General Meeting Agenda  
Monday, February 2, 2014 | UC 402/403 | 6:00-8:00pm

1. Roll Call

2. Approval of Agenda

3. Approval of Minutes

4. Open Forum
   a. Anyone who would like to address the senate
   b. Presentation Item: SFMTA Muni Passes and Distribution
      By: Sunny Kaido, Associate Director, Department of Public Safety  
      [6:05 - 6:25]
   c. Presentation Item: Board of Trustees Quarterly Report
      By: Alexia Thompson, President

5. Old Business
   a. Action Item: Approval of Amending Governing Documents
      By: Azalea Renfield, Vice President of Internal Affairs and Megan Sykes, Graduate Intern for Graduate Student Engagement, Student Leadership and Engagement  
      [6:35 - 6:50]

6. New Business
   a. Discussion: Appointments and Elections
      By: Azalea Renfield, Vice President of Internal Affairs and Brittany Sanguma, Assistant Director of Campus Engagement

   Break

   b. Presentation: Graduate Student Summit
      By: Lindsay Litowitz, Vice President of External Affairs

   c. Presentation: Resolution 14-15-01
      By: Alexia Thompson, President

7. Executive Reports
   a. Alexia Thompson, President
   b. Azalea Renfield, Vice President of Internal Affairs
   c. Lindsay Litowitz, Vice President of External Affairs
   d. Sally Hirsh, Vice President of Treasury
   e. Jessica Frazier, Vice President of Administrative Affairs

8. Advisor Report
   a. Brittany Sanguma, Assistant Director for Campus Engagement

9. Senator Reports
   a. Colleen Buganski and Elsie Guerrero, College of Arts and Sciences Representatives
   b. Frankee Carlson and Seth Leonard, School of Education Representatives
   c. Elizabeth Ramos, School of Management Representative
   d. Tawney Taylor and Alex Wong, School of Nursing and Health Professions

10. Other Reports
    a. Yuki Cruse, School of Law Representative
11. Announcements [7:57-7:59]

12. Adjournment [8:00]
Call to Order
The regular meeting of the Associate Graduate Students of the University of San Francisco Senate (AGSUSF Senate) was held in the University Center 4th Floor Room 402/403 on Monday February 2, 2015. Chairperson Azalea Renfield, the Vice President of Internal Affairs, called the meeting to order at 6:04 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Alexia Thompson, President
Azalea Renfield, Vice President of Internal Affairs
Lindsay Litowitz, Vice President of External Affairs – Late
Sally Hirsch, Vice President of Treasury – Not in attendance
Jessica Frazier, Vice President of Administrative Affairs
Steven Broduy, Brach Campus Representative – Not in attendance
Colleen Buganski, College of Arts and Sciences Representative
Elsie Guererro, College of Arts and Sciences Representative
Frankee Carlson, School of Education Representative
Seth Leonard, School of Education Representative
Daniella McCormack, School of Management Representative
Elizabeth Ramos, School of Management Representative – Not in attendance
Tawney Taylor, School of Nursing and Health Professions Representative
Alexander Wong, School of Nursing and Health Professions Representative
Yuki Cruse, Law School Representative
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement

Position Not Filled:
Brach Campus Representative (1)
School of Management Representative (1)

Positions Not Present:
Sally Hirsch, Vice President of Treasury
Steven Broduy, Brach Campus Representative
Elizabeth Ramos, School of Management Representative

A total of 13 members were present. Quorum was met and business was conducted.
A total of 2 speakers were present.

Approval of Agenda
A motion was made by Seth Leonard to approve the agenda. This motion was seconded. The agenda was approved as written.

Approval of Minutes
A motion was made by Tawney Taylor to approve the minutes. This motion was seconded. The agenda was approved as written.
Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Graduate Student Senate. Student Bar Association President, Michael Hewitt addressed the Senate. Hewitt said that Yuki has been doing a great job in letting us know what GSS is doing, as well as run through some of the events that we are going to do. This will help them build and strengthen their connections to the GSS. We are building out other duel degree programs, and are hoping to work with the GSS to continue that work. Really excited in the programs that we are continuing to build within the graduate programs. Pleasure of having GSS members come to our meeting and share their thoughts. The Student Bar Association is trying to move towards this direction for the School of Law. This speaks volumes to how each of the programs is. Talking a lot of bar passing Rates, rankings, extracurricular, adding clinics, immigration space, start ups, allows us to build up more. Reach out to some of you; put on an online mentor mentee program, I heard that undergraduates have this for mentors. The Student Bar Association is currently in the process of getting a new law library director. Diversity month is in February, Yuki will share those specific dates, to highlight the diversity that we have. His email is: mhhewitt@usfca.edu

Renfield introduced the guest speaker Sunny Kaido, Associate Director, Department of Public Safety, whose subject was SFMTA Muni Passes and Distribution. Kaido began by introducing the MUNI program, with its brief background, and it started 15 years ago. When it started, the idea was for all students to participate in the program. When talking to SFMTA, it would be worth it to them for all students of the university to participate in it. This was due to their policy on an all student buy into the program. This is why the undergraduate students have no option and must participate in the program. We went back to the graduate students year, after year to get them to participate fully. They allowed a one-year exception at the beginning. We at Public Safety process the request and there is a gap in time. This year there was a much larger gap. Scheduling problems occurred. Kaido did not know there was going to be so many issues. The key is that we have an all in process and have a one time extra purchase.

- Leonard, School of Education Representative said that an all buy in is just for the undergraduates to buy in. Kaido said that the graduates couldn't get everybody to buy into the fee, it was decided that the programs would independently manage this, opt-in program. Leonard asked if they knew how many people opt-in. Kaido said that 707 grads, out of the 2500. The number is pretty consistent. Every semester it has been growing. We haven't hit the point that where we can revisit the total buy in. Undergrads pay the same amount. 252. Undergrads pay 260 the entire year. The night shuttle is part of that as well. Leonard asked if there has been a survey been done for the graduates? If there were a higher rate of graduate students interested in the all in buy in then they would take that to SFMTA.

- A student at large asked a question regarding why they don't receive the pass into the summer, because we are here full time. Kaido said that the number is not there for the summer, for fall and spring is only allowed. The student at large said that she was a first year graduate student, and was told never about the MUNI pass. The money was wasted with buying the monthly pass straight from SFMTA. We partner with the programs, but they are independent in the way they handle it, unfortunately we are unable to be there. The student at large is volunteering my time, because she know people in her program, and they don't feel well supported, and when are we suppose to change the world from here but how are we going to do that if we cant even get here. Kaido said that SFMTA wans to see the numbers, so we need to show them that in order to provide for more support. Show more interest and disseminating information.

- Thompson, President asked a question regarding if they could somehow work with financial aid into getting their refund checks to go to MUNI first. Kaido said that sometimes financial aid doesn't come through, and we must work on it with them in a way to get that money to pay for MUNI. But we must be able to get the money. We had people say that they would pay, but they never actually buy it.

- Carlson, School of Education Representative asked a question regarding if there is a way to tell financial aid, so we can get the interest there, and its much cheaper to get it through the school, they could do it through registration. When we register for classes, couldn't the MUNI pass be connected? Carlson said that we can do a check box to time it that way and appropriate funding is being set to pay.

- Guererro, College of Arts and Sciences Representative asked a question regarding allowing a payment plan? Kaido said that they couldn't do that; we have to give the payment upfront for all students that opt in.
• Buganski, College of Arts and Sciences Representative asked if graduate students could pay for it at the time that they register, so that ensures that the sticker is there in time. It is very difficult, because there is no consistent start time for each of the program.

• Renfield, Vice President of Internal Affairs asked a question regarding if graduate students could give public safety the money way before to get the pass before the semester so that they don’t have to wait? Can they come through or not for the financial aid? Kaido said that each school does their distribution. This is a one-time process. Thus why we have an open form. From their process payment and get you the pass. Processing it as quickly as possible. And distribute it to each of the programs.

• Frazier, Vice President of Administrative Affairs said that if SFMTA wants to continue that program with USF, where is that conversation now, and where do graduate students fit into that? Kaido said that we still have a year on a contract, and then we start with renegotiations is this something they want to continue. For them it is old fashion, printing, serial number, and all 7,000 passes. All for one person and or not selling it on the side. They can audit me at anytime. That is why it is entered in. Clipper is easy, but we are trying to get this actively alive. Other schools cant get an all in buy. We are in a school spot. We have had the program for 15 years. It is something that we try and ensure. Its not to say that we can ask for some changes, we are mindful that we keep it rather than take it away.

• Thompson, President asked if clipper cards could work, other schools have started with clippers, or does muni want their muni pass with student picture. Kaido said that USF prides itself for 1card. It’s used for all services. We are branding it that way so that you only carry one card. If you lose it, it is your life. Idea is that more people carry their one card than anything else. We really are trying to brand the one card.

• The student at large asked if USF has looked into other ways to add it? Kaido said that it doesn’t really work that way due to the sharing of technology, but they can get access to student information.

• Litowitz, Vice President of External Affairs made a comment about her undergraduate experience at her alma mater. Kaido said that it doesn’t quite work that way. No stickers. All mandatory. Sole the problem that people would use it. Eliminate the stickers.

• Frazier, Vice President of Administrative Affairs said that the clipper card gives you access to other areas as well, people doing work in other places. Definitely increase MUNI’s revenue. Work on communication and how do we make it where it helps with grad students. It’s a weird to get the card from my clipper to muni. One distribution site would be best. Schools can be in charge. If everyone can get the pass through SLE that would make the process easier for everyone. Working to get it to the entire population. Every year we try to work on it to better it. Another office to help us for the graduate students. Easier to get the programs on the same page. Getting it to SLE would help, if the programs get on the same schedule said Kaido.

