University of San Francisco  School of Law

REQUEST FOR LETTER OF GOOD STANDING

Name________________________________________

(Please Print)

Class:                             Division:
1, 2, 3, 4, or LLM             Part / Full Time
(Circle one)                             (Circle one)

I.D. # ___________ # of copies of letter ____________

____________________________________
Student Signature                     Date

I request that a letter of good standing be sent to:

☐ Will pick up   ☐ Send to address(es) below:

Address 1:       Address 2:       Address 3:
_________________________       _________________________      _______________________
_________________________    _____________ ____________       _______________________
_________________________    _________________________       _______________________
_________________________    _________________________       _______________________

The letter is to be sent for the following reason:

☐ Transfer

☐ Attendance at Intersession/ Summer Session at another university:

☐ Other (state reason):

___________________________________________________________________________

Students visiting or attending a Summer Session elsewhere may not take (and will not receive credit for) USF required courses or (in the case of Summer Sessions) courses offered concurrently at USF. Courses taken must be graded classroom courses, the grade awarded must be equivalent to a “C” or better, and the unit value transferred can exceed neither the number of units awarded by the institution attended nor by USF for the same course.

This form must be submitted to the Law Registrar’s Office, KN 220

Law Registrar Staff:

Date Received: __________ GPA meets 2.30? Yes / No  Completed by: ______  Date Processed: ________________

Please circle one