go out into the city and we take it over. Idea is to have an alumni event that the class can feel especially invited too. Before graduation, and then we have a post-graduation event. This will be an opportunity for graduated seniors to go to their first alumni event.

- Muller, LGBTQ Representative said that this was a great idea to create connections between classes. Dillon said that it is that gap; it is what we spend time thinking about. It all takes one bad undergraduate experience that can affect the way you connect to your alma mater. The alumni association is one of the oldest on the west coast. We have an alumni regional council, fundraise for scholarships. Significant scholarships are
created. 1/3 were the first in their family to get into college. Huge opportunity for the alumni office to think about the people who have already left. Interested in the profession come talk to Dillon.

New Business
McNamee introduced Jacqline Murillo, Vice President of Mission and Nick Fragoso Vice President of Sustainability as guest speakers and their subject was Executive Position Presentations. Fragoso said that he ran freshman year but lost to the freshman class position. Served as a senator for college of arts and sciences. Approached to apply for the position of Vice President of Sustainability. Collaboration: facilities, environmental safety, net impact, in the future we hope to work with mission committee. Proposed initiatives: divestment campaign, dons on the lawn events, earth day collaboration, and recycle mania. Role on senate, similar to other to other VPs, chair committee, allocate money for the GIFT Fund. Murillo was unable to be here to present so McNamee will be presenting: Murillo was abroad, enjoyed the mission of the school. Collaboration: McCarthy Center, UM, Department of Diversity Engagement, Cultural Centers, Student Disabilities Services. Proposed initiatives, mission week, service model change, and mission forum series. Role on senate similar to other VPs, chairs committee, and senate service hour. Working on initiatives.

McNamee introduced Lichao Zhang and Mimi Truong, ASUSF International Student Representative as guest speakers and their subject was International Student Forum. Zhang said that the name of the forum would be International Student Cultural Diversity Exchange Forum. Background: identity (do something inside the university), Opportunity (ASUSF, international student body, CFCC, on-campus resources), Creativity & Characteristics. Forum is discussion based, and student driven. Issues and topics will be: cultural section and academic section. Goals: creating a platform for exchanging ideas and experiences among different identity groups and organizations. Filling the gap between international and domestic students. Engaging students in international perspectives and upgrading the level of diversity at our university. As student leaders we all have an idea on how we keep people engaged. Follow-up: identify the issues during the forum; collect common concerns, collaborations, panel discussions, and final events. Over all we create a platform for all students.

- Muller, LGBTQ Representative asked a question regarding the splitting up the Senators during the forum? Zhang said that he will split up the senators into the tables, each section 30 minutes, and discussion in small group and then larger discussion.
- McNamee, Vice President of Internal Affairs asked a question regarding how do you want us to help you? Zhang said that each table has 5 senators, student facilitator. Senators will help in the set up and clean up. Bring your friends to join and participate.
- Wu, Vice President of Business Affairs asked a question regarding how do you want us to prepare for this discussion? Zhang said that each facilitator would have questions during their sections. We will see in what direction the forum takes.
- McNamee, Vice President of Internal Affairs asked a question regarding what time do you need us there? Zhang said he needed Senators to be there by 5:30 be there for support. Encourage your peers to speak and answer the questions. Don’t speak as much for the senators
- Muller, LGBTQ Representative asked a question regarding if senators could speak during the forum? Zhang said that they were able to, but that they will have to limit it in order to allow others to speak.
- Bastiany, School of Management Representative asked a question regarding if food will be provided? Zhang said that the food is for the guests and that if there is anything left over then the Senators can have them.

Break
A motion was made by Warner, and seconded to approve a break. The motion was passed and a break was taken at 6:47 PM.

Old Business
McNamee introduced the guest speakers Chris Vasques and Sally Lee, ASUSF Sophomore Class Representatives whose subject was Bon App. Following up with what Bon App presented to us regarding the changes that they have made. We are going to take your concerns and send it to Bon App management.
• Warner Nontraditional Age Student Representative said that he was a huge fan of the spa water.
• Kealy School of Management Representative said that she enjoys the coffee.
• Fragoso Vice President of Sustainability said that he would like to see more staff at the sandwich line since it was getting too long.
• Kara Students with Disabilities Representative said that they needed to improve the coffee offered in Lone Mountain.
• Figueroa Vice President of Public Relations said there needs to be improvement in customer service, reiterate to be nice and not rude.
• Wu Vice President of Business Affairs said that a mocha machine is needed as well.
• Muller LGBTQ Representative said that the Lone Mountain cafeteria sucks, if you want hot food don’t need to come all the way to campus to get some.
• Rebenok Sophomore Class Representative said that the hours for coffee does not match schedules, and that they need to expand hours.
• Bereket-Ab, Off-Campus Representative said that they got rid of the burgers from the under caf and they need to bring them back.
• Figueroa Vice President of Public Relations said that the burgers have improved.
• Caddali, College of Arts and Sciences Representative said that the labels on food is good.
• Fragoso Vice President of Sustainability likes the fruit that is out.
• Figueroa Vice President of Public Relations wants to have the ice-cream accessible in both areas of the cafeteria.
• Feng Students of Color Representative said that they made that change because students stole.
• Kara Students with Disabilities Representative bring the coffee back for self serve.
• Figueroa Vice President of Public Relations enjoys the better candy options.
• Wu Vice President of Business Affairs add variety for the global section.
• Gay LGBTQ Representative said that he wants an improved salad bar.
• Figueroa Vice President of Public Relations said that they should have have themed days, winged Wednesday, fried chicken Friday.
• Rebenok Sophomore Class Representative said that each day have cultural food, with more options.
• Kowinwipat Nontraditional Age Student Representative said that the serving sizes are inconsistent, understaffed, 300% mark-up on prices.
• Muller LGBTQ Representative said the they needed better hiring staff.

McNamee introduced the guest speaker Patricia Kealy and Pearci Bastiany, ASUSF School of Management Representatives whose subject was Classes in School of Management. Kealy and Bastiany wanted to talk about the consistency of the goals of classes, review goals and requirements of classes. Making sure that it is the same, so tat students are being taught in a streamlined way. Unrelated coursework that is assigned, students have seen issues. There are inconsistencies amongst courses.
• Kowinwipat Nontraditional Age Student Representative said that there was issue between the professors who were teaching the classes.
• Long President said that negative experiences are important, this is not the space to talk about them, provide constructive criticism to improve this area, do not name professors. How you are voicing these and in what capacity? How to improve our academic experience?
• Vasques, Sophomore Class Representative look at what other departments that have solid grading systems. Make it that all professors have similar grade breakdowns. Even with professors it cant all be the same, but suggest that they follow similar paths.
• Muller LGBTQ Representative said that teachers are more instructive, if teachers are more distinct in what they teach.
• Vasques Sophomore Class Representative said that the course catalog is up, necessary for professors to put up the syllabus prior to registration. Have the syllabuses up so that we can get a better idea of the work that professors want us to do.
• Rebenok College of Arts and Sciences Representative said that double majoring; some departments are
tentive on events, services. More connected with departments that doesn't connect with its students.
Being more tied with students.
• Figueroa Vice President of Public Relations said that a breakdown on structures so that students can go
up to the appropriate professors to speak about the professors, department head or the dean?
• Muller LGBTQ Representative said that students should go to CASA, they will point you in the right
direction.

Some courses that are based differently but are in term the same goal to be reached. Flipped classroom model; in
revolutionize what you are learning.
• Muller LGBTQ Representative said that they are going to send it to CASA. Since courses are coming up,
you can do something now.

More want for workshops, defining the differences in majors, offering guidance, give management students what
other majors are doing?
If majors offered more workshops, to get the students interest or not to not waste time.

McNamee introduced the guest speaker the Executive Board whose subject was ASUSF Senate Budget
Presentation.

14-15 Highlights: full senate, engagement of student at large, collaboration with organizations, used 3 the entire
senator initiative fund, increased branding, ran out of materials. Goals: following the mission and foals of the
university, increasing access to students and being more transparent, and fostering collaboration with
organizations other than funded accounts. General operating: new things are thank you cards, post-its,
retractable banner, personalized senate able cloth, what's different are handbooks, t-shirts, and color brochures. Travel/Development: create mission weeks with forum series, presidents round table will be 2, fall and spring
senior celebrations. Senior Celebrations: continued the traditions set, connect seniors with USF. Mission weeks,
one per semester, photo campaign, and forum series, movies that matter. We are presenting the main highlights
since the budget it to large to present the Total expense for senate is $104,373.

GIFT, Green Initiative Fund for Tomorrow.
Marketing and Promotions: water bottles, tank tops. Events: dons on the lawn, movies that matter: journey to the
universe. Earth day with a chalk artist, and recycle mania. Initiatives: eco-stations with net impact, water bottle
counter on fountains, replacement parts for blender bike.

Executive Reports
The President reported that her report was in the appendix.

The Vice President of Internal Affairs reported that finished the budget presentation, holding executives
accountable, be accountable that you meet with those that you are suppose to meet with. Mid year reviews

The Vice President of Business Administration reported that senior series promotional item, disabilities awareness
week, freshman forum, limited on SIF if toy want finding apply for it now. Working on senate budget, meeting
with FA and helping them with their budgets. Raising awareness for the SAF campaign.

The Vice President of Public Relations reported that that her is working on spring summit, business formal,
decorations, logistics, workshops, and media.

The Vice President of Mission had nothing to report.

The Vice President of Sustainability that Finalized water bottle design, white water bottle with orange logo, tank
top design. Earth day. Zero waste panels on April 13th! Recycle mania! Recycle. Working with net impact, eco-
stations idea.

The Executive Reports were received and attached to the minutes as Appendix A.
Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.

Brittany Sanguma, Assistant Director for Campus Engagement had nothing to report.

Senator Reports
- Rebenok, College of Arts and Sciences Representative said that the International Student Association would be having a flea market on 16 of April food trucks market, and performances. DJs will there, she encouraged you to visit. Donations are appreciated. Link on FB page, promotion will begin during spring break.
- Feng, Students of Color Representative said that ISA will be selling at the flea market; we do have a link on the ISA FB page. You should be able to find that. Go to that page. Fill out the form.
- Bastiany, School of Management Representative said that he is reaching out for additional senator or two, for MUNI pass for summer intersession, so they wont have to pay for the MUNI, get some help.