• Guererro, College of Arts and Sciences Representative asked a question regarding parking at USF. Kaido said that we have less than 700 stall totals. We don’t guarantee everybody parking. First come, first serve. If I could build a lot, they would do it.

• The student at large as a question regarding long term plans to seek property to build parking structure. Talk about new building, new parking. Kaido said that this was not high in the priority of things to do. Classroom space, community space, dorm rooms are at the top of the priority list. Trying to fond place to build a building it’s hard. Not a lot of space in general.

• Carlson, School of Education Representative made a comment about the lack of parking on campus. Kaido said that they have looked at surrounding parking lots, if any o you have seen the cost. We are severely below market for parking. If we wanted to rent lots, we would have to charge a lot. $20 a day if not more. Not favorable to charge that high of a rate. Talk about trying to increase a shuttle from BART, Downtown. Discussion for shuttles like that, it are still in the works.

Renfield introduced the guest speaker Thompson, President, whose subject was Community Action Plan. Renfield said that right now the next report is due in March, and Father Fitz. has finally transitioned into his new role. Their transition committee had their last meeting this past semester and their luncheon for today. Give him updates on what will be voted on and for senator’s type up something on what you are working on and give it by the first week of March. The fee is on the agenda. An update will not be useful until the decision is made. March 26/27 is the last Board of Trustees meeting.
Old Business
Renfield introduced herself and Megan Sykes, Graduate Intern for Graduate Student Engagement, Student Leadership and Engagement guest speakers whose subject was Approval of Amending Governing Documents. Renfield and Sykes talked about in last semester’s meeting about the constitution and that we redid it and bylaws along with the procedures. Structural changes made that were made were read to the Senate.

Renfield made a motion to vote on approving the amended governing documents. The motion went to a vote.

- Favor 6
- Oppose 0
- Abstain 1

The motion passed

New Business
Renfield introduced herself and Brittany Sanguma, Assistant Director for Campus Engagement guest speakers whose subject was Appointments and Elections. Renfield said that there were two vacant seats available for School of Management and Branch Campus. We need to fill these seats, get through the interviews. Application form is up, and has to be posted for 2 weeks. Use social media to get the word out. The interviews will be done by the Internal Affairs Committee, and they will submit their recommendations. The process starts in March for elections all seats up for election, first Monday in March the application opens, next meeting I will present on it, similar requirements. Eligibility has to meet with Advisors for Executives. The 3rd week in April elections are held. Sanguma said that there is broad elections marketing through the department, elections are combined with GSS, Senate, and RHA and RHC. Highly encourages that the organizations spread the word out. Senate week aligns when the application opens up. Through your different senator initiatives aligns with elections.

Break
A motion was made by Carlson, and seconded to move into a five-minute recess. The motion carried unanimously. Renfield, called for the five-minute recess to begin at 6:55 p.m.

Renfield introduced the guest speaker Litowitz, Vice President of External Affairs, whose subject was Graduate Student Summit. Litowitz said that for summit, GSS has gotten cupcakes, and they don’t transport well and leads to a nightmare. Maybe GSS will get wrapped candy and put a logo on it to spread the word. Tally your vote, if you have a separate idea write that down on the piece of paper that is being passed around. People take the cupcakes all the time, which is the advantage of keeping them.

- Taylor, School of Nursing and Health Professions Representative made a comment about having cookies with frosting that depicts the logo on it.
- Litowitz, Vice President of External Affairs said that the icing was messed up, and it melted. The summit is meant to be to bring all graduate students together, promote GSS, get a speaker and have an activity with dinner.
- Sanguma said that the intent of the space, gather graduate students, and discuss graduate life.
- Litowitz, Vice President of External Affairs said that it is difficult to do something that is fun and relevant to everyone’s field. What I was thinking was doing a Hawaiian themed event, rather than doing something relevant to someone’s field. Another idea was doing workshop styled event, welcome, GSS has a table for a suggestion box. At each different table have different topics, facilitating different workshops. Getting published, conducting research, career center table, what would people want to see at this event?
- Guererro, College of Arts and Sciences Representative recommended that the GSS conduct a survey to see what the graduate students want.
- Thompson, President said that doing a survey might not be the best idea, and the school already sends out many emails that want surveys done. This will also take time to develop. We need to know it within this week. If we are going to send a survey just do one that is very simple.
Leonard, School of Education Representative said that giving workshops was wise, get roundtables, conducting research, and career center, grant writing, publishing. The theme can go around the Monopoly game. Bringing in a performance, punch card and at the end you can get raffles. Get graduate student organizations to showcase what is going on. Encourage turnout, GSO are required to go to summit. Give them nametags.

Buganski, College of Arts and Sciences Representative said that she want to encourage the lyricist lunge to come. Something different as entertainment that is not so typical. GSOs for tables and a punch card and modest raffle prizes. Activity to do so that the participants are not so passive. GSS members could showcase the work they have done. Share opportunities for engagements and services available.

The student at large made a suggestion about using iPad’s and get the AskFM to get peoples suggestions. Anonymous way to get suggestions from the public, which would be graduate students.

Litowitz, Vice President of External Affairs said that through popular tally, they will order frosted cookies for Senate Week.

Renfield introduced the guest speaker Thompson, President, whose subject was Resolution 14-15-01: *Recommendation to Increase the AGSUSF Student Activity Fee*. Thompson said that the student activity fee increase has been in discussion for a long time. Background on why this should be done is that San Francisco has increased their minimum wage; demand for graduate student services has increase, increase funding opportunities, and increase the Senator initiative Fund. If this is done now this discussion wouldn't be visited for another 3-5 years. It could be something stable for the next few years. Proposed fee would be $50, which is an increase in $25.

Litowitz, Vice President of External Affairs said that graduate students only pay for tuition and the student activity fee. $50 is not that much, when looking at the amount of money that would be created to help out graduate students. I do not think it's unreasonable. Providing such excellent events would continue.

Taylor, School of Nursing and Health Professions Representative said that we have to inform graduates on where the money goes too, get them to attend the events to show how the funds are being used.

Renfield, Vice President of Internal Affairs said that this goes with transparency, get people to know where the money goes and why GSS is here. How do we get this disseminated? Get the programs something that we do to do that.

Frazier, Vice President of Administrative Affairs was wondering if we are going to get into the same issue where they do not want to increase the fee and we will have to work with the money that they have.

Thompson, President said that approving fee would not cost the grad students anything. Encourage people to vote, and the reasoning behind it. If Sally was here to talk about how much money the money has been used. We have already spent a 50% of the money allocated. Increase exponentially of people applying for money.

Buganski, College of Arts and Sciences Representative said we should emphasize that it is open to all graduate students. We all pay into it so that we can all use it.

Thompson, President said that the GSS will vote on the resolution in March and if passed it will go on the ballot in April. The ballot needs a simple majority from the graduate students to pass.

Executive Reports
The President reported that Senate Week is coming up, the next Board of Trustees meeting is March, and they have finished transitioning the President.

Vice President of Internal Affairs reported that she is starting the interview and appointment process for the missing seats, succession planning should be in the minds of the Senators, and the that Student Leadership Awards are coming out and she encourages people to apply for them.

The Vice President of External Affairs thanked the Senator for helping her work through Senate Week; she will be working on marketing Senate Week, Summit, and elections.
The Vice President of Treasury had nothing to report.

The Vice President of Administrative Affairs reported that she is working on an event called Movies that Matter, specifically attaining the movie rights. MUNI is another issue she would like to work on, and that today's discussion was a great start.

Advisors’ Report
Brittany Sanguma, Assistant Director for Campus Engagement reported that the cultural centers have two new co-directors, and she recommends getting them both to come to a GSS meeting. Graduate student reception great but there was a lower turnout than usual, and she thanked the people that tabled last week at the Involvement Fair.

- Guererro, College of Arts and Sciences Representative said that undergraduates and graduates should have different fairs and that they should target duel programs so that they can engage with those students.
- Taylor, School of Nursing and Health Professions Representative said that it was a great high-energy event, nametags set up, and it provided the face to the name. Opportunity to say what GSS was.

Sanguma told the Senators to have a couple of identified folks in mind to run for the coming year, and to work on emphasizing marketing on elections. Bring back elections information. Elsie and Azalea interested in do this.

Senator Reports
Colleen Buganski and Elsie Guerrero, College of Arts and Sciences reported: Buganski said that the GSS does not have a way to gage the people representing that they are represented. People who are leaving USF, giant overarching survey on getting a sense on what worked and what didn't work. Wouldn't hurt to get their outgoing ideas, waiting for graphic from GC, Tues. March 3rd. 6:30pm. MC 251 is her event. Thursdays from 6:30-8:30 are her office hours. Guerrero said she was in conversations with USF Law student coordinator. She wants to collaborate on a movie night March 25, or April 1. Get the blowup screen projector, or rent one. Collaborate on the funding with other organizations as well. Wanted to do, a back to school drive, as a charity. Tuesdays from 3-5 are her office hours. She wants to get her own, but that will have to go through Sally. Table that discussion for later.

Frankee Carlson and Seth Leonard, School of Education Representatives reported that: Carlson was changing her SENECA event to an ice cream social. They do not need any compensation for their time. Get a budget rolling, the same week of elections to get the word out. The number I should budget for 50 people, which is good. She wants to do a marketing program, and get people in classrooms. Get it inside the School of Education. More than happy to fed people. Talking to all the instructors to get them to stop by, applying for 50 people, and RSVP and if attendance changes request change. Cohort for people to attend Colleen’s event. Work on getting honor distinctions, logistics are being looked at.
Leonard said that they will be having joint office hours, will work best, W 6:20-7:20 in School of Education. Finished preliminary planning for that event, and submitted it on OrgSync. Discussed idea behind it, breakfast bash on teaching weekend. Run from 30mins, and into the first break – chose best buffet for breakfast. Goals to feed students and raise awareness of GSS elections. Ideally f every person that comes and get food votes, double voter participation in School of Education. Looking into graduate distinctions.