Committee Reports
There were no committee reports.

Announcements
Off-campus living Panel will be on Thursday from 5-6
Theta Touchdown is on Friday
Varcity Performance coming up next week
USF's Got Talent

Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously.
McNamee, adjourned the meeting at 8:00 p.m.
Executive Reports
Tuesday March 24, 2015

President
Eva Long

- **Admissions Focus Group:** Meeting with Kathryn Napper and Nathan Cain for their Admissions Research Focus Group. The focus group will be taking place next week for a total session of 90 minutes. Invited will be individuals from my "Circle of Influence" who has helped me with my transition into college or guided me along the way. The "Circle of Influence" will include students, faculty and staff members.

- **USF101:** There will be a filming event that is taking place on Monday, March 30 from 1-3PM in Mall0y 106. I have been invited to be filmed and share my experiences and advice for future students. Other students have been invited. Faculty and staff have nominated them. I hope to continue to film other students and submit those videos by the deadline to usf101@usfca.edu.

- **Senior Class Celebration:** I have been meeting with Center for Academic Student Achievement, Events Management, Senior Class Representatives and Student Leadership and Engagement to discuss the future planning and implementation of the Senior Class Celebration. Moving forward, we are looking at future funding and collaboration with different departments on campus.

- **Annual Budget:** Working extensively with the budget, along with the Executives. Also, providing as much assistance as I can for the Foghorn as the Peer Advisor for them.

- **Distinguished Teaching Award Committee:** As a student representative on the Distinguished Teaching Award Committee, I will be looking at the applications of professors who have been nominated for this award. I will be unable to make their committee meeting so the applications are on reserve for me in Gleeson Library to review.

Vice President of Internal Affairs
Stefani McNamee

- Vice President of Business Administration
Nick Wu

- Vice President of Public Relations
Laureano Figueroa

- Vice President of Mission
Jacqueline Murillo

- Vice President of Sustainability
Nicholas Fragoso
ASUSF Senate
Regular Meeting
Tuesday, March 24, 2015
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Presentation: New Sexual Assault Reporting System [6:06-6:30]
      By: Kate Lazarov, Callisto Project Officer
   c. Presentation: Introduction
      By: Ale + Erin, Cultural Centers [6:30-6:50]

5. New Business
   a. Discussion: Students of Color Forum
      By: Neha Singh and Sherry Feng,
      ASUSF Students of Color Representatives [6:55-7:05]
   b. Discussion:
      By: Elonte Porter, ASUSF Freshman Class Representative [7:05-7:20]
   c. Discussion:
      By: Ron DeGuzman and Alex Kiwan,
      ASUSF Senior Class Representatives [7:20-7:35]
   d. Discussion:
      By: Paige Rasmusson and Shaya Kara,
      ASUSF Students with Disabilities Representatives 7:35-7:50

Break

6. Old Business

7. Executive Reports [7:50-7:53]
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqueline Murillo, Vice President of Mission
   f. Nicholas Fragoso, Vice President of Sustainability

8. Advisor Reports [7:53-7:56]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

9. Senator Reports [7:56-7:58]
   a. Any Senator who wishes to address Senate

10. Committee Reports [7:58-8:00]
    a. Any Committee who wishes to address Senate
    b. Internal Affairs


c. Mission

11. Announcements
   a. Budget Hearings are this Friday, please attend if available

12. Adjournment
Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday April 7, 2015. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:00 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President - Late
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration - Late
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission – Not in attendance
Nicholas Fragoso, Vice President of Sustainability
Christian Caddali, College of Arts and Sciences Representative - Late
Katia Rebenok, College of Arts and Sciences Representative
Patricia Kealy, School of Management Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Hafsah Bahdar, School of Nursing and Health Professions Representative – Late
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Damian Guerra, Junior Class Representative
Michaela Chua, Junior Class Representative– Not in attendance
Sally Lee, Sophomore Class Representative
Christopher Vasques, Sophomore Class Representative – Not in attendance
Elonte Porter, Freshman Class Representative – Not in attendance
Giorgia Scelzo, Freshman Class Representative – Not in attendance
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative – Not in attendance
Lichao Zhang, International Student Representative
Neha Singh, Students of Color Representative
Sherry Feng, Students of Color Representative
Paige Rasmuson, Students with Disabilities Representative
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative – Not in attendance
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement – Not in attendance

Positions not filled:
All positions filled
Positions not present:
Jacqline Murillo, Vice President of Mission
Hafsah Bahdar, School of Nursing and Health Professions Representative
Michaela Chua, Junior Class Representative
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Giorgia Scelzo, Freshman Class Representative
Mimi Truong, International Student Representative
Nicholas Muller, LGBTQ Representative
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

A total of 28 members were present. Quorum was met and business was conducted. A total of 1 speaker was present.

Approval of Agenda
A motion was made by Singh to amend the agenda to a Discussion on ASUSF Senate Spring Summit. This motion was seconded by Bereket-Ab. The motion went up for discussion, and there was none. The motion moved towards a vote: Unanimous approval

A motion was made by Warner, and seconded to approve the agenda. The agenda was approved as with the amendments made.

Approval of Minutes
No minutes were approved.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

McNamee introduced the guest speaker Kate Lazarov, Callisto Project Officer whose subject was New Sexual Assault Reporting System. Lazarov announced that USF would be having an exciting partnership with USF for the 2015-2016. USF will be the founding institution for our programs organization. They are doing this to get a better overview of sexual assault, understand the impact it can have, get excited for this pilot program. Sexual Health Innovations (SHI): non-profit, mission to create technology that advances sexual health and a person’s well being. Past projects, STI notification system (anonymously), and sex pact: target at risk communities and a pledge to use protection. Callisto: sexual assault recording and reporting website for survivors by survivors. Announced this at the White House Data Jam. Funded by Google.org. The problem: 1 in 5 women will be assaulted in their time in college. Most underreported crime. Less than 10% of survivors will report. The research: we wanted to understand why people report or not report but they range from not wanting to get people in trouble, fearing retaliation, not understanding the processes. Callisto: support and empower for survivors and out the power in their hands. 4 main functions: save a secure record of what happened (upload electronic evidence, physical evidence, delayed reported, improve quality of evidence and memory), difficult to understand reporting processes, connecting them to resources (medical, psychological), matching escrow (data base, where if same assailant commit crime they will report). Empower and support student survivors, provide better data to schools, facilitate identification of repeat offenders and improve quality of evidence to support campus response, reduce overall incidence of campus sexual assault. Partner with USF, collaborative content development and site customization, join on campus promotion, education and awareness campaigns, and press highlighting USF leadership. Including surveys at the end and beginning of the pilot year, to see if it was effective or not. Goal is to have the program grow; we have had interest in government institutions like the military, and others as well. We want to raise awareness of our program, watch the film the Hunting Ground, become a Callisto Student Ambassador Program, and spread the word around.
• Bastiany, School of Management Representative asked about working in collaboration with other current think about it campaign? Lazarov said that she hope to include it and integrate it. We have yet to figure that out, either that will be its separate thing or integrated
• Kowinwipat, Nontraditional Age Student Representative commented by saying that for RAs, receives the information and you fill out the form what is the next step. Student will fill out form but will not need to report, if they do want to report they can have that option as well. Students can have the option to do.
• Warner, Nontraditional Age Student Representative said that he likes that it is more interactive, record form; first collection of it does not have to be with others. Move forward with the report.
• Kowinwipat, Nontraditional Age Student Representative asked about when the program will be opened up for service. Lazarov said that it would occur on freshman orientation we will go live. Not available yet
• Wu, Vice President of Business Administration asked about the design of the site. The site is designed in order to get consent and understanding of the survivor. We need to get their consent to report it. No one will have access to that information. If they would like to get contacted, they can decide how they can do that. We want to make this site as inclusive as possible.
• Warner, Nontraditional Age Student Representative asked if their organization is currently hiring? Not currently, still recruiting summer interns.
• Caddali, College of Arts and Sciences Representative asked why they chose USF to do partnership? Executive director is from SF and there are connections to bring it to this campus.
• Kealy, School of Management Representative asked how is Callisto working with USF to get the data back? We haven’t formulated a plan on the recommendations that we will give. Be careful not to out survivors.

Contact Information
Kate Lazarov, Callisto Project Officer
kate@sexualhealthinnovations.org
projectcallisto.org

New Business
McNamee introduced Laureano Figueroa, Vice President of Public Relations as guest speakers and their subject was ASUSF Senate Spring Summit. Figueroa started off by giving updates on summit: invited guests to summit, and going through the RSVPs. Remind people, and event is business casual. All executives and members that are a part of any green and gold organizations are able and required to attend. The food will be pan-Asian. Program and schedule has been worked on. A couple of workshops planned. The workshops, option for 4 workshops. Recruitment, team building, navigating SLE, new member transition will be some of the workshops that are being done. Decorations, planning on getting center pieces and getting fish in vases. People can take them home after. Programs are treasure maps. One big reassure map to show people where to go. Photo booth, name tags. Nautical theme. F. Fitz will be there to speak on his transition and how we apply that to the rest of our organizations. Time for collaboration, changing layout from what was done before. More time for dinner and have people discuss with others, allotting time for people to speak with each other.
Job assignments will be sent out, where you will be placed. Figueroa wants the Senators to be at Fromm, meet up time 5:30, check-in is at 5:45.