Elizabeth Ramos, School of Management Representatives had nothing to report.

Tawney Taylor and Alex Wong, School of Nursing and Health Professions Representative reported: Taylor said that she has a goal to develop better relationship with Justin More. Plan to get that done, and he runs what is posted on FB pages, great to better relationship in order to spread information. Taylor is the representative for her cohort, unfortunately and now clinical on Mondays. Rumor that UCSF in clinical nurse leader, what GSS can do to increase competitiveness? Tuesdays from 4-5 are her office hours. Wong said that his office hours were on Wednesday from 11:30-12:30. Bump in the road with our activity, and trivia was too expensive, hopefully we'll check out their cost. He said that they might have to bring their own equipment. Talking about summit,
interesting in doing a distress fest. Knowing how to do yoga, present on how they deal with stress. MFT could do relaxation techniques for distress events. End of the year celebration can do that.

Yuki Cruse Law School had nothing to report.

Announcements

Adjournment
A motion was made by Guererro, and seconded to adjourn the meeting. The motion carried unanimously. Renfield adjourned the meeting at 8:08 p.m.
General Meeting Agenda
Monday, March 2, 2014 | UC 402/403 | 6:00-8:00pm

1. Roll Call

2. Approval of Agenda

3. Approval of Minutes

4. Open Forum
   a. Anyone who would like to address the senate
   b. Presentation Item: Student Bar Association & GSS Collaboration
      By: Vince Townsend, Chair of Law School Graduate Community Outreach Committee
      JD/MBA student.
   c. Presentation Item: HESA Compensation
      By: Jessica Frazier, Vice President of Mission
   d. Presentation Item: Branch Campus Contact
      By: Colleen Buganski, College of Arts and Science Senator

5. Old Business
   a. Discussion Item: Elections/Appointments
      By: Azalea Renfield, Vice President of Internal Affairs and Brittany Sanguma, Advisor

6. New Business
   a. Action Item: Approval of Senator Compensation
      By: Sally Hirsch, Vice President of Treasury
   b. Presentation: AGSUSF Budget Update
      By: Sally Hirsch, Vice President of Internal Treasury

Break

7. Executive Reports
   a. Alexia Thompson, President
   b. Azalea Renfield, Vice President of Internal Affairs
   c. Lindsay Litowitz, Vice President of External Affairs
   d. Sally Hirsch, Vice President of Treasury
   e. Jessica Frazier, Vice President of Administrative Affairs

8. Advisor Report
   a. Brittany Sanguma, Assistant Director for Campus Engagement

9. Senator Reports
   a. Colleen Buganski and Elsie Guerrero, College of Arts and Sciences Representatives
   b. Frankee Carlson and Seth Leonard, School of Education Representatives
   c. Elizabeth Ramos, School of Management Representative
   d. Tawney Taylor and Alex Wong, School of Nursing and Health Professions
10. Other Reports
   a. Yuki Cruse, School of Law Representative

11. Announcements

12. Adjournment
Call to Order

The regular meeting of the Associate Graduate Students of the University of San Francisco Senate (AGSUSF Senate) was held in the University Center 4th Floor Room 402/403 on Monday March 2, 2015. Chairperson Azalea Renfield, the Vice President of Internal Affairs, called the meeting to order at 6:07 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call

Juarez conducted roll call. The following members were present:
Alexia Thompson, President
Azalea Renfield, Vice President of Internal Affairs
Lindsay Litowitz, Vice President of External Affairs
Sally Hirsch, Vice President of Treasury
Jessica Frazier, Vice President of Administrative Affairs
Colleen Buganski, College of Arts and Sciences Representative
Elsie Guerrero, College of Arts and Sciences Representative
Frankee Carlson, School of Education Representative
Seth Leonard, School of Education Representative
Daniella McCormack, School of Management Representative
Elizabeth Ramos, School of Management Representative
Tawney Taylor, School of Nursing and Health Professions Representative – Not in attendance
Alexander Wong, School of Nursing and Health Professions Representative
Yuki Cruse, Law School Representative – Not in attendance
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement

Position Not Filled:
Brach Campus Representative (1)
School of Management Representative (1)

Positions Not Present:
Tawney Taylor, School of Nursing and Health Professions Representative
Yuki Cruse, Law School Representative

A total of 14 members were present. Quorum was met and business was conducted. A total of 2 speakers were present.

Approval of Agenda

A motion was made by Frankee Carlson to approve the agenda. This motion was seconded. The agenda was approved as written.

Approval of Minutes

A motion was made by Seth Leonard to approve the minutes. This motion was seconded. The agenda was approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Graduate Student Senate. Mitchell, from the Development Office spoke to the GSS regarding on-campus giving. Mitchell wanted some feedback on soliciting graduate students. Educate people on why it is important to give back to USF or alma maters. Mitchell was at the school of Nursing and Education, candy with facts about giving and why it is important to give. Pose a question: soliciting students who are graduating, would you be comfortable to solicit for a participatory gift before you graduate. Money is a personal thing, a conversation that can be talked about.

- Ramos, School of Management Representative asked a question regarding when the class gifts would occur. Mitchell said that it would all be part of the graduating class’ semester.
- Carlson, School of Education Representative asked about the participatory gift. Mitchell said that the gift that the class gives the school would include your name, and where you want that money to go. We want you guys to feel comfortable to give the gift out. Whether that is a dollar or more that would be great. Logistics, interested to hear about how that is promoted, important for grads to know where that money goes. Where would you guys like it to go? Make a gift to the USF undergraduate scholarship; it could go to graduate scholarships. You can always give the gift to your program or school in general.
- Hirsch, Vice President of Treasury said that in order to get what they are looking for as in a very strong alumni relations, they should contact the graduates after a couple of years, which would be encourage the students to give more. Graduates for graduate’s scholarships would be great.
- Thompson, President said that her undergrad had the students make a pledge. In the commencement book it showed whether or not the graduating students participated in that. The way they approach the asking of donations is how they can build better relations.

Mitchell, then asked a question to the GSS on how would you feel about the recognition on commencement?

- Carlson, School of Education Representative said that this would be great incentive for students.
- Buganski, College of Arts and Sciences Representative said that she would be interested as well.

Mitchell said that they will get a solicitation letter after you graduate anyway. You don’t have to give much, but do give. Our president’s ambassador, for those who are tier system, such as 1-4 years (100), 4-8 years (250) and it increases from there.

- Hirsch, Vice President of Treasury said that once we know where the money goes, especially as a scholarship for graduates, there will be incentives to give back.
- Carlson, School of Education Representative said that what would be best, is if we can choose how much and where the money goes that would be best. As long as we can decide where it goes it would be a good plan. Be careful on you word it and market it.

Mitchel said that they could pass the letter through you guys, to check it and make sure that it is not offensive. The Student Philanthropy Committee works on getting the senior class gift, and they plan generosity week. In a meeting about development, and graduate student giving, there is not much information on graduate student giving. The Student Philanthropy Committee focuses on undergraduates more.

- Ramos, School of Management Representative said that they should look at the trends that are already happening, scholarships might help those more for this programs that we care about.

A general question was asked on how do scholarships work? Mitchell responded by saying that it depends on the school and the program.

- Litowitz, Vice President of External Affairs said that across the board there is not a lot of scholarships that are given out, but there is not much money out there. The schools have to solicit development for scholarships.

All the deans set the fundraising priorities for the schools, if they say they need money, they will work with the development directors, to help with securing some of the larger gifts, but again it is also the impact in numbers that people don’t see. Going to the student level and building that pipeline.

- Litowitz, Vice President of External Affairs said that it will work best for the money going to the specific schools that don’t have the money for scholarships.

The GSS extended an invitation to Mitchell to come and talk to Mission Committee.

Renfield introduced the guest speaker Vince Townsend, Chair of Law School Graduate Community Outreach Committee, whose subject was Student Bar Association & GSS Collaboration.
Put on a meet and greet event for all graduate students. April 2, in the evening, have a happy hour at barrelhead.

Get the people from different programs, start around 6-7 PM. Great opportunity for people to get together, and what different programs are doing, meet other professionals. Have any comments or questions, on what you would like to see happen, please reach out. Yuki always passes messages as well.

Thompson – SBA and GSS collaboration. Planning this event. Please come to any of our committee meetings for other events that we can do. This can create a great relationship that can be formed and continued. This is also on our agenda tomorrow, especially to work with the GSS. This is exciting, a lot of progress being made

Renfield – it would be great to get to know each other.

Thompson – we will send you guys the marketing material and distribute it within your programs.

Carlson – there is an issue with our cohort due to the class. It would be good to start earlier, but it will be continuing for the rest of the night as well.

Thompson – there will always be time conflicts, but his is something that we will attend.

Renfield introduced the guest speaker Jessica Frazier, Vice President of Mission, whose subject was HESA Compensation. Simone, HESA program, graduate students are interested in working in universities, we go through the process of getting internships, come during preview days and interviews. The amount of money that is received has gone down in value, as the school is working on complying with ACA, and due to the heavy taxes there is a loss of compensation. 2 types of packages were offered: Stipends a couple of credits or housing and a couple of credits. There is a financial gap of $3,200 and a gap for $5,000 as it is translated into an hourly wage. This adds for an extra expense that we were not expecting. We had some concerns as our place as graduate interns and students at this university.