McNamee introduced Ron De Guzman and Alex Kiwan, ASUSF Senior Class Representatives as guest speakers and their subject was Senior Traditions. For their past term, De Guzman and Kiwan have been working on getting new ideas for senior traditions. Senior speaking series, it starts tomorrow. We want to talk about these topics with others so that these ideas can be passed down to the next representative.
• Kowinwipat, Nontraditional Age Student Representative suggested a class trip to any location.
• Warner, Nontraditional Age Student Representative suggested a class trip to Tahoe.
• Wu, Vice President of Business Administration suggested having a senior parade at USF.
• Craven, School of Nursing and Health Professions Representative suggested having a senior relay race or Olympics.
• Kowinwipat, Nontraditional Age Student Representative suggested a senior formal.
• Figueroa, Vice President of Public Relations suggesting having a senior banquet.
• Warner, Nontraditional Age Student Representative suggested that the funding come through the school.
• Kowinwipat, Nontraditional Age Student Representative suggested that we get alumni to donate.
• Tsui, On-Campus Representative suggested that the senior pay for it themselves through donations of a couple of dollars if they could afford it.
• Wu, Vice President of Business Administration suggested seniors get a tour of the bell tower at St. Ignatius church.
• Figueroa, Vice President of Public Relations said that there should he scattered events for the seniors so that they can have options to go to certain events over others.
• Singh, Students of Color Representative suggested having a senior sunrise, and senior sunset.
• Craven, School of Nursing and Health Professions Representative suggesting fundraising.
• Bastiany, School of Management Representative suggesting having a senior pool party.
• Wu, Vice President of Business Administration suggested having a day dedicated to seniors, something like a senior ditch day.
• Bastiany, School of Management Representative suggested a senior dunk tank, dunk faculty.
• Wu, Vice President of Business Administration said that ASUSF Senate cannot do any fundraising since they are a funded account.
• Kara, Students with Disabilities Representative suggested that the senior participate in some sort of CAP, so that it connects to the university’s values in a way.
• Craven, School of Nursing and Health Professions Representative suggesting a senior gift, something that the senior give back to the school.
• Fragoso, Vice President of Sustainability suggested that the senior gift goes through the alumni office to give the university a gift such as a tree or a bench.
• Bastiany, School of Management Representative suggested that a mural should be painted somewhere on campus.
• Craven, School of Nursing and Health Professions Representative suggested a senior dedication book.
• Kowinwipat, Nontraditional Age Student Representative suggesting having a senior bon fire.
• Figueroa, Vice President of Public Relations suggested that we give give senior’s priority, have perks for being seniors.

De Guzman and Kiwan ended their discussion by thanking Eva Long, ASUSF President for her help and support with their projects.

Break
A motion was made by Warner, and seconded to approve a break. The motion was passed and a break was taken at 7:15 PM.

McNamee introduced Paige Rasmusson and Shaya Kara, ASUSF Students with Disabilities Representatives as guest speakers and their subject was Disabilities Awareness Week. Rasmusson and Kara said that next week is our event. April 13-16. Monday: flag your disability we are all in this together, Gleeson plaza from 9-1. People to flag their disability, see that it is prevalent around campus. Tuesday: disability awareness panel, during dead hour. Time for students to come and de-stigmatize the concepts that revolve around students with disabilities. Learning experience, good to get a better scope. Wednesday: movie night for theory of everything at 8pm. Thursday: food truck for thought, working with student disabilities services, a lot of funding for senate. Senior Sisig. In order to get the food, you have to simulate to having a disability.

• Figueroa, Vice President of Public Relations asked how Senate should help. They answered by saying to get senators attendance, social media. Getting strong social media support, since there is a lot going on.
• Tweet about it.
• Warner, Nontraditional Age Student Representative asked about the games being played? Table with disability simulation.
• Caddali, College of Arts and Sciences Representative asked about the activities to offset offensiveness. The representative from last year is helping us a lot, making sure we are being sensitive. There is a pamphlet that has the games so that are safe.

McNamee introduced Nick Fragoso, ASUSF Vice President of Sustainability, ASUSF Students as guest speakers and their subject was Water Conservation. An issue that came up is the drought that is occurring, we will not have enough water in a years time. Gov. Brown order mandatory water restrictions. Cut 25% on water use for water agencies. USF 80million gallons a year is used. We cut 8 million gallons. We are going to have to reduce water use drastically. Removing fields, turning baseball in turf. If we don’t make changes we will not look good. Possibility is the pool in the Koret Gym. Discussion point on how we can reduce use of water on campus. Shower meters to cut shower times.

• Long, President said that NASA said that California has about 1 year of water left.
• Kowinwipat, Nontraditional Age Student Representative suggested placing automatic shut offs in showers, fitting shower heads with new devices to cut water.
• Warner, Nontraditional Age Student Representative suggested that we consume fewer goods in general. Drink other drinks that do not have a huge impact on water usage.
• Wu, Vice President of Business Administration stated that in Chine during water shortages, water prices go up to hinder the large uses of water.
• Figueroa, Vice President of Public Relations said that we should encourage residents to use less water. Since they have the most direct access.
• Fragoso, Vice President of Sustainability stated that placing water meters will limit the amount of water used. Possibility for the Caf to get rid of dishes and using compostable plates or containers.
• Bahdar, School of Nursing and Health Professions Representative suggested that they partner up with RAs, provide residents with information.
• Bastiany, School of Management Representative suggested turning off the fountains that exist on campus.
• Rebenok, College of Arts and Sciences Representative suggested that they close bathrooms during specific times. Or shut off showers during some times. During floor meetings get information flowing. Water pollution in Appalachian region, educating people on how to use water properly.
• Tsui, On-Campus Representative suggested that they refit toilets with less water option. For low flow toilets.
• Warner, Nontraditional Age Student Representative suggested the use of life straws.
• Feng, Students of Color Representative suggested meters can monitor the water. Having how much each hall or floor is using a water. So that people can recognize. There can be targets to conserve water. Provide incentives.
• Long, President suggested working with catering on the water that is provided for events, since all that water is not always used.
• Wu, Vice President of Business Administration suggested that they don’t use as much ice in the spa water.

McNamee introduced Eva Long, ASUSF President as guest speakers and their subject was Approve Resolutions. Long introduced her action item by saying that both Turpin and Novak will be stepping down from their respective positions in order to pursue teaching once again. They have both done a lot of work to better the student experience. Long will put forth resolutions that acknowledges their work. Long read Resolution 14-15-04. In Recognition of USF’s Provost, Jennifer Turpin.

A motion was made by Sandoval to suspend the Bylaws. This motion was seconded by Warner. The floor was opened for discussion, and there was no discussion. A vote was taken: Unanimous approval.
The motion passed, and the Bylaws were suspended.
Warner made a motion to approve Resolution 14-15-04 In Recognition of USF’s Provost, Jennifer Turpin. This motion was seconded and it went up for discussion. There was no discussion and the motion went for a vote: Unanimous approval. The motion passed, and Resolution 14-15-04 In Recognition of USF’s Provost, Jennifer Turpin was approved.

Long read Resolution 14-15-05 In Recognition of USF’s Vice Provost for Student Life, Peter Novak.

Bastiany, School of Management Representative moved to amend Resolution 14-15-05, and adding a Whereas statement that includes Novak’s involvement in the bringing of new Greek Organizations to campus. The amendment would read, “Whereas Dr. Novak worked in the bringing of new Fraternities and Sororities on campus...” This motion was seconded by Craven, and was up for discussion. There was no discussion, and the amendment to the resolution went for a vote: Unanimous approval. The motion passed, and the “Whereas” statement was added to Resolution 14-15-05.

A motion was made by Bereket-Ab to combine two Whereas statements since it would allow for the flow of the resolution to work better. Kiwan seconded that motion. The motion went up for discussion, and nothing was discussed. The motion went for a vote: Unanimous approval. The motion passed, and the “Whereas” statements from the bottom of the first page and the top of the second paged were combined.

A motion was made by Tsui to suspend the Bylaws. This motion was seconded by Warner. The floor was opened for discussion, and there was no discussion. A vote was taken: Unanimous approval. The motion passed, and the Bylaws were suspended.

Bereket-Ab made a motion to approve Resolution 14-15-05 In Recognition of USF’s Vice Provost for Student Life, Peter Novak. This motion was seconded and it went up for discussion. There was no discussion and the motion went for a vote: Unanimous approval. The motion passed, and Resolution 14-15-05 In Recognition of USF’s Vice Provost for Student Life, Peter Novak was approved.

McNamee introduced Nick Fragoso, Vice President of Sustainability and Stefani McNamee Vice President of Internal Affairs as guest speakers and their subject was Approving a Resolution. Fragoso and McNamee read over Resolution 14-15-06 (PROPOSED) Undocumented Students. McNamee said that she would send it to all Senate to look over. Questions and or concerns please let McNamee know. This resolution would be further discussed at the next Senate meeting.

- Long, President asked if Munoz has identified who will be on the task force, and if it is occurring who is doing so. Whereas statement that will be important, recent Jan. 2014, F. Privet and other Jesuit presidents signed a document that promised that their institution will support the presence of undocumented students. Help lead to a center or scholarships funds.

Old Business
There was no old business.

Executive Reports
The President reported that the university is in the process of hiring new position under the division of student life, new Title-9 Coordinator. Participating in those interviews to ensure that they are the right fit. Meeting with CASA, regarding senior class celebration. Resolutions passed will be presented at summit. Budget hearings all weekend. Have a student philanthropy committee, office of development to increase donations. 24-hour event to
reach 300 donors to raise $100,000 dollars. Attended the live the mission panel. Working with alumni relations for funding for senior class celebration

The Vice President of Internal Affairs reported that transition letters are due soon, brainstorming what you want to tell the people in your roles next year. Meeting with each and every one of you for further evaluations. Send an email to sign up for time. Talk about points. Working on consistency of each position, looking at each position to have a consistent work done for all senators. Working on elections result meeting.

The Vice President of Business Administration reported that they approved disabilities awareness week, approved snacks. Friday is budget hearing; it is about the whole student activity fee. If you have questions please feel free to come. Senate will be presented from 2-3. Include senate, GIFT, and election budget. Working on increasing student activity fee campaign, got in touch with student organizations to go out and vote.

The Vice President of Public Relations reported that he was working on summit.

The Vice President of Mission reported that April Action was going to be this Saturday, and if the senators are unable to attend they must send her an email explaining why.