- Thompson, President asked a question on how has this impacted the program?
- Simone said that this internship might not be worth it, and they are starting to consider to live off campus, tuition bill is due in August, how can I pay for those things while still interning and or a practicum student.
- Carlson, School of Education Representative asked a question regarding if this has impacted the participation in the program?
- Simone said that this has all come once we were all in the positions; the university is moving all its employs towards this. There was no advance notice.
- Leonard, School of Education Representative asked if they wanted GSS to pass a resolution to address this issue?
- Frazier, Vice President of Administrative Affairs said that this is a discussion point, talk about it more, if and how they needed our support and how that will look like
- Litowitz, Vice President of External Affairs broader than the HESA program, regarding how the university sees graduate students. The positions are part time professional positions. Practicum experience is 100 hours of free labor. It is part of a learning opportunity, if the university is not going to communicate very well, how do they value us or think about us. Our program is not the only one with graduate student workers.
- Thompson, President asked about future meetings to talking to the people with the decision-making powers.
- Simone said that part of the problem is that we are getting taxed on the wages.
- Carlson, School of Education Representative asked what kind of monetary value is on the taxed information. The school could do to alleviate. Make you guys a tax exempt, if the tax the same.
- Simone said that when people get tuition remission, our housing was taxed, because we don’t serve the residence hall, we are taxed very high. The tax is a driving factor for the change
- Hirsch, Vice President of Treasury asked what specific things they had in mind to get help.

We want a solution-oriented approach, how the university values and treats the graduate students. We see ourselves more like a student assistant. This decision was made for me, I’m I a student or an employee. Appreciate some help in figuring out a solution – making it a scholarship to prevent taxation, installment plans, but that gets costly due to fees.

- Thompson, President said moving forward, gives this it to a committee; Internal Affairs Committee will take it. We can all collaborate together to find solution for this issue. Invite you to our committee
meeting on the 23, 6-8. 11:30-1 UC 503 we have a meeting with administration. Whatever way that we
can support, maybe we can have some solutions and help with the approach. If that works for you, that
would be great
• Frazier, Vice President of Administrative Affairs said that this could go to Mission, but due to the large
amount of work IAC can work on it.

Renfield introduced the guest speaker Colleen Buganski, College of Arts and Science Senator, whose subject was
Branch Campus Contact. Buganski said if it was possible to set up an events communication process. When I was
putting up flyers I saw the downtown campus and it was really nice. It would be great to have a contact tree, to
share our events so that people can be connected, so that we can have someone to spread the word on our behalf.
• Leonard, School of Education Representative asked if they could put in an interim?
• Sanguma, Advisor, Assistant Director for Campus Engagement said that you can do it, but it is difficult
to fill the position. It is a harder group of people to pull in. Worth considering, do some strategic tabling.
• Guererro, College of Arts and Sciences Representative said that if we could adopt a street to get all the
graduate students together and do service and bond.
• Sanguma, Advisor, Assistant Director for Campus Engagement I think any student can hold the seat,
without it being from branch. Anyone can serve; they have the responsibility to reach out.

Old Business
Renfield introduced the herself as the guest speaker Azalea Renfield, Vice President of Internal Affairs and
Brittany Sanguma, Advisor, whose subject was Elections/Appointments.
Renfield and Sanguma said that appointments would be done through Internal Affairs Committee. These
elections are for the next school year; it is up to the discretion of Internal Affairs Committee and appointments for
the current term. Nominations have opened up this year. This includes all positions. All 5 executive positions and 9
senator positions. Take your time to nominate some people. The nominee will have to fill in the form, encourage
people to run. All elections information is on the website. That includes link to all the forms and important dates.
For the grads, reframe the elections process. We can have people present on positions. Gage with current
representatives. Have candidate information, to cover rules and responsibilities and regulations of the elections
process. Spreading the word will be best. Grads are a difficult population to reach. Spread the word to your
various constituents, who you are and what you all do. Sharing all that information out as well. The results will
have the results and transition component. Good for you guys to be there to welcome in new people. ASUSF
Senate agreed to fund elections. Asked for a contribution for the next coming year, so that all the organizations
put in. people considering running for next year. Who is considering running, that is good. Consider what positions
that you are interested in. if you are interested please meet with Sanguma to talk about it. We should make it
clear that students at the main campus can fill the branch campus seat. We reimbursed the miles that are a
possibility. You should be reimbursed.
• Ramos, School of Management Representative asked how would that work
• Sanguma, Advisor, Assistant Director for Campus Engagement said that the graduate student
population, common to commuter population, difficulties in granting transportation credit.
Transportation allotment would work best.
• Renfield, Vice President of Internal Affairs said that all the campuses are beautiful. Really fun and nice
graduate students there.
• Sanguma, Advisor, Assistant Director for Campus Engagement said that we could have a 10 second
shout out to what we cover here on Senate
• Litowitz, Vice President of External Affairs said that they would be working on the marketing, event
planning, and logistics
• Hirsch, Vice President of Treasury said that she would talk about giving money to students, making
decisions about funding, individuals or student orgs
• Frazier, Vice President of Administrative Affairs said she would talk about advocacy and community
service
• Renfield, Vice President of Internal Affairs said that she would talk about logistics, rules and regulations
• Thompson, President said that she focuses on meetings, and looking over everything
New Business
Renfield introduced the guest speaker Sally Hirsch, Vice President of Treasury, whose subject was Approval of Senator Compensation. Hirsch said that the pay rate at $15. There will be 23.5 hours per semester, 47 hours for the year. There is a logistical issue, over tracking those hours. Budget impact: No office hour - $7106.40 | with office hour - $16,178.40. If we were to start doing this next year, we will have to dip into our reserves, this is not a bad thing, but not something that we can do year after year. This leads to a discussion on increasing the graduate student activity fee. This discussion now, whether we will pay senators or not.
- Ramos, School of Management Representative asked a question regarding if the senators would have similar format for how executives will be paid.

Executives were paid the stipends, there had to be transition on the new minimum wage. This is consistent to what is already happening
- Leonard, School of Education Representative asked regardless of the pay, is the office hour still required? If that is something they are required to do, they must be paid. Be mindful, we have to be aware that this shift to work office hours, compensation will look more than twice as much.
- Guererro, College of Arts and Sciences Representative asked if this includes the fee increase
No, compensation will go into effect FY 15-16, but fee increase will happen 16-17.
- Ramos, School of Management Representative asked if that is something that we should do. There is a lot of work that does into it. A lot of people will ne interested in the position. Something that can be an incentive to give back, this could serve as a good recruiting tool.
- Leonard, School of Education Representative saying that paying people is positive reinforcement. So make this organization sustainable.
- Guererro, College of Arts and Sciences Representative asked if this does incentivize a person? This needs to treat it as a job.
- Buganski, College of Arts and Sciences Representative said that check-ins would serve, to ensure that they are putting in the effort. How would we track something like this? There will be a couple things going on.
- Renfield, Vice President of Internal Affairs asked how office hours would work, somebody, to sign off that you are there. Accountability is important. Best practice is to get someone to sign off. Verify that you were there.
- Sangumaa, Advisor, Assistant Director for Campus Engagement said that whatever internal procedures that you develop, undergrad sign in, on an honor system. Something to recommend is to put something in place. The senator code, make any updates, detailed commitments. Have to develop the formal job description. That will also supplement, and serve helpful during transitions.
- Buganski, College of Arts and Sciences Representative that there should be a percentage increase to ensure that we don't have to dip into reserves

Student increase in fee was in response to what was happening in the city such as the minimum wage going up. With the fee increase, more money coming into the pot for funding.
- Leonard, School of Education Representative asked if there was a cost to tabling? Printed materials are the only cost for tabling said Hirsch.
- Ramos, School of Management Representative asked if there was going to be a cap on money earned? Hirsch said that there would be a cap for the amount of money that is paid.
- Sangumaa, Advisor, Assistant Director for Campus Engagement said that if you are working the hours then you get paid for what you are working. If you are not meeting requirements, there should be review processes to document misconduct, inadequate work. Not withholding funds. Other issues on performance will be dealt in the review process.
- Ramos, School of Management Representative asked a question about the payment? They have transitioned away from stipends to hourly pay. Hourly timesheet that is submitted, accountability, put our hours on there. Midyear review and an end of the year review is also included.
- Hirsch, Vice President of Treasury said that it was good for executives to go through this transition
A motion was made to approve Senator Compensation. The motion went up for a vote.
Approve 6
The motion carries, and will go into effect the following academic year, 15-16.

- Ramos, School of Management Representative asked if it was information that we can share with the general public as a tool for recruitment.

Since Senator Compensation was approved yes; however, there are still many changes that need to be done, no promises on what the hours are yet. Hourly wage. Logistics have yet to be set.

- Sanguma, Advisor, Assistant Director for Campus Engagement said that in the elections handbook would serve as the base for information that is needed.

What will need to be figured out is if the compensation will include office hours or not.

Renfield introduced the guest speaker Sally Hirsch, Vice President of Treasury, whose subject was AGSUSF Budget Update. Hirsch began by giving an overview: they divided the budget into separate categories, and pools of money that go to fund students and student organizations. The GSS has no revenue. The compensation is already included in the budget. Senate operations and initiatives is another aspect of the budget – publicity, mugs, and senator events. As more events are being done, underuse. Retreat has been included to the budget as well. Events funding is still in use partial is left.

Food and beverage expenses, catering charges due to shift in some prices, but is nothing to worry about.

These are the things that we run as senate

<table>
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<tr>
<th>Budget</th>
<th>Left</th>
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<tr>
<td>Student Initiative funding</td>
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</tr>
<tr>
<td>Internal Development</td>
<td>10,000</td>
</tr>
<tr>
<td>Events</td>
<td>15,000</td>
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</tbody>
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Two new graduate student organizations have joined.

- Guererro, College of Arts and Sciences Representative asked about the money that goes into grant funding for conferences, and if that comes from the senator initiative fund.

Encourage organizations to apply more often. It has that been voted on for the events. It need still be voted on. Improving our outreach, rely on the senators to get the word out and use the money to support the students.

Break

A motion was made by Carlson, and seconded to move into a five-minute recess. The motion carried unanimously. Renfield, called for the five-minute recess to begin at 7:05 p.m.

Renfield introduced the guest speaker Lindsay Litowitz, Vice President of External Affairs, whose subject was Graduate Student Events. Litowitz said that if you take the tablecloth please return it. What has already happening is the School of Management and School of Education tabling. Employment Panel, Trivia Night, Movies will be occurring as well. This will also occur in the School of Nursing.

- Leonard, School of Education Representative made a comment about having more promotional items and cookies to give away since students really enjoyed them.

Renfield introduced the guest speaker Alexia Thompson, President, whose subject was Approval of Graduate Student Fee Increase Resolution. Thompson said that is was something that she presented; it still has to go through the different stages. Read through the resolution. Talked about minimum wage, additional money for more events, and student initiative fund, now people pay for $25, but this will go up to $50. This will be implemented in FY 16-17. Voted on by the graduate students on the ballot.

A motion was made by Leonard and seconded by Carlson to approve the Graduate Student Fee Increase Resolution. The motion went up for a vote.

Approve 6
Deny 0
Abstain 0

The motion carries, and will go onto the ballot for Graduate students to vote on it.

This resolution was made in conjunction with the finance Committee and Thompson.
Executive Reports
The President reported that the last Board of Trustees meeting would be on March 26/27. TAC went well. Turn in the Board of Trustees report. She will be going to senate week, School of Nursing event, and movies that matter, and will continue to focus on elections, and finish out strong.

Vice President of Internal Affairs reported Internal Affairs Committee will distribute transition papers in April for transition plans. She encourages voting, running, and get endorsements by peers.

The Vice President of External Affairs reported that she will be participating in Senate Week, she is looking forward to events that are being hosted, Spring Summit is April 13, and titled The Race Is On, it will promote civic engagement, debate for people running for senate and the people who are currently on it. Team debate. 6-8. There will be dinner. They are currently looking for a local politician willing to speak.

The Vice President of Treasury reported that there are more applications coming in every month, especially from students in the sports program. It seems like the outreach being done for senate funds is doing very well.

The Vice President of Administrative Affairs reported that movies that matter is coming up, and she is excited. Reminder that this is not a mission committee event, this is a GSS event, attend and invite a friend. Here are the flyers and the handbills. Snacks, food and much fun will be included.

Advisors’ Report
Brittany Sanguma, Assistant Director for Campus Engagement reported that Student Leadership Award applications are out, consider submitting an application for that. There are awards for graduating graduate students. Elections, take a few minutes to nominate people, and share it with your classes.

Senator Reports
Colleen Buganski and Elsie Guerrero, College of Arts and Sciences reported:
Buganski said that he employment panel is tomorrow night. Get at least people from other branches to come. Come out and support. Any direct help would be appreciated. 8 people will be in attendance for the panel. She will make a report on how it went during the next meeting.
Guerrero said that April 8 is the date for her event. She has an appointment with communications strategists, autism awareness theme and marketing. Small speech and not sure if she wants to speak. MC 250. Movie theme, eBay autism awareness ribbons. College of Arts and Sciences, how can we get things that apply to everybody within the school? She has left the Mission Committee and will now work with the Internal Affairs Committee. She like the “adopt a street idea,” and work on this idea. She enjoys the work of community service.

Frankee Carlson and Seth Leonard, School of Education Representatives reported that:
Carlson is working on her event, SENECA, 4-6 staff members will be attending for an ice cream social mingle. Completed the budget, for the April 14 date. Better for marketing and organize things to get everything done early. From 6:30-7:30 will be the hours of the event. Working on graduating with distinction, and contact with registrar. Statistics do either a GPA or percentage point. When we apply it so it can be distinct. Work with you for graphic skills. Her SENECA event is open to everyone. The event is more of a mingle between the two different people. Intimate dialogue. More casual and develop more intimate communication.
Leonard said that his event is in April 11, month away, venue and the menu have been set. The graphic is being developed. Tabling was successful, we had tons of students, and perspective, give them an idea was. He was able to network with the professors as well.

Elizabeth Ramos, School of Management Representatives reported that Wednesday is the pub trivia night. GSA providing drinks, Trivia Company will host entire event. 20 RSVPs. We are asking teams to sign up. Count for the people who show as up to 90-100 students will be there. Tabling went well, talked about elections.

Tawney Taylor and Alex Wong, School of Nursing and Health Professions Representative reported:
Wong said that they changed the event on April 22 to a breakfast. Taylor was feeling sick so she was unable to be here. They have been working hard and looking at 10-12 in the morning for the time and they are still in the process of looking for a location.

Yuki Cruse Law School had nothing to report.

Announcements
Meagan said that there are many new student organizations joining, and most are coming from the School of Management.
A shout out was made for Litowitz, Vice President of External Affairs for her work on Senate Week.

Adjournment
A motion was made by Guererro, and seconded to adjourn the meeting. The motion carried unanimously. Renfield adjourned the meeting at 8:08 p.m.
General Meeting Agenda  
Monday, April 6, 2015 | UC 402/403 | 6:00-8:00pm

1. Roll Call

2. Approval of Agenda

3. Approval of Minutes

4. Open Forum
   a. *Anyone who would like to address the senate*
   b. [Presentation Item: Transportation Proposal](#) [6:05 - 6:20]
      By: Pearci Bastiany III, ASUSF Senate School of Management Representative
   c. [Presentation Item: Building Graduate Student Leadership Awards](#) [6:20 – 6:30]
      By: Megan Skykes, Engagement Graduate Intern
   d. [Presentation Item: Board of Trustee Report](#) [6:30 – 6:35]
      By: Alexia Thompson, President

5. Old Business
   a. [Discussion Item: Elections/Appointments](#) [6:35 - 6:45]
      By: Azalea Renfield, Vice President of Internal Affairs and Brittany Sanguma, Advisor

6. New Business
   a. [Action Item: Approval of Senator’s Job Description](#) [6:45-6:55]
      By: Azalea Renfield, Vice President of Internal Affairs
   b. [Presentation: Approval of AGSUSF Budget and Vote](#) [6:55-7:05]
      By: Sally Hirsch, Vice President of Internal Treasury

Break [7:05-7:10]

   c. [Presentation: Graduate Student Summit & End of Year Celebration](#) [7:10-7:20]
      By: Lindsay Litowitz, Vice President of External Affairs
   d. [Presentation/Action Item: President’s Items](#) [7:20-7:30]
      By: Alexia Thompson, President

7. Executive Reports
   a. Alexia Thompson, President
   b. Azalea Renfield, Vice President of Internal Affairs
   c. Lindsay Litowitz, Vice President of External Affairs
   d. Sally Hirsch, Vice President of Treasury
   e. Jessica Frazier, Vice President of Administrative Affairs

8. Advisor Report [7:45 - 7:50]
   a. Brittany Sanguma, Assistant Director for Campus Engagement

   a. Colleen Buganski and Elsie Guerrero, College of Arts and Sciences Representatives
   b. Frankee Carlson and Seth Leonard, School of Education Representatives
   c. Elizabeth Ramos, School of Management Representative
   d. Tawney Taylor and Alex Wong, School of Nursing and Health Professions Representative
10. Other Reports
   a. Yuki Cruse, School of Law Representative [7:55 - 7:57]

11. Announcements [7:57 - 7:59]

12. Adjournment [8:00]
Call to Order
The regular meeting of the Associate Graduate Students of the University of San Francisco Senate (AGSUSF Senate) was held in the University Center 4th Floor Room 402/403 on Monday April 6, 2015. Chairperson Azalea Renfield, the Vice President of Internal Affairs, called the meeting to order at 6:09 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Alexia Thompson, President
Azalea Renfield, Vice President of Internal Affairs
Lindsay Litowitz, Vice President of External Affairs
Sally Hirsch, Vice President of Treasury
Jessica Frazier, Vice President of Administrative Affairs
Colleen Buganski, College of Arts and Sciences Representative
Elsie Guerrero, College of Arts and Sciences Representative
Frankee Carlson, School of Education Representative
Seth Leonard, School of Education Representative
Elizabeth Ramos, School of Management Representative
Tawney Taylor, School of Nursing and Health Professions Representative
Alexander Wong, School of Nursing and Health Professions Representative
Yuki Cruse, Law School Representative – Not in attendance
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement

Position Not Filled:
Brach Campus Representative (1)
School of Management Representative (1)

Positions Not Present:
Yuki Cruse, Law School Representative

A total of 15 members were present. Quorum was met and business was conducted. A total of 2 speakers were present.

Approval of Agenda
A motion was made by Leonard to approve the agenda. This motion was seconded. The agenda was approved as written.