The Vice President of Sustainability reported that he met with facilities, talked about the drought issue, and discussed the bike structure, between Harney and Gleeson. Looking to do it over the summer. Campaign to promote sustainability on campus. Promote what we are doing, compostable, working on earth day April 21. Get ready to present GIFT budget.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.

Brittany Sanguma, Assistant Director for Campus Engagement reported that elections start on Friday, be active in helping your new representatives, and get people voting. Elections will go until next Thursday.

Senator Reports
Bastiany, School of Management reported that he is working on transportation forum with public safety, clipper program going into the summer. Explaining how we even have the muni passes at all. Personal safety, students have gotten things stolen, things that we can do to take care of the city and ourselves. Safety shuttle usage, we use it for its intended purpose.

Committee Reports
- Internal Affairs Committee reported that they were updating senator codes and points.
- Mission Committee reported that Mission Week this week tomorrow is the photo booth campaign. Come take pictures, see what the mission means to you. Lyncist lounge, shout out to senate and mission. CAB late nights, and the Human Rights Film Festival.

Announcements
- Budget Hearings are this Friday, please attend if available
- April Action is from 7:30-12:30 on Saturday, meet at UM office. This is a requirement for all Senators. Email Jacqueline for any further questions. We will be gardening so wear comfortable shoes, you will be deducted points if not there.
- Senate Summit is next week, wear business casual
- Senior Speaker Series are coming up
- Miami Phice Social is coming up
Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 7:59 p.m.
ASUSF Senate
Regular Meeting
Tuesday, April 28, 2015
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Discussion: [6:05-6:20]
      By: Rina Kowinwipat, ASUSF Senate Nontraditional Age Representative
   c. Discussion: [6:20-6:35]
      By: Tyler Warner, ASUSF Senate Nontraditional Age Representative
   Discussion: [6:35-6:50]
      By: Katia Rebenok and Christian Caddali
      ASUSF Senate College of Arts and Sciences Representatives

5. Break

5. New Business
      + Q and A with Jonathan Munoz
   b. Presentation: Proposed 2015-2016 ASUF Budgets [7:15-7:45]

6. Executive Reports [7:45-7:50]
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqueline Murillo, Vice President of Mission
   f. Nicholas Fragoso, Vice President of Sustainability

7. Advisor Reports [7:50-7:53]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement

8. Senator Reports
   a. Any Senator who wishes to address Senate

9. Committee Reports [7:53-7:58]
   a. Any Committee who wishes to address Senate
   b. Finance
   c. Sustainability
   d. Public Relations

10. Announcements

11. Adjournment
ASUSF Senate
Meeting Minutes
Tuesday April 28, 2015

Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday April 28, 2015. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:02 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President – Late
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission
Nicholas Fragoso, Vice President of Sustainability
Christian Caddali, College of Arts and Sciences Representative – Late
Katia Rebenok, College of Arts and Sciences Representative
Patricia Kealy, School of Management Representative
Pearci Bastiany, School of Management Representative
Jamie Craven, School of Nursing and Health Professions Representative
Hafsah Bahdar, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Damian Guerra, Junior Class Representative
Michaela Chua, Junior Class Representative – Not in attendance
Sally Lee, Sophomore Class Representative - Not in attendance
Christopher Vasques, Sophomore Class Representative
Elonte Porter, Freshman Class Representative - Not in attendance
Giorgia Scelzo, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative - Not in attendance
Kristina Ybarra, Off-Campus Representative - Not in attendance
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Konwipat, Nontraditional Age Student Representative - Not in attendance
Mimi Truong, International Student Representative - Not in attendance
Lichao Zhang, International Student Representative
Neha Singh, Students of Color Representative
Sherry Feng, Students of Color Representative
Paige Rasmusen, Students with Disabilities Representative - Not in attendance
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative - Not in attendance
Luis Gay, LGBTQ Representative - Not in attendance
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

Positions not filled:
All positions filled
Positions not present:
Michaela Chua, Junior Class Representative
Sally Lee, Sophomore Class Representative
Elonte Porter, Freshman Class Representative
Mariam Bereket-Ab, Off-Campus Representative
Kristina Ybarra, Off-Campus Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Mimi Truong, International Student Representative
Paige Rasmuson, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative

A total of 27 members were present. Quorum was met and business was conducted.
A total of 0 speaker was present.

Approval of Agenda
A motion was made to amend the agenda by Warner, and seconded. The amendment was to table. Open Forum item 4.b. a discussion led by Kowinwipat.

A motion was made to amend the agenda by Kealy, and seconded. The amendment was to move New Business item 5.b. Presentation: Proposed 2015-2016 ASUSF Budgets to 4.b. under Open Forum.

A motion was made to amend the agenda by Kealy, and seconded. The amendment was to move New Business item 5.a. Vote on Undocumented Students Resolution + Q&A with Jonathan Munoz to 4.c under Open Forum.

The motions went up for a vote.
Unanimous approval for additions to the agenda.

A motion was made by Warner, and seconded to approve the agenda. The agenda was approved as with the amendments made.

Approval of Minutes
No minutes were approved.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

McNamee introduced the guest speaker Nick Wu, Vice President of Business Administration whose subject was Proposed 2015-2016 ASUF Budgets. Wu started off by saying that 2 weeks ago the Finance Committee finished budget hearings. We have distributed the student activity fee for the coming year. We had to make a $200k cut, since we exceeded the available funds that are there. Overall changes made: posters, we have been granting 90 posters, we have raised the standard, more efficient ways to promote events. Large events will be receiving 90 posters and smaller size events will be granted with great potential will be 90. Handbills will be maxed out for 200, except for events that include outside communities. Online publicity, we have cut their publicity for some, we have given them an option to give them Facebook boost. Finance Committee made changes on travel funding, in the past we grant organizations on the intent for attending conferences, will look at the attendees not gender. For compensation, this includes all the stipends for all executive boards; it revolves around the tier system. Look at the overall responsibilities that they have. The tier system is, $1 for President, 0.50 VPs BA, and minimum wage for VPs. Compensation: Foghorn asked for media editor and that was no approved. USFtv existing executives will ne removed, since they failed to meet deadlines that is in the budget stipulations they did not meet the satisfaction of the FC, they have to many executives to manage, so take out producer. Graphic Center, many positions within this org, approved to give them one extra designer, significantly increases in orders from student
organizations. Los Locos required having lower tier system than standard since they want to help save money, but we need to have them at a standard. ASUSF Voices were approved for new assistant director of the event. Compensation for Senate, tier system was larger before, but this year the tier will be lowered. Hourly wage for EA to 0.50 but FC went with SLE structure, min wage if EA returning will get 0.25 above min wage. Travel and Development: organizations will be foghorn, travel-funding request are approved, and staff development is the same as last year. USFtv, approved for team bonding producing event. General Operating Cost: include office supplies, professional, printing, promotional, and other. CAB: more promotional items, events day t-shirts, general t-shirts, nametags, banners, pens, cups. College Players: general membership t-shirts. Elections: granted for popup media back drop, candy. Foghorn: get banner to recruit members. GIFT: budget remains the same, new items tank tops. Greek Council: personalized tablecloths, nametags. Los Locos: t-shirts, id holder for phone, socks, hot chocolate. Senate: retractable banner, granted personalize tablecloth, for tabling, senate t-shirts, increase, senate post-its, thank you cards, color brochures. Support Services: budget run by peer advising team – programs SRP, senior class party, USB drives, t-shirts, travel accommodation, equipment repair fund. USFtv, stickers, ping pong balls, t-shirts approved. Voices: travel mugs, t-shirts for members.

Revenue: $52k, which is an increase. Events will fall upon festival tier system. Early sale is better, door tickets more expensive. Events for USF students are cheaper. Finance Committee has placed a cap on each category for tickets. There will not be so many cheap tickets since we are trying to get the revenue we want. Events: CAB fall kick off, to get students pumped for the new semester. Requested for $25k but given $10k, other than that they were rewarded for what they wanted. Inflatable rentals were not approved. Event has changed based on a past event. CMF. Fright night will be the same. Donaroo $20k, requested for $250k for artist and production and it was granted $190k. Spring film screening. They want to do one on their own. We do not want to have similar events. USFtv got their movie festival. USF got talent, they requested more prizes, awarded them for frames. Granted for cotton candy, popcorn, and ice cream. Requested for Ferris wheel, not approved, considering safety issue. Elections: incentives: GIFT: awarded for chalk artist. Greek Council: requested for 3 new events, all were disapproved, appeal to have one of the events and that was approved, raise awareness for mental health. Los Locos was awarded for two tailgates, and basketball post-game event.

Equipment: Foghorn awarded for distribution racks, newspaper stands. GIFT: awarded for new blenders for bike, eco stations. USFtv: awarded for monopods for video production and 3 extra memory cards, increase the amount of production. USFtv should focus on marketing their current production rather than increasing production.

- Craven, School of Nursing and Health Professions Representative asked a question regarding what should Senators keep in mind when looking at the budget? Look through details, and see what is debatable. Be ready to discuss, since we will be looking at it next week. There is a lot to read. Executives will ask basic budget questions to the senators.

Wu ended this by saying that there will be further discussion and a vote next week.

McNamee introduced herself as the guest speaker and Jonathan Munoz, a student-at-large, whose subject was Discussing and voting on the Undocumented Student Resolution with a Q&A. Munoz introduced himself as the former Rep for College of Arts and Sciences and he is currently abroad in Argentina. Added two things so that it can be carried. Scholarship toward undocumented students, and taken from the SAF. F. Privet made a statement with Jesuit colleges and universities, as a Jesuit institution, we have to recognize those who are going through the struggle of citizenship. Questions.

- Long, President has a question regarding the last whereas statement, what numbers are you referring students, number of support, number in dollars. It refers to the number of undocumented students are enrolled into further education.
- Bastiany, School of Management Representative had a question regarding whereas for the scholarships on the back. N specific amount, that is a long process, it must go through the administration, it is something that we can see and push forward, if not we will have to change it and see where it goes.
- Bastiany, School of Management Representative asked if it was something that we can currently afford, even if this gets passed, we could take it out of not feasible, we have to see if we can afford it with the current amount that is received from the Student Activity Fee.
- Warner, Nontraditional Age Student Representative asked a question regarding how many undocumented students are at USF? Unfortunately that numbers are reliable since it is something that is
unraveling. Students here don’t feel comfortable—admitting that they are undocumented, about 20ish are known but they are estimated there are more maybe 50 or 60. We don’t know if these numbers are accurate or not.