Approval of Minutes
A motion was made by Ramos to approve the minutes. This motion was seconded. The agenda was approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Graduate Student Senate. Nothing was addressed to the Graduate Student Senate.
Renfield introduced the guest speaker Pearci Bastiany III, ASUSF Senate School of Management Representative, whose subject was Transportation Proposal. Bastiany said that he has been working on several initiatives, transportation themes. Expanding Uber and Lyft population. How many people own a car? Who drives to campus? Since 2012, 16,000 drivers have participated in these rideshare programs and San Francisco retains 11,000 drivers. Easy money, connect with undergraduate students, impossible to regulate who you will be driving, there we will that channel. Entertaining this idea, if you would like to extend that invitation to your constituents it would provide a great opportunity to connect with students of all ages and programs.

- Guererro, College of Arts and Sciences Representative asked a question regarding how are you going to correlate matches between undergraduates and graduate students? The idea is to foster the community, even though it cannot be ensured. You can be given the times that students can connect with the cars
- Ramos, School of Management Representative stated that it was good idea to engage with each other. Worry about liability that could happen. Responsibility that is assumed by advocating that type of program.
- Hirsch, Vice President of Treasury asked if there is there something in place that connect ridesharing with USF
- Frazier, Vice President of Administrative Affairs said that it is informally a good opportunity, if grad students are willing to be drivers
- Renfield, Vice President of Internal Affairs said what can be done is through referrals to work and drive around that school to connect more
- Taylor, School of Nursing and Health Professions Representative said that if we could get those companies to advertise here, so they could do their own recruitment. Something good to include in graduate information booths.
- Carlson, School of Education Representative said if we could ask these companies to advertise on campus and get us a discount for their promotion. Get discount for being a student
- Hirsch, Vice President of Treasury said that she is reluctant endorsing for there programs. Some have questionable practices on the hiring of workers. Recommend that there are ridesharing opportunities. It is not our responsibility
- Ramos, School of Management Representative asked what we can do is a safety flower, more relevant to our purpose not a company.
- Thompson, President said that you guys are trying to bridge that gap, think of some other ideas as well and get public safety involved

Renfield introduced the guest speaker Megan Sykes, Engagement Graduate Intern, whose subject was Building Graduate Student Leadership Awards. Sykes said that they occur at the end of every academic year, notice of the lack of awards for graduate students. Get your support and feedback on additional awards. Proposed one: emerging graduate students – 1st year graduate student, emerging student organization award, outstanding graduate student organization award, and advisor awards. Some have been catered from undergraduate awards. Change agent award – mimic of McCarthy Center award, and exemplary studies graduate student award.

- Ramos, School of Management Representative said that this is great, engage with branch campuses
- Renfield, Vice President of Internal Affairs said that it was brilliant; acknowledging people for what they do is great. Application process is long, more involved. Bringing people in, present your case. Fun to plead your case
- Frazier, Vice President of Administrative Affairs said that they could incorporate videos, fun way to do an application. Some awards had a lot of applicants. It is best for readers to maximize the time.
- Litowitz, Vice President of External Affairs said she likes the idea because the process was very long. Nominate you and you fill out application.
- Guererro, College of Arts and Sciences Representative asked about the awards. Sykes said that you nominate and then you are asked to apply.
- Frazier, Vice President of Administrative Affairs said she would like to get feedback on the application process, the way it is to get people more involved in the process since we don't know
- Carlson, School of Education Representative said that she loves this idea, working on honors distinction. Qualitative awards, changing application process. Simplification of the process.
Frazier, Vice President of Administrative Affairs said that this covers a wide variety of it
Buganski, College of Arts and Sciences Representatives said to increase the GPA requirements
Carlson, School of Education Representative said that we should be exclusive but not to exclusive, since some programs it differs
Sykes said that there are qualitative and quantitative awards. And that the administration has to approve if they want it, and there is no money
Litowitz, Vice President of External Affairs asked how is this funded? It is through our funds? Sykes said that no it would come from SLE.

Sykes made a plug for Sexual assault awareness month. If you are interested in this please help in the promotion of it. 18th, there is a walk against rape, 9am-11am.

Ramos, School of Management Representative said it was a good idea to put on social media to help market it,
Thompson, President said she went to the kick off, great to be involved.
Frazier, Vice President of Administrative Affairs said that there are passive ways to be involved

Renfield introduced the guest speaker Alexia Thompson, President, whose subject was Board of Trustee Report. She started off by saying that it was a pleasure working with them and being apart of these organizations. Definitely invite the president to events for the rest of the semester. Discuss campaigning on being involved with the students. Talked about retention. Peter and Jennifer are leaving. Talking about academic integrity, we can promote academic integrity? Making an event during the day and or a week in the fall semester. Promoting that type of integrity on campus. Meeting again during the summer.

Old Business
Renfield introduced herself as the guest speaker and Brittany Sanguma, Advisor, whose subject was Elections/Appointments. Elections start Friday, and go through next week ending on Thursday. Full list will be provided tomorrow. Candidates are lacking for school of management and nursing. People can write in as candidates. They can go through appointment at the end of the semester and or elections in the fall.

Litowitz, Vice President of External Affairs asked how many candidates applied? Not sure but number will be set later tonight or tomorrow said Sanguma.
Thompson, President asked how School of Nursing seats might look. Have that type of model look like for their program since their graduation is different.
Carlson, School of Education Representative said that there are spring starts, but would rather have people here for the fall and not for the spring instead of no one during the entire year.
Sanguma said that an election is preferred, because it has the student voice. Voter turnout is small, about 1,000 votes, and fairly representative. Traditional less school of nursing applicants. But voters is comparable to other schools
Ramos, School of Management Representative asked about election marketing? It goes through the phoenix. Another way to market it? Actual voting, we can do a message to all graduate students to vote with eligibility. We need to know the final voting list by ends of day on Wednesday, so that the list is set for Friday.

New Business
Renfield introduced the guest speaker Azalea Renfield, Vice President of Internal Affairs, whose subject was Approval of Senator’s Job Description. Renfield said that this was done with the help of the internal affairs committee. What do you think, what needs to be changed?
Leonard, School of Education Representative asked for a clarification on point 13.
Ramos, School of Management Representative asked if the document specifies compensation? There is some budgetary issue we need to go through
Sanguma, Advisor, Assistant Director for Campus Engagement said that when they present the budget you would vote on wage amount.
Frazier, Vice President of Administrative Affairs asked if we are paying senators for office hours. Yes that
has been agreed on since they are working hours.

- Sanguma, Advisor, Assistant Director for Campus Engagement said what has not been done is the compensation amount.
- Hirsch, Vice President of Treasury said that it is an obligation for senators to table on a regular basis. Let's say once a month they are promoting in their building.
- Buganski, College of Arts and Sciences Representative said that it may not be best since it is a lot to do.
- Renfield, Vice President of Internal Affairs said if you want to change it then go ahead.
- Hirsch, Vice President of Treasury said that tabling should be documented somewhere, table once during senate week, and at least one other time during semester.
- Leonard, School of Education Representative made a motion to vote on the addition.
  
  Approve: 6  
  Disapprove: 1  
  Abstain: 0

The motion passed.

- Buganski, College of Arts and Sciences Representative asked that if in lieu of senate hours, could this be done together?
- Guererro, College of Arts and Sciences Representative asked if you could put your office hours in phoenix? Send it to BS to get them all in.
- Litowitz, Vice President of External Affairs said that you can post during office hours, but this can get difficult regarding the Phoenix.

The Senator’s Job Description was put on for a vote. The vote passed and the Senator’s Job Description was approved.

Renfield introduced the guest speaker Sally Hirsch, Vice President of Treasury, whose subject was Approval of AGUSF Budget and Vote. Hirsch said that they pulled the budget together, provide updates and information request is for next year. Feedback on events and budget request. Finance Committee sits down and puts together a draft budget. It goes through a process to get put together. Comparison for what is has been done and divided into different sections. Biggest changes: Schedule B (compensation) – transition from stipends to salaries and additional pay for senators. Schedule C – expenses for what we do as a GSS body, big jump due to increase in marketing and promotional materials. Increase it through direct mailing. Schedule D/E: changes are increases in Bon App pricing. Recommendation in additional event, presidents dinner. GSS meets with leadership of student organizations to promote collaboration. Everything else has stayed the same. Budget notes? Do we have enough for the outreach done? Is it fair and equitable for the mission of GSS?

- Litowitz, Vice President of External Affairs asked if she took our proposals that will be looked at Finance Committee? Hirsch said that it was put together for the entire GSS budget.
- Ramos, School of Management Representative asked how are we to what we do and give back? Percentage on how much they give back?
- Sanguma, Advisor, Assistant Director for Campus Engagement said that there were a lot of differences, we don't have initiative funding, they have operating budget, since there is a lot of organizations. Much goes to events and development of thee organizations. Executives of these organizations they get paid. They have much larger pop. Looks different for undergrad.
- Ramos, School of Management Representative said that we are smaller, working on development of careers. This speaks to nurturing a person. Education and a person as a whole.
- Thompson, President said that they have been able to pay for many things that I might have not been able to do.
- Sanguma, Advisor, Assistant Director for Campus Engagement said that they have been established for so long, but you have been able to develop yourselves separately. Branding and outreach have a lot more resources and efforts to marketing and branding. It is a need.

This will be voted on the last meeting. If you would like to see full detail, contact Sally Hirsch, Vice President of Treasury.

Break
A motion was made by Carlson, and seconded to move into a five-minute recess. The motion carried unanimously. Renfield, called for the five-minute recess to begin at 7:05 p.m.

Renfield introduced the guest speaker Lindsay Litowitz, Vice President of External Affairs, whose subject was Graduate Student Summit & End of Year Celebration. Litowitz is starting a poll for who is running for GSS. 6 are rerunning. Who is coming to summit, everyone. Summit is on Monday, civic engagement, supervisor Eric Mar speaking. He will speak on civic engagement, events and opportunities to engage with politicians. People will also debate at the summit. Tables that graduate student orgs, debate between senators who are running again.

- Carlson, School of Education Representative asked for the timetable for the event.
- Buganski, College of Arts and Sciences Representative said that there will be a debate, 5 total questions, to get a conversation going. Generate new ideas and get people in that mode of thinking. What USF can do to help the drought? Engage with students from branch campuses? How to engage with graduate students? Transportation? Single tag line on why they people should vote for them? Debate from 6:40-7:10.
- Sanguma, Advisor, Assistant Director for Campus Engagement said that it might turn into a panel rather than a debate. I think it will serve as a good purpose. Meet that intent. There might not be the back and forth debate.
- Guererro, College of Arts and Sciences Representative said that Eric Mar, represents District 1 is coming to speak to the GSS.
- Litowitz, Vice President of External Affairs asked if they want to do an end of the year event? Doing a session, research and publish it? Poster session on what has been done?
- Hirsch, Vice President of Treasury said that she loved the idea, but now counting down but no way
- Guererro, College of Arts and Sciences Representative said an ice cream social
- Carlson, School of Education Representative said that she likes the idea of it to serve, as stress relief is good
- Litowitz, Vice President of External Affairs asked about the general consensus? No too academic thing?
- Thompson, President said to make sure that it is for graduate students, how will hat benefit graduate students

Executive Reports
The President reported that she attended the Academic Integrity Committee has been doing, faculty, staff members – they want to week or day. Endorse them or something that we can stand behind. She is working with other department to make the graduate student experience more user friendly and grad student needs. CIPE, take the data collected from survey and have the results, how the school is lacking and what they can do to provide for next year. AR go over succession plans, and events coming up. Recap on what was accomplished. New elected people will be here. Handing that torch over.

Vice President of Internal Affairs reported that the Board of Trustees meeting was good. Succession plans are here. Take information done and timeline for the next person. Transitions. Next meeting you will get your stoles. Not a lot of agenda items, get time to talk and finish GSS items. Have calendar ready to approve. Next meeting final meeting. You can get appointed to if you don't make it through elections.

The Vice President of External Affairs reported that she is preparing for summit, work on HPS collaboration, posting to social media, send posters for events

The Vice President of Treasury gave Finance Committee a shout out out to get budget, and Sykes for getting things done. Board of Trustees is planning over the next 7 years to do a fairly large fundraising push, 2 stages. Locally, contact existing donors and generate public interest, hope to raise 300 millions dollars. Talked about push back on the fee increase from 2.9% some programs and schools can opt-out if they don't want it. Sustainability for the fee increase for USF as a whole. Sustainability for 5% might not be sustainable for the student population but for the school yes. Make sure there is that communication.
The Vice President of Administrative Affairs reported that SAM flyer being passed out, project night night community service that needs to be fulfilled, goal to be present to drop things off. Gives things necessary for homeless children. MUNI, important to include on transportation.

Advisors’ Report
Brittany Sanguma, Assistant Director for Campus Engagement reported that elections are coming, any efforts to get votes and participate. Referendum for the fee increase is going to be a crucial vote, to see if students buy into that or not. Elections open on Friday.

Senator Reports
Colleen Buganski and Elsie Guerrero, College of Arts and Sciences reported:
Buganski reported that she is working on elections and wrapping up the year. Need any help with project night night contact her?
Guerrero reported that she is working on an event that is on Wednesday. Thanks to Sykes for being supportive. Promoting all over the place. It is a cause that people can relate too.

Frankie Carlson and Seth Leonard, School of Education Representatives reported that:
Carlson reported that she has her event a week from Tuesday and ice cream social with SENECA. Provide desert and network with them. Pick and chose to speak with people. School of Education. Contacted faculty members to notify the students. Working on the honors distinction. Data from registrar, for doing top 10% and 3.5 present. Program have small numbers. Grappling with the idea needing to represent people on the program. Changing it from 5-10% or gpa. Something that can be worked on and resolution is possible.
Leonard reported that he has an event on Saturday, banging breakfast bash. Graphic is amazing. Graduate students on the way to class, as a way to get out to vote.

Elizabeth Ramos, School of Management Representatives reported that:
Ramos reported that she will be there this Saturday to get out the vote and to get some School of Management representatives.

Tawney Taylor and Alex Wong, School of Nursing and Health Professions Representative reported:
Taylor reported that she was preparing for event on Wednesday. Breakfast from 10-12 in K-hall conference center. Get information on upcoming events. Advertising GSS and nursing student’s education outside the school.
Wong reported that he was thinking about whether to run for next semester. Our final project is still there.

Yuki Cruse Law School had nothing to report.

Announcements
Meagan said that there are many new student organizations joining, and most are coming from the

Adjournment
A motion was made by Guererro, and seconded to adjourn the meeting. The motion carried unanimously.
Renfield adjourned the meeting at 8:02 p.m.
General Meeting Agenda
Monday, May 4, 2015 | UC 402/403 | 6:00-8:00pm

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes [6:05]
4. Open Forum
   a. Anyone who would like to address the senate
   b. Presentation Item: Summit Evaluation [6:05 - 6:20]
      By: Lindsay Litowitz, Vice President of Internal Affairs
      By: Jessica Frazier, Vice President of Mission
5. Old Business
   a. Action Item: Vote on AGUSF Budget [6:35-6:45]
      By: Sally Hirsch, Vice President of Internal Affairs
6. New Business
   a. Action Item: Appointees Voted in By Senate [6:45-6:55]
      By: Azalea Renfield, Vice President of Internal Affairs
   b. Action Item: Induction of new (Fall 2015 - Spring 2016) Senate [6:55-7:05]
      By: Azalea Renfield, Vice President of Internal Affairs
      Alexia Thompson, President
   Break [7:05-7:10]
   c. Presentation: Senate Honor’s and Recognition [7:10-7:20]
      By: Azalea Renfield, Vice President of Internal Affairs
   d. Presentation/Action Item: President’s Items [7:20-7:30]
      By: Alexia Thompson, President
7. Executive Remarks/Reports [7:30 - 7:45]
   a. Alexia Thompson, President
   b. Azalea Renfield, Vice President of Internal Affairs
   c. Lindsay Litowitz, Vice President of External Affairs
   d. Sally Hirsh, Vice President of Treasury
   e. Jessica Frazier, Vice President of Administrative Affairs
8. Advisor Report [7:45-7:50]
   a. Brittany Sanguma, Assistant Director for Campus Engagement
   a. Colleen Buganski and Elsie Guerrero, College of Arts and Sciences Representatives
   b. Frankee Carlson and Seth Leonard, School of Education Representatives
   c. Elizabeth Ramos, School of Management Representative
   d. Tawney Taylor and Alex Wong, School of Nursing and Health Professions Representative
10. Other Reports [7:55-7:57]
a. Yuki Cruse, School of Law Representative

11. Announcements [7:57-7:59]

12. Adjournment [8:00]
The regular meeting of the Associate Graduate Students of the University of San Francisco Senate (AGSUSF Senate) was held in the University Center 4th Floor Room 402/403 on Monday May 4, 2015. Chairperson Azalea Renfield, the Vice President of Internal Affairs, called the meeting to order at 6:04 p.m. Martin Juarez, the Executive Assistant, will record minutes for this meeting.

Roll Call
Juarez conducted roll call. The following members were present:
Alexia Thompson, President
Azalea Renfield, Vice President of Internal Affairs
Lindsay Litowitz, Vice President of External Affairs
Sally Hirsch, Vice President of Treasury
Jessica Frazier, Vice President of Administrative Affairs
Colleen Buganski, College of Arts and Sciences Representative – Not in attendance
Elsie Guererro, College of Arts and Sciences Representative
Frankee Carlson, School of Education Representative
Seth Leonard, School of Education Representative
Zae Ramos, School of Management Representative – Not in attendance
Tawney Taylor, School of Nursing and Health Professions Representative
Alexander Wong, School of Nursing and Health Professions Representative
Yuki Cruse, Law School Representative – Not in attendance
Martin Juarez, Executive Assistant
Brittany Sanguma, Advisor, Assistant Director for Campus Engagement

Position Not Filled:
Brach Campus Representative (1)
School of Management Representative (1)

Positions Not Present:
Colleen Buganski, College of Arts and Sciences Representative
Zae Ramos, School of Management Representative
Yuki Cruse, Law School Representative

A total of 13 members were present. Quorum was met and business was conducted.
A total of 0 speakers were present.

Approval of Agenda
A motion was made by Leonard to approve the agenda. This motion was seconded. The agenda was approved as written.

Approval of Minutes
A motion was made by Guererro to approve the minutes. This motion was seconded. The agenda was approved as written.

Open Forum
To begin Open Forum, the floor was open to anyone who wished to address the Graduate Student Senate. Nothing was addressed to the Graduate Student Senate.

Renfield introduced the guest speaker Lindsay Litowitz, Vice President of External Affairs, whose subject was Summit Evaluation. Litowitz was able to conduct the event evaluation with the software poll everywhere. It allows for the audience to text in their responses, which shows up in the presenters PowerPoint. It was a very useful method, and allowed for questions to be addressed. How would you rate this event, we got a majority that said good and then okay. Scheduling, majority chose that Monday at 6pm worked for them. Sometime in the future we can address the scheduling issue. What was most enjoyed was the food and then the guest speaker and lastly the alcohol and networking. The intention for the event was to share concerns with GSS and promote the elections. Thinking of separating the event. Improvements: issues regarding the type of food, especially for those who were vegan and their limited options. Outreach, we are doing what we can and would like to see a lot more happen. Suggestions, more networking, clubs give plugs to their organizations involved, debate didn’t work really well (give them 1 topic to do), more outreach, open the event to all students.