- Scelzo, Freshman Class Representative had a question regarding who gets the scholarship if there are many students. It would go to those who would fall under that category. If you research it in general, undocumented students have difficulties getting funds, FAFSA and Cal Grants is not available to them since they are not citizens. It would be evenly distributed among them.

- Fragoso, Vice President of Sustainability asked to elaborate on the task force by the professors? Objective and what they would do? Genevieve Negron Gonzalez, 10-15 professors, get a head count on undocumented students. Get their stories so they can help them. Set up a center, as a resource center for undocumented students similar to IC and GSC for help.

- Caddali, College of Arts and Sciences Representative asked about the goal? The goal is to give to identify for undocumented students, and their need for it. Based on need in relation to how much we can give.

- Wu, Vice President of Business Administration asked about what resources? Muniz said for the programs, refer to financial aid or office. So that they can have a place for them, any one can go in. be inclusive to everyone.

- Long, President asked a question regarding resolve statement, what other resources is not available to them. Not it is not available its because of their status they are not as open to ask for help. Fear of not being citizen, impact that it would have on them due to their status. Having that middle person so they can ask for help.

- Kealy, School of Management Representative asked a question regarding the scholarships, and the need be funded from student activity fee if not provided by that fee? Loyola Chicago – address this issue. Because of this status, they cant apply for financial aid for USF students since those scholarships require social security numbers or other official documentation.

- De Guzman, Senior Class Representative asked if it was the goal in helping them become a citizen. That would be ultimate goal, we can only offer them the resources that we have . help them get their stuff in order, the center can be supportive. Have everything prepared, we would not do it for them just serve as support system. Mentioned, get more momentum. Help them with the process. Connect them with resources to get documented.

- Scelzo, Freshman Class Representative asked a question regarding speaking to the university’s president. Munoz said he has not have talked to F. Fitz. Meet with him 1:1 senate passed this; we want to move with it. Prepared to do it all. This is how we want to do it.

Bring changes for next meeting, to make those amendments so that we can vote on it. So that it can be passed.

Break
A motion was made by Warner, and seconded to approve a break. The motion was passed and a break was taken at 7:04 PM.

McNamee introduced the guest speaker Tyler Warner, ASUSF Senate Nontraditional Age Representative whose subject was Legacies. Warner asked the Senate a question: who here had a terrible job at one point. How would you feel if you got hired at the place you wanted but ended up with a bad boss? What if you had a great job, would you remember the great experiences. Leaving your imprint is what he wants to talk about and how are you going to leave when it’s your time to go. What type of impression do you want to leave? Lasting memories. How do you want people to remember you? Ron and Alex, created senior talk series. Murillo, crazy about the mission, have a passion and it was all intentional. Main point is that people are going to remember you no matter what you do. Inspired by those who are leaving, they did a great job. Lets leave all that we do with greatness.

McNamee introduced the guest speaker Katia Rebenok and Christian Caddali ASUSF Senate College of Arts and Sciences Representatives who’s subject was Deans Honor List + USF Achieve. Rebenok started off by asking a question to Senate regarding what are the perks of being an honors student at the university. Some answered that USFtv puts your name on the screens, and you get a certificate.

- Wu, Vice President of Business Administration said that there was nothing special given.
• Rebenok, College of Arts and Sciences Representative is thinking that it there should be more attractive benefits. Nothing about perks given to honor students. CASA decides this as well as the register. Small scholarship or even early registration times are some ways to help. Ask what type of benefits would be best.
• Scelzo, Freshman Class Representative said that a bookstore gift card would be great.
• Warner, Nontraditional Age Student Representative said that at his community college they had an end of the year ceremony, small scholarships, and main criteria was academics. Access to merit based scholarships.
• Wu, Vice President of Business Administration said that small amount of scholarship would be great too. Don’t feel that this system is fair. Standard should be different depending on the major. Honor list should be put through tier system. Since not all majors are alike.
• De Guzman, Senior Class Representative asked about when the perks will be received. But this is just discussion on what can be done, no timeline.
Caddali changed the discussion to improving USF Achieve and CASA. Highest percentages that drop out don’t go back to college. Freshman can voice their input. Not a lot of people take it seriously. What can we improve freshman experience. In what way can we improve to take USF achieve seriously and attend CASA. Big area of concern for CASA. Having another venue for input
• Murillo, Vice President of Mission asked on what this program did? USF achieve asks students how they are doing.
• Guerra, Junior Class Representative said that RAs encourage all new students to get it done and it is a semester thing to get an idea on how they are doing.
• Long, President said that it creates markers for CASA to make sure how that student is doing. Figure out first hand what needs to be done.
• Tsui, On-Campus Representative said that they only do it first semester, if they want to make another survey to further see how they are doing. So then can see how everything is going. They have the time to reach out for them.
• Bastiany, School of Management Representative said what they could try to do, have students fill out those surveys for the casa meetings. Advisor can see where the student is right now so there are things to talk about.
• Caddali wants to bridge the gap between Senate and CASA
• Zhang, International Student Representative talked to CASA and INSO, give more time to explain the process to the new students that come here. What kind of initiative do you have? ISF was an example; she facilitated the event and got feedback. Joint event. Get more outreach from students.
• Bastiany, School of Management Representative said to keep CASA in mind, having someone from CASA to be there.

New Business
No new business.

Old Business
There was no old business.

Executive Reports
The President reported that she attended the President’s town hall meeting. The discussion centered on inclusiveness and campus climate. Furthermore, publicity is being done for the senior celebration.

The Vice President of Internal Affairs reported that there are a number of senators that are in the process of resigning. Mica Chua and Sally Lee both resigned. At the end of the last meeting there will be cake provided, and the flavor that was voted on was Chocolate Fudge. Lastly, transition letters are due on Friday.

The Vice President of Business Administration had nothing to report.
The Vice President of Public Relations reported that he has had meetings with administration, and has had his self-appraisal meeting. He has been working on transitions with the new VP of PR and working with Sanguma to set up executive board retreat.

The Vice President of Mission reported that the senate service hour requirement is due May 5th.

The Vice President of Sustainability had nothing to report.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.

Brittany Sanguma, Assistant Director for Campus Engagement reported that appointment process for open seats is on the way since the applications are open for seats. Committee interest forms are also up on OrgSync.

Senator Reports
No Senators had a report.

Committee Reports
Finance Committee wants senators to review budget and to meet with an executive to sign off on that the senator knows what is within the budget.

Sustainability Committee thanked everyone for his or her participation in Earth Day.

Announcements
- Denim Day takes place the 29th of April. Help spread awareness on Sexual Assault Awareness Month.
- Fight the Power Event is on Thursday from 7-9.
- Friends of Tibet will be tabling to get donations for those impacted by the Nepal earthquake.

Adjournment
A motion was made by Warner, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 7:49 p.m.
Eva Long, ASUSF President
Meeting with Vice Provost for Diversity Engagement and Community Outreach, Mary Wardell on Tuesday, April 21, 2015. I had also invited incoming ASUSF President, Laureano Figueroa to do some formal introductions. At this meeting, Vice Provost Mary Wardell got to understand Larry’s platform for the upcoming school year and has informed us about what her office does and her role at the university. We had also asked her questions about the support her office and the university provides for undocumented students because there is a resolution on the table regarding additional support for undocumented students.

Senior Class Celebration. Submitted a line item change for additional funding for the amount of food available at the Senior Class Celebration Event. I presented on behalf of Finance Committee and got approved for 550 individuals at $7.50 each. Also, currently working with Graphics Center on the poster and everything has got finalized. Posting should begin soon along with RSVP invitations through CASA.

Creating Transition materials to transition the incoming ASUSF President. I also have his office hours and availability to I anticipate planning meetings with different departments and individuals on campus to do formal introductions.

End of the Year Appraisals. Sent out end of the year appraisals to the executive team so they can reflect on their experience and progress in the position. This will also serve as a valuable tool for their own transitions. Appraisals due on Wednesday, April 29th and meetings will be conducted the week after.

Stefani McNamee, Vice President of Internal Affairs
Almost finished meeting with all of the Senators for their evaluation. Been in contact with Jonathan Munoz regarding the resolution. We will be speaking to him Tuesday at our meeting as he wants to resolution approved ASAP. Review appointments for next years Senate, will be emailing those folks on Thursday letting them know they will be on Senate. Beginning to organize next years Senate. Started an OrgSync form for all of their information. Working on meeting individually with all of them as well so they know what to expect for next year.

Nick Wu, Vice President of Business Affairs
Started my transition process with next VPBA. Finance Committee has approved the funding request from AEC for Entrepreneurship Forum. Finished the budget appeal process with Finance Committee. Preparing budget presentation to Senate on April 28th.

Jacqline Murillo, Vice President of Mission
Pair meetings: LGBTQ: Working on transition letters, Nicky will go to town hall on Tuesday, Luis will have a meeting with Marilyn from USF 101 to discuss addition to the curriculum, will discuss preferred/appropriate gender pronouns with QA. SOC: Working on transition letters. IS: Working on transition letter, and creating drafts for next year's initiatives.
Advisor Meeting:
Check in - Transition with Shaya
Initiatives: Event evaluations, Senate Service Hour Requirement

Nick Fragoso, Vice President of Sustainability
Earth Day event this past Tuesday. Thanks for all of you that came to support! Working on resolution for water conservation. Attended a lunch at Loyola house with Larry and Shaya in which we discussed issues on sustainability in the world and how we can make a difference here at USF. Working with Liz Miles on the creation and implementation of the Office of Sustainability and highlighting efforts made at USF through a video project. Wrapping up a great semester and finally catching up on missed sleep!
ASUSF Senate
Regular Meeting
Tuesday, May 5, 2015
6:00 - 8:00 pm
University Center 4th Floor Lounge

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes
4. Open Forum
   a. Anyone who wishes to address the Senate
   b. Discussion: Premier Mobile Apps [6:05-6:30]
      By: Sarah Marguiles
   c. Discussion: Future Nontraditional Age Population [6:30-6:40]
      By: Rina Kowinwipat, ASUSF Senate Nontraditional Age Representative
      By: Neha Singh and Sherry Feng
      ASUSF Senate Students of Color Representatives

Break

5. Old Business
   a. Action: Vote on Undocumented Students Resolution [7:05-7:15]
      By: Stefani McNamee, ASUSF Vice President of Internal Affairs
   b. Action: Vote on Proposed 2015-2016 ASUF Budgets [7:15-7:30]
      By: Nick Wu, ASUSF Vice President of Business Administration

6. New Business
   a. Discussion: New Senator Codes [7:30-7:40]
      By: Laureano Figueroa, ASUSF Vice President of Public Relations
      By: Stefani McNamee, ASUSF Vice President of Internal Affairs
   b. Discussion: Transfer Student Representative Resolution [7:40-7:48]
      By: Eva Long, ASUSF Senate President
   c. Discussion: Cal Grant Funding Cut [7:48-7:55]
      By: Eva Long, ASUSF Senate President

7. Executive Reports [7:55-7:58]
   a. Eva Long, President
   b. Stefani McNamee, Vice President of Internal Affairs
   c. Nick Wu, Vice President of Business Administration
   d. Laureano Figueroa, Vice President of Public Relations
   e. Jacqline Murillo, Vice President of Mission
   f. Nicholas Fragoso, Vice President of Sustainability

8. Advisor Reports [7:58-8:00]
   a. Gregory Wolcott, Assistant Vice Provost for Student Engagement
   b. Brittany Sanguma, Assistant Director for Campus Engagement
9. Senator Reports
   b. Any Senator who wishes to address Senate

10. Announcements

11. Adjournment
Call to Order
The regular meeting of the Associate Students of the University of San Francisco Senate (ASUSF Senate) was held in the University Center 4th Floor Lounge on Tuesday May 5, 2015. Chairperson Stefani McNamee, the Vice President of Internal Affairs, called the meeting to order at 6:04 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Eva Long, President - Late
Stefani McNamee, Vice President of Internal Affairs
Nick Wu, Vice President of Business Administration
Laureano Figueroa, Vice President of Public Relations
Jacqline Murillo, Vice President of Mission – Not in Attendance
Nicholas Fragoso, Vice President of Sustainability
Christian Caddali, College of Arts and Sciences Representative – Late
Katia Rebenok, College of Arts and Sciences Representative
Patricia Kealy, School of Management Representative
Pearci Bastiany, School of Management Representative - Late
Jamie Craven, School of Nursing and Health Professions Representative
Hafsah Bahdar, School of Nursing and Health Professions Representative
Ronald De Guzman, Senior Class Representative
Alexandria Kiwan, Senior Class Representative
Damian Guerra, Junior Class Representative
Christopher Vasques, Sophomore Class Representative
Giorgia Scelzo, Freshman Class Representative - Late
Krystal Sandoval, On-Campus Representative
Joyce Tsui, On-Campus Representative
Tyler Warner, Nontraditional Age Student Representative
Rina Kowinwipat, Nontraditional Age Student Representative
Lichao Zhang, International Student Representative
Neha Singh, Students of Color Representative
Sherry Feng, Students of Color Representative – Not in Attendance
Paige Rasmuson, Students with Disabilities Representative – Not in Attendance
Shaya Kara, Students with Disabilities Representative
Nicholas Muller, LGBTQ Representative
Luis Gay, LGBTQ Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement
Gregory Wolcott, Advisor, Assistant Vice Provost for Student Engagement

Positions not filled:
Junior Class Representative (1)
Sophomore Class Representative (1)
Freshman Class Representative (1)
Off-Campus Representative (1)
International Student Representative (1)

Positions not present:
Jacqline Murillo, Vice President of Mission
A total of 28 members were present. Quorum was met and business was conducted.
A total of 1 speaker was present.

Approval of Agenda
A motion was made to amend the agenda by De Guzman, and seconded. The amendment was to table New Business item 6.a. a discussion on New Senator Codes by Figueroa and McNamee.

The motions went up for a vote.
- Approve – 20
- Oppose – 0
- Abstain – 0

Unanimous approval for amendments to the agenda.

A motion was made by Muller, and seconded to approve the agenda. The agenda was approved as with the amendments made.

Approval of Minutes
A motion was made by Kara, and seconded to approve the minutes. The minutes were approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Senate. Nothing was addressed to Senate.

McNamee introduced the guest speaker Sarah Marguiles whose subject was Premier Mobile Apps. Marguiles introduced the Senate to the app, and give them an overview of our platform. There will be time at the end for questions and answers. Company was founded at MIT. Modo Labs: make mobile easy and awesome (easy to use, easy to develop), platform + solution + source code, founded by chief MIT mobile platform architect, based in Cambridge. We have been growing greatly, we hit different industries but key spot is higher education, hospitals, financial services, and pharmaceutical. Providing campus based apps, with the ability to access information through their mobile device. Engage with customer, manage it for you if that is something that you want. We work with large and small schools. I do know a little bit amount of your system. Mobile Apps Trump the Mobile Web, people prefer to spend their time in apps total at 87% compared to the 13%. MOM: Mobile Optimized Middleware – we can connect to many different data sources, we can present it to the user a nice cohesive experience. Harvard University is a great example of how this can be applied to the student community. We allow for people to build modules so cater to their audience, students can also build modules for student organizations. Princeton did all there development on site; we can do everything for you. Mobile-first: flexible design – your app will have a branded and themed app to represent your school, it creates the ability to make it unique to the school, provided different experiences for different users, configure app to show different users different modules. When user selects their role, the app will serve up different modules that better work for the user. Their application will default to where they are located. Mobile Tools to Give you super powers – the ability to create your app, you can make sure that all the information needed by the students can be provided by this app. It allows for people to update it to the app, just update it on the app without resubmitting the app that can be time consuming. Similarly they can make a temporary module for events like student orientation. Easily create unique mobile experiences across all channels. This allows for different students, staff, faculty, and alumni to have unique interfaces. Deep linked apps and modules – so that they can stay in the app the entire time, we can connect you through these data sources to get you the information that you need. We do optimize for the school.

- Wu, Vice President of Business Administration asked a question regarding the USF has a mobile app, and will current app be included or will it be all restricted? Marguiles said it would be a restructure. The student information provider provides the app that USF has, and it gives you access to what your banner
gives you. We would provide you with that information and also give you the ability to connect to other resources at the same time. Replacing that app, and giving you an app that is in our platform.

- Wu, Vice President of Business Administration followed up with another question: can you include other data sources (other apps) into the university app? We would connect to all social apps into this one application. Marguiles said that we are happy to create a demo so that people can use and see how it works. The tools we provide allow for all to contribute to the app.

Post-Senate Discussion

- Muller, LGBTQ Representative said that he believes that our app works very well, it allows for many things that it can do for the students.
- Kowinwipat, Nontraditional Age Student Representative asked why would she pitch to us, if she doesn’t understand how our USF app works?
- Wu, Vice President of Business Administration said that the Modo app works more broadly
- Kealy, School of Management Representative asked if it will this be a cost for the school? It will be since it is the school that would manage this application.
- Kowinwipat, Nontraditional Age Student Representative it’s a great idea, but before you want to sell it, its best that they do their research

McNamee introduced the guest speaker Rina Kowinwipat, ASUSF Senate Nontraditional Age Representative whose subject was Future of the Nontraditional Age Population. Kowinwipat said that she is looking at nontraditional seats going unfilled; they are not able to commit to the time. Kowinwipat founded the Nontraditional Age Student Association (NTSA). We are pulling us all together, without anyone to sit in these seats, building that into to make sure that these groups stay in contact. They have different needs, and a mistake to get rid of nontraditional seats. Support them in the future. Working on the yellow ribbon program. GI bill pays portion of tuition, USF offers half of what other schools offer. But they are paying large amounts of money.

- Muller, LGBTQ Representative said that sometimes there are 2 senators per identity and that some positions only 1 is needed for certain identities. Class representatives represent large populations so they should receive 2, while identities serve small ones.
- Bastiany, School of Management Representative said that it is something that we will continue to talk about, see if we limit these seats will make sense.
- Bastiany, School of Management Representative made a follow-up question regarding what the current administration is doing to improve the program? They cannot give us a straight answer, they are vague enough to get applicants
- Warner, Nontraditional Age Student Representative asked how is the community getting along? Do they feel connected? We can identify each other, build that community online, try and put together a mixer, but it is difficult. We have not ben able to reach all 540.
- Gay, LGBTQ Representative asked what is done when seats aren’t filled? It goes unfilled if there is no one to step into that role. Put it into a job description to keep the connection there. Out job to get the seats filled
- Wu, Vice President of Business Administration asked if NTSA has worked with GSS? Graduate student orgs have a good way, and great resource. Non-traditional age students are in their late 30s and or early 40s, different experience.
- Warner, Nontraditional Age Student Representative asked if NTSA has anyone interested in filling these positions, it takes way to much time.
- Bastiany, School of Management Representative asked if it was something that we analyze in the codes? We worked on the codes, and saw that non-traditional age students have a manageable amount of work.

McNamee introduced the guest speaker Neha Singh, ASUSF Senate Students of Color Representatives whose subject was Ideas for Future Student of Color Forum. Singh said that she had a couple of initiatives could not be finished was due to time. Something that we can work on was getting CFCC closer to the other ethnic clubs on campus, they are a bit segregated, and top 2 must attend other meetings but they haven’t been able to do that.
• Muller, LGBTQ Representative said that its best to have a forum, and make sure the CFCC to come and talk about it
• Bastiany, School of Management Representative said that its difficult for ethnic clubs to get a descent amount of attendance within their own organizations. I don’t see involvement that CFCC has with other ethnic groups. There isn’t a cohesive event that they work together on. Get multiple ethnic orgs to work together on.
• Rebenok, College of Arts and Sciences Representative said that the meetings are not really informative, and not much participation. The issue is more promotional, and initiative in helping the cultural clubs. They are now mandatory, but mostly event announcements of the upcoming events, no time for discussion. Work on the structure of CFCC.
• Singh, Students of Color Representative asked the senate what would you like to see on CFCC?
• Rebenok, College of Arts and Sciences Representative said that they need stronger relations with other cultural clubs. Better for executive board to have formal meetings to organize events
• Wu, Vice President of Business Administration said that problem on both ends. Reason for lack of structure is due to the lack of participation from the cultural clubs. If people talk about things then issues will be discussed. They cannot have structured meting since orgs are not all there. Be stricter with these organizations to promote participation. Main effort should be from the clubs not just the executives.
• Zhang, International Student Representative said he invited all the CFCC people, meet with other organizations, but the turn out for the international forum was not to good. We need more participation from members not just from the eboard. They are not willing to connect with each other since they have different goals and different issues to deal with. Create awareness on why we should work together. Next year, behalf of senate to come to our meetings. Let them to see what we are doing. Main problem of lack of participation is no incentive.
• Wu, Vice President of Business Administration said it was common goal to get the participation. Encourage them to come. What are possible goals that they can have?
• McNamee, Vice President of Internal Affairs said that the discussion was getting off-topic.
• Kara, Students with Disabilities Representative said to suggest to them more quality over quantity. So there can be more content to the meetings. Do a presidents roundtable for the cultural clubs and talk about what they are doing and ways to collaborate. Helpful to do it at the beginning at the semester during times of transition.
• Bastiany, School of Management Representative said that college students have a lot going on, they want something to benefit them.

Break
A motion was made by Warner, and seconded to approve a break. The motion was passed and a break was taken at 7:04 PM.

McNamee introduced the guest speaker Joyce Tsui and Krystal Sandoval ASUSF Senate On Campus Representatives who’s subject was On-Campus Sustainability Efforts. Tsui and Sandoval talked about getting water fountains in Fromm. They have been working on it; it has been a long process. She does not need our help just support, so they can just get water dispensaries. How can we reach out to the RAs?
• Fragoso, Vice President of Sustainability said that for the water fountain, finding a location on where the water fountain will be there, since it can cause a fire hazard. Doing a water bottle filler that goes into the wall. Making sure that it works with the pipe system that is already in.
• Warner, Nontraditional Age Student Representative asked where do the students in Fromm get their water? We use water filters, since there is no option. Can we give tem a filter so they can have it with the room?
• Kowinwipat, Nontraditional Age Student Representative said that she is a RA in Pedro, we have the stand-alone thing, main people said that there was liability issue, if water spills where does it go. Things to consider is the use of water, water cut offs. This has been discussed on monitoring water.
• Warner, Nontraditional Age Student Representative said that they should look at water conservation for the dorms
Vasques, Sophomore Class Representative said that they should have pictures of before and after water to show how the drought has impacted us. People have to use less water.

Muller, LGBTQ Representative said that there is a good video, on the before and after impacts on the drought on our water resources.

Caddali, College of Arts and Sciences Representative said that old toilets use a lot of water; better update them in the buildings that are older.

Rebenok, College of Arts and Sciences Representative asked if water was the only issue or paper? Broad topic, water is a pressing issue, but look at the paper towels that are used. Have the hand dryers. That is something we wanted to get done, automatic hand dryers since the dorms are wall to wall, it will make it very noisy. Towels are compostable but make sure that they are composted.

Bastiany, School of Management Representative asked if there was a way for facilities to standardize the plumbing, every building is different. Streamline the plumbing in the buildings. Something that can be looked into.

Vasques, Sophomore Class Representative said that toilets that control water flow like in new buildings would be more useful.

Old Business
There was no old business.

New Business
McNamee introduced herself as the guest speaker whose subject was Vote on Undocumented Students Resolution 14-15-06. We have been working on restructuring it and have worked with Sanguma to perfect it. Will be voted on next week and looking for any changes. McNamee read the resolution:

McNamee said that we want this to be done, and feel that $1 will not be hard and easier done when compared to other colleges. We have restructured it all.

Muller, LGBTQ Representative said that when its on the ballot, it needs to be clear to the students that are voting on it.

Kealy, School of Management Representative said that she was confused on the first resolved statement? We talked about creating a spate center; since it’s a small population, make it its own branch.

Figueroa, Vice President of Public Relations said that since its coming from the student activity fee, helpful to include which department will oversee the distribution of these funds. Figuring out who will be responsible to distributing these funds.

Wu, Vice President of Business Administration said that this resolution would be the one put on the ballot? This resolution is calling for a referendum. Regarding the functions of the student activity fee, it should be there for the entire student body? I don’t see a direct correlation for this to benefit the entire student body. Looking at other ways to get these funds, and use the SAF for something else.

Long, President asked for clarification, for the last resolve statement. Would the money come from the addition or its separate thing?

Figueroa: confusing for students, since they are being added to the SAF. Clarify things as much as possible. Make sure that the two campaigns support each other.

Tsui, On-Campus Representative had structural questions, McNamee said to meet her afterwards.

Warner, Nontraditional Age Student Representative said that they liked the idea, seem like there are a lot logistics to get done, great first step.

Wolcott, Advisor, Assistant Vice Provost for Student Engagement said when students are voting, why are we supporting this population over others, how about international students who don't have the same access?

Figueroa, Vice President of Public Relations said that the SAF responsibility for this resolution, elaborate more on the support, add statement about the support.

De Guzman, Senior Class Representative said to make it more like a donation for the students, not forced.

Long, President said that a donation can be problematic; it does not offer constant scholarship.

Figueroa, Vice President of Public Relations said that a donation good, but something that another department can do rather than SLE.
McNamee introduced the guest speaker Nick Wu, ASUSF Vice President of Business Administration whose subject was Vote on Proposed 2015-2016 ASUF Budgets. Wu said that we would need to approve it, or if there is any discussion let’s talk about it:

- Figueroa, Vice President of Public Relations asked if they could explain the procedure about concerns. The budget is recommended by the Finance Committee, it’s already related to students needs. We are group of 10 representing the student body. We need to have the senate approve it to address the needs not covered in Finance Committee
- Fragoso, Vice President of Sustainability asked if senate can motion to change things on the budget. Yes. Any changes that want to be made, or things that should not be funded?
- Kowinwipat, Nontraditional Age Student Representative had a clarification on the ASUSF Voices event, Voices event is asking for a lot of money, there is not a lot of return on our investment. Not a demonstration of our talent, but we pay large amounts into it. If its not a successful events so far then maybe we should change it, Aca-West.
- Kealy, School of Management Representative said that they have said that it was a successful
- Wu, Vice President of Business Administration said that the funding is $13,000 and attendance is 300 people, they have a workshop on how to do acapela. Discussions due to the people who attend are those who are off campus. How much of the money is used towards USF students
- Fragoso, Vice President of Sustainability asked if they are they charging people to go to this event. But for students its $5. For off-campus its $48. Main issue is that the attendance is 300 people and half of the attendance is off-campus. Questions were for 150 students we are spending 13k is that to much
- Kowinwipat, Nontraditional Age Student Representative said that it is very few students for 70 students going to this event for the amount of money that is being given
- Sanguma, Advisor, Assistant Director for Campus Engagement said that the total revenue is ~$5,400 which is a bit more than half of what is being given
- Warner, Nontraditional Age Student Representative said that we are spending a lot of students, or can we hike the prices for off-campus
- Muller, LGBTQ Representative said if we saw more from them, maybe they can hike up prices or decrease their expenses
- Sandoval, On-Campus Representative asked if the number includes both for workshop or concert or both? Concert it very popular. Most people just attend the concert
- Vasques, Sophomore Class Representative are there separate funding for workshop and concert? There are spate entities.
- Warner, Nontraditional Age Student Representative asked if ASUSF Voices recognized within this community?
- Carla Christensen, Assistant Director for Student Organizations voices works closely with voices member that is well-rounded, main workshop people.
- Tsui, On-Campus Representative asked if the concert is popular, then it is something that students go to and the community. Decrease the workshop, if students are not really going to that. Last year the speakers were funded for 11 speakers and decreased to 9. But most are non-students that attend.
- Fragoso, Vice President of Sustainability said he would play devils advocate, but since off-campus pays more does that bring it back to us.
- Bastiany, School of Management Representative said it would be best to try to do is get more people to go, to reduce the deficit. Get more people to attend this event, make sure its top tier event.
- Muller, LGBTQ Representative said that they should raise the prices for all to get more revenue. If they are asking for this much we should change it
- McNamee, Vice President of Internal Affairs asked Wu what he recommends?
- Wu, Vice President of Business Administration said to increase by $5 or even $10
- Muller, LGBTQ Representative said to augment package to from 48 to 53 for package Workshop general $35 to $40
  Concert general $20 to $25
• Craven, School of Nursing and Health Professions Representative said to keep student rate the same
• Sanguma, Advisor, Assistant Director for Campus Engagement asked the Finance Committee why were those prices originally deemed, the FC discussed everything, so understand the rationale for why it was decided. Price for off-campus has been like this. Price for students was dropped, raising for off-campus
• Kealy, School of Management Representative said that since its from the SAF should be going to students, but we should also give the image for the community as well
• Muller, LGBTQ Representative said that ASUSF Voices can do more within the USF community, to make me support
• Caddali, College of Arts and Sciences Representative said that it was a good outlet to promote this event, benefit is having people come
• Tsui, On-Campus Representative said that the trend to raising prices, will cause people to not buy and less money that can come back to us. We are increasing this to increase revenue or limit off-campus participation. Think about limiting off-campus or raise revenue.
• Vasques, Sophomore Class Representative said that the goal to limit off-campus should not be there, for the concert is a popular event, since it is popular can be detrimental to the attendance, suggest not increasing he concert price
• Wu, Vice President of Business Administration said that we should vote on each of this.
• Kowinwipat, Nontraditional Age Student Representative said that while the Finance Committee was going over Voices, and said that they were empty events
• Muller, LGBTQ Representative said that if that is going to happen then why give them that

A motion was made to amend the Proposed 2015-2016 ASUSF Budget, regarding AUSF Voices event Aca-West. The motion was to increase the package ticket price by $5. The motion went for a vote:
Approve – 6
Oppose – 10
Abstain – 4
The motion failed to pass; the package price will stay at $48.

A motion was made to amend the Proposed 2015-2016 ASUSF Budget, regarding AUSF Voices event Aca-West. The motion was to increase the workshop ticket price to $40. The motion went for a vote:
Approve – 14
Oppose – 5
Abstain – 1
The motion passed; the workshop price was raised to $40.

A motion was made to amend the Proposed 2015-2016 ASUSF Budget, regarding AUSF Voices event Aca-West. The motion was to increase the concert ticket price to $25. The motion went for a vote:
Approve – 5
Oppose – 13
Abstain – 2
The motion failed to pass; the package price will stay at $20.

• Craven, School of Nursing and Health Professions Representative asked if they could we cut the workshop? The answer was no since it was a source of revenue.
• Wu, Vice President of Business Administration said that it was hard to calculate since packages include that money, and if we cut it we wont get that much revenue
• Bastiany, School of Management Representative said that since this is something we are basing it previous attendance, when we look at it next year we can make changes

Wu, Vice President of Business Administration asked the Senate if there were any more questions?

Approving Budget for 15-16
A motion was made to approve the Proposed 2015-2016 ASUSF Budget with the amendments made. The motion went up for a vote:
Approve – 19
Oppose – 1
Abstain – 0
The motion passed, and the Proposed 2015-2016 ASUSF Budget was approved.

McNamee addressed the time of the meeting, and gave the Senators the option to either table the rest of the upcoming agenda towards the next meeting or to address the items that are on the table.

A motion was made by Muller to table the items left on the agenda for next meeting since regular meeting end time has been reached, this was seconded. The motion went up for a vote:
Approve – 7
Oppose – 10
Abstain – 3
The motion failed to pass, and the items on the table will be addressed.

A motion was made by De Guzman to extend the meeting past its ending time, the motion was seconded. The motion went up for a vote, and the meeting was extended.

McNamee introduced the guest speaker Eva Long, ASUSF Senate President whose subject was Transfer Student Representative Resolution. Long wanted to stress the importance for the participation in these resolutions. Thank you for staying, if you have to leave that is ok as well. Issues that directly impact students, and that this is a referendum to approve a new position on senate.

Read of the resolution:
To provide more context, if it were approved, we would have a school year to develop the position and how it would represent its constituents. 17-18 year it would go into effect. Help those identities.

- Rebenok, College of Arts and Sciences Representative said that it would be just 1 position, the executive board and IAC has talked about it. Some seats would have 1 individual and look at how we can better our representation for our constituents.
- Figueroa, Vice President of Public Relations said that it would be helpful to put percentages of transfer students, more context to know the number that is here
- Warner, Nontraditional Age Student Representative said that if it would be the 16-17 year to develop position, and 17-18 it goes into effect. Not efficient to have it here since freshman would not have enough knowledge to make a solid decision, put it on the spring election
- Muller, LGBTQ Representative asked why its not just voted on for transfer students. This is something that I thought about, transfer student should sit on the seat, or whether or not should identify but passionate about the issue
- Sanguma, Advisor, Assistant Director for Campus Engagement said that currently, in order to change the structure the entire student body needs to be voted in
- Kowinwipat, Nontraditional Age Student Representative said that this is something I wished that I could have had. Something that we struggle with. A lot of needs not being addressed, we need this.

McNamee introduced the guest speaker Eva Long, ASUSF Senate President whose subject was Cal Grant Funding Cut. Long said that we need to show support to those students who receive it. Governor is proposing a cut for private institutions. Read through the resolution. We are all a community, and urge all of us to support each other, without this there many may not be able to attend this institution.

- Kealy, School of Management Representative said that he is proposing, the legislature decides since they have the power
- Wu, Vice President of Business Administration had a question on the last whereas, talking about the diversity, Caucasians and those number don't add up
• Figueroa, Vice President of Public Relations said that this is of Cal grant recipients
• Fragoso, Vice President of Sustainability said that these documents will be presented to the governor. We are all in this together #weareallcalgrant
• Rebenok, College of Arts and Sciences Representative asked who will benefit, balance budget. Education should not be compromised.
• Sanguma, Advisor, Assistant Director for Campus Engagement said that students that go to private schools can afford it, there is a different reason, that is value base
• Rebenok, College of Arts and Sciences Representative asked if this money will be moved somewhere else
• Long, President said that we are recognizing we are socio-economically diverse, the diversity is here, higher education is important, state does not offer the option to quality education
• Kowinwipat, Nontraditional Age Student Representative said that undocumented receives state aid not federal aid.

Vasques, Sophomore Class Representative made a motion to suspend the bylaws, and that was seconded. A vote was taken and the bylaws were suspended.

Tsui made a motion to vote on the resolution, and this was seconded.
Approve – 19
Oppose – 0
Abstain – 1
The motion passed and resolution 14-15-07 was approved.

Executive Reports
The President had nothing to report.

The Vice President of Internal Affairs had nothing to report.

The Vice President of Business Administration had nothing to report.

The Vice President of Public Relations had nothing to report.

The Vice President of Mission had nothing to report.

The Vice President of Sustainability had nothing to report.

The Executive Reports were received and attached to the minutes as Appendix A.

Advisors’ Report
Gregory Wolcott, Assistant Vice Provost for Student Engagement had nothing to report.

Brittany Sanguma, Assistant Director for Campus Engagement reported that the Senate has done a tremendous job, be some action items, and time for reflection, thank you for your time and be sure to find balance and focus with finals coming up. Let me know if you need support

Senator Reports
No Senators had a report.

Committee Reports
No committee reports.

Sustainability Committee thanked everyone for his or her participation in Earth Day.
Announcements
No announcements.

Adjournment
A motion was made by Tsui, and seconded to adjourn the meeting. The motion carried unanimously. McNamee, adjourned the meeting at 8:32 p.m.
Appendix A
Executive Reports
Tuesday May 5, 2015

Eva Long, ASUSF President
Meeting with Vice Provost for Diversity Engagement and Community Outreach, Mary Wardell on Tuesday, April 21, 2015. I had also invited incoming ASUSF President, Laureano Figueroa to do some formal introductions. At this meeting, Vice Provost Mary Wardell got to understand Larry’s platform for the upcoming school year and has informed us about what her office does and her role at the university. We had also asked her questions about the support her office and the university provides for undocumented students because there is a resolution on the table regarding additional support for undocumented students.

Senior Class Celebration. Submitted a line item change for additional funding for the amount of food available at the Senior Class Celebration Event. I presented on behalf of Finance Committee and got approved for 550 individuals at $7.50 each. Also, currently working with Graphics Center on the poster and everything has got finalized. Posting should begin soon along with RSVP invitations through CASA.

Creating Transition materials to transition the incoming ASUSF President. I also have his office hours and availability to I anticipate planning meetings with different departments and individuals on campus to do formal introductions.

End of the Year Appraisals. Sent out end of the year appraisals to the executive team so they can reflect on their experience and progress in the position. This will also serve as a valuable tool for their own transitions. Appraisals due on Wednesday, April 29th and meetings will be conducted the week after.

Stefani McNamee, Vice President of Internal Affairs
Almost finished meeting with all of the Senators for their evaluation. Been in contact with Jonathan Munoz regarding the resolution. We will be speaking to him Tuesday at our meeting as he wants to resolution approved ASAP. Review appointments for next years Senate, will be emailing those folks on Thursday letting them know they will be on Senate. Beginning to organize next years Senate. Started an OrgSync form for all of their information. Working on meeting individually with all of them as well so they know what to expect for next year.

Nick Wu, Vice President of Business Affairs
Started my transition process with next VPBA. Finance Committee has approved the funding request from AEC for Entrepreneurship Forum. Finished the budget appeal process with Finance Committee. Preparing budget presentation to Senate on April 28th.

Jacqline Murillo, Vice President of Mission
Pair meetings: LGBTQ: Working on transition letters, Nicky will go to town hall on Tuesday, Luis will have a meeting with Marilyn from USF 101 to discuss addition to the curriculum, will discuss preferred/appropriate gender pronouns with QA. SOC: Working on transition letters. IS: Working on transition letter, and creating drafts for next year’s initiatives.
Advisor Meeting:
Check in - Transition with Shaya
Initiatives: Event evaluations, Senate Service Hour Requirement

Nick Fragoso, Vice President of Sustainability
Earth Day event this past Tuesday. Thanks for all of you that came to support! Working on resolution for water conservation. Attended a lunch at Loyola house with Larry and Shaya in which we discussed issues on sustainability in the world and how we can make a difference here at USF. Working with Liz Miles on the creation and implementation of the Office of Sustainability and highlighting efforts made at USF through a video project. Wrapping up a great semester and finally catching up on missed sleep!
1. **Roll Call**

2. **Approval of Agenda**

3. **Approval of Minutes**

4. **Open Forum**
   a. Anyone who wishes to address the Senate

5. **Old Business**
   a. **Action:** Vote on Undocumented Students Resolution [6:05-6:15]
      By: Stefani McNamee, ASUSF Vice President of Internal Affairs
   b. **Action:** Vote on Transfer Student Representative Resolution [6:15-6:25]
      By: Eva Long, ASUSF President

6. **New Business**
   a. **Action:** Discuss and Vote on New Senator Codes [6:25-6:45]
      By: Laureano Figuroea, ASUSF Vice President of Public Relations
      By: Stefani McNamee, ASUSF Vice President of Internal Affairs
   b. **Presentation:** Induction and Senior Ceremony [6:45-7:15]
      By: Stefani McNamee, ASUSF Vice President of Internal Affairs

7. **Adjournment**