- Guererro, College of Arts and Sciences Representative said that the event was very engaging, great to welcome these organizations at the beginning, great event
- Takeaways: need a better way to promote elections, structured mingling, involve graduate organizations, outreach is a major problem: how can we reach people better, make sure everyone gets the phoenix, send mailer.
- Taylor, School of Nursing and Health Professions Representative asked how did the speaker respond to the event? Litowitz said that nothing much said since the thank you.
- Guererro, College of Arts and Sciences Representative said that she thinks he liked it, no response from him.

Renfield introduced the guest speaker Jessica Frazier, Vice President of Mission, whose subject was Recruitment Strategy. Frazier said that she conducted a reflection during the Mission Committee meetings, and it got the committee members engaged. During this reflection Frazier found that incorporating a short-term model for short-term projects would be best. Frazier said that it does not make sense to have all members to work on one thing, but due short-term projects. Increase our outreach and retention for members. Letting the constituents have the ownership of how you want stuff done. Get more people connected to GSS and the committee.

- Litowitz, Vice President of External Affairs said that is something for External Affairs to work on.
- Guererro, College of Arts and Sciences Representative said that flexibility is key to all of this.
- Thompson, President said that this can work for other committees, like the model since graduate students cannot always be executed due to time.

Old Business
Renfield introduced the guest speaker Sally Hirsch, Vice President of Treasury, whose subject was Vote on AGUSF Budget. Hirsch said that there have been some minor changes. They added Movies that Matter to marketing budget, refined the cost for other events, which were minimal amounts. Conformation of the hourly rates, senators have been set to $14.75 per hour. What this does is bring our total budget to about $133,000. Incoming budget is about $105,000. We want to spend more. This wont be a problem since we have healthy surplus levels. For next years budget, it is okay to overspend, especially for outreach, work on marketing and promotion. This is a calculated gamble, to see if it can be done for future years.

Litowitz, Vice President of External Affairs said that this sounds like a great plan.
Hirsch, Vice President of Treasury said thanks, especially for the hard work that the Finance Committee has done. Hirsch made a motion to vote for the approval of the AGUSF Budget for FY 2015-16. This motion was seconded. The motion went for a vote.

Approve - 6
Disapprove - 0
Abstain - 0
AGSUSF Budget for FY 2015-16 was approved unanimously, and the motion passed.

New Business
Renfield introduced herself as the guest speaker, whose subject was GSS. She asked the senator’s opinion on the dates for the coming year. This calendar has the major academic dates, executive board and committees have discussed along with their meeting frequency. Determine when do you want senate meetings, and committee meetings. Discussed 5-8 committee meetings, or the regular standard. Talked about the senate weeks and if they should be aligned to elections applications, and AGSUSF Summit for elections week.

- Leonard, School of Education Representative asked if the dates set in stone? No they are they are up for discussion said Renfield. However senate meetings cannot be changed unless there was a holiday or by AGSUSF vote.
- Sanguma, Advisor, Assistant Director for Campus Engagement said to vote on meeting dates, senate weeks are important.
- Taylor, School of Nursing and Health Professions Representative said that they should get senators to do events during senate week
- Litowitz, Vice President of External Affairs said that they have to have retreat earlier to get senators to be ready for senate week, September is booked. Get senators to do stuff in October and November to show that we have constant events. Supporting senators later after the major events.
- Student-at-large said that they should be hosting town halls for the senators for their constituents. Perfect for senators to run and get that completed.
- Frazier, Vice President of Administrative Affairs asked if senate week has to occur on that week? Senate week can be pushed for the end of September.
- Thompson, President asked how will be prepare everything?
- Frazier, Vice President of Administrative Affairs said that they should get people to shadow and do joint events to get the sense of doing things through GSS.
- Hirsch, Vice President of Treasury asked if they could move summit to 21, and the rest can be senate week.
- Sanguma, Advisor, Assistant Director for Campus Engagement said that if you have a full senate then there is no need to focus on elections during that semester
- Carlson, School of Education Representative asked if they all have to be there, can it be on another day
- Sanguma, Advisor, Assistant Director for Campus Engagement said that they can do the 30th that Sunday
- Frazier, Vice President of Administrative Affairs said that she would rather not do it on a Sunday
- Renfield, Vice President of Internal Affairs said that Hirsch and Ramos will help set those dates.

Renfield introduced herself as the guest, whose subject was Approval of Appointed positions. Renfield presented the two people who are recommended to be appointed the School of Management Representatives to the GSS.

A motion was made to approve Jordana Jackson and Ygor Scarcia to be appointed to the School of Management Representative position. The motion was seconded.

Approve - 6
Disapprove - 0
Abstain – 0

The motion passed and Jordana Jackson and Ygor Scarcia were appointed to the School of Management Representatives position.

Renfield introduced herself as the guest, whose subject was inducting the new Senators who will sit on the GSS for the 2015-2016 year. The induction ceremony was conducted. The following were inducted into their respective position:
Graduate Student Senate Senators
Tierney Woodard – Branch Campus Representative
Bidget Mahoney – College of Arts and Sciences Representative
Rebecca McDowell – College of Arts and Sciences Representative
Frankee Carlson – School of Education Representative
Seth Leonard – School of Education Representative
Jordan Jackson – School of Management Representative
Ygor Scarcia – School of Management Representative
Tawney Taylor – School of Nursing and Health Professions Representative

Graduate Student Senate Executive Board
Sally Hirsch – President
Letitia Tajuba – Vice President of Treasury
Simone Medley – Vice President of External Affairs
Jessica Frazier – Vice President of Mission

Break
A motion was made by Carlson, and seconded to move into a five-minute recess. The motion carried unanimously. Renfield, called for the five-minute recess to begin at 7:05 p.m.

Renfield introduced herself as the guest, whose subject was Senate Honor’s and Recognition. Renfield gave certificates of recognition for all those who were a part of the GSS for the 2014-2015 year. She thanks everyone for their hard work and stated that both Sykes and Juarez will be returning to continue to support the organization through their respective roles as a Graduate Intern and Executive Assistant.

Executive Reports
The President reported that she wants the GSS to continue to keep F. Fitz involved, he cares a lot, continue to invite him to events, reach out to the interim positions, get on transportation, development of financial aid to not get muni pass delay. Look over and see where you can fill in the gaps for next year. Look at the survey and analyze it. Look at the sustainability of GSS, lack of understanding about why raising the fees. Meting with Hirsch on transition work. Keep up the good work, look for relationships that can be made. So we can reach out to all. Great time, pleasure serving, we have accomplished what we set out to do.

Vice President of Intern Affairs reported that transition packets will be at the GSS cubicle. Look at the notes and ideas done. Job description is set. Stick with it; Sally Hirsch has great knowledge about what to do for this organization. It is all about good work.

The Vice President of External Affairs reported that she is working on succession planning, thanks for serving, and welcomed to those incoming senators.

The Vice President of Treasury reported that they get the budget through and it was approved. Worked through succession planning, history of the decisions that we made. Provide documentation to explain process and decisions that were made. Budget in healthy shape, and ready for the coming year. Recommendations for checking eligibility make the change to support international conferences. Give branch campuses the same resources. She thanked her Finance Committee and is excited for the coming year.

The Vice President of Administrative Affairs reported that she has ideas for new projects, more collaboration with the cultural centers, not much support for graduate student events. Increase engagement through things that already exist. Sustainability, left overs at events, making it standard for to-go containers to take extra food away. Thanks for those who served, and welcome in the new.

Advisors’ Report
Brittany Sanguma, Assistant Director for Campus Engagement reported that she is working with Thompson through the appraisal process for executives, sending out general feedback form on GSS specifically, what can we do better. She welcomed incoming people; following up with some employment information to get done, through the transitions get that done as well. Side notes: orientation for graduate students, having broader info in university resources, considering online module, feedback on that please let me know. Elections had an increase in voter turnout, about a percent, but there still is a low turnout. Upward tick is good.

Senator Reports
Colleen Buganski and Elsie Guerrero, College of Arts and Sciences reported:
Guerrero thanked everyone for the experience, all pictures have been sent. Autism awareness, people were very involved and this past Thursday turned in donations to a special education program at the nearby high school.

Frankee Carlson and Seth Leonard, School of Education Representatives reported that:
Carlson said that the event with SENECA there was a good turnout. Missing a huge population f the school and work on reaching out to them. Working on getting measurement for quantitative graduate honors. JF had talk about how that looks, 10th percentile, looks like by just saying 10th percentile looking at too exclusive or inclusive. Opinion on that just let us know.
Leonard that his teaching Saturday breakfast event went well, we budgeted for 70, passed out 60 for elections. Met new students, professors invited us in to talk about GSS. Great turnout. Next year to continue on the FC and see what we can do to better graduate funding for conference funding. Thanks for those who have made an impact.

Elizabeth Ramos, School of Management Representatives had nothing to report.

Tawney Taylor and Alex Wong, School of Nursing and Health Professions Representative reported:
Taylor said that she was working on succession planning. Had a brunch with a great turnout. Morning events are great. Complained about the bike pump and that got fixed. Get more bike fixing stations.
Wong thanked everyone for the time to be part of the team. Learned a lot and feel more involved. Thinking about continuing, think about the future and how they manage it. Turnout of 30+, 5% of graduate part of nursing. Morning an excellent time to hold an event. Representation of different cohorts. For starters we did a great job and expect better turnout in the coming semester.

Yuki Cruse Law School had nothing to report.

Adjournment
A motion was made by Guererro, and seconded to adjourn the meeting. The motion carried unanimously. Renfield adjourned the meeting at 7:42 p.m